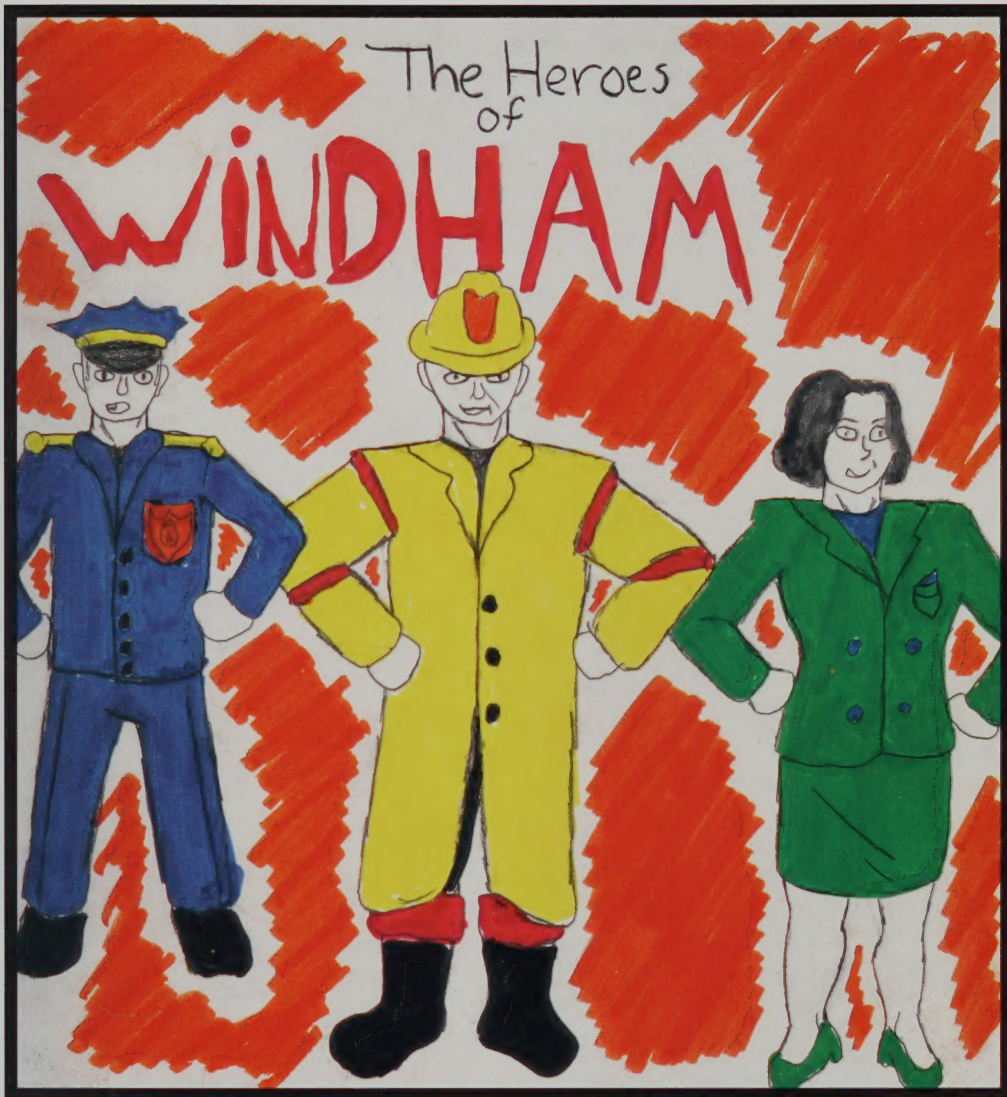


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# TOWN OF WINDHAM NEW HAMPSHIRE



Picture by Sam Robichaud, Age 11, Windham Center School. "Contest for a Cover" First Prize Winner.

## 1999 ANNUAL TOWN REPORT

# DIRECTORY OF SERVICES

**EMERGENCY - FIRE, POLICE, AMBULANCE - CALL 911**

**Poison Control Center - 1 800 562-8236**

## Local Departments:

Town Administrator/Selectmen's Office, Monday through Friday, 9 am - 5 pm	432-7732
Fax Number, 24 hours	425-6582
Fire Department Business Line, Monday through Friday, 9 am - 5 pm	434-4907
Police Department Business Line, 24 hours	434-5577
Tax Assessor, Monday through Friday, 9 am - 5 pm	434-7530
Tax Collector, Monday through Friday, 9 am - 1 pm; Monday evenings, 5 pm - 8 pm	432-7731
Town Clerk, Monday, 9 am - 8 pm; Tuesday through Friday, 9 am - 5 pm	434-5075
Planning & Development/Health Officer, Monday through Friday, 8 am - 4 pm	432-3806
Recycling/Transfer Station, Tuesday 11 am - 7 pm; Wednesday - Saturday, 8 am - 4 pm	426-5102
Nesmith Library, Please call for hours of operation	432-7154

## School Department:

Golden Brook School, Grades 1 through 4	898-9586
Center School, Grades 5 and 6	432-7312
Middle School, Grades 7 and 8	893-2636
Salem High School, Grades 9 through 12	893-7069
Superintendent of Schools, Monday through Friday, 8 am - 4 pm	425-1976

## Other:

Department of Motor Vehicles, Windham Office (Driver's Licenses only)	893-9871
Department of Transportation, Division 5	898-9086
Recreation Committee Hotline	870-9020
Town Beach	893-6244
Windham Cable TV, WCTV-51	434-0300
Windham Post Office	898-7491
Windham Senior Citizens	434-2411

## E-mail Accesses:

Board of Selectmen/Town Administrator	dsullivan@town.windham.nh.us
Town Clerk	jtuck@town.windham.nh.us
Tax Collector	schampagne@town.windham.nh.us
Tax Assessor	rnorman@town.windham.nh.us
Fire Department	sfruchtman@town.windham.nh.us
Police Department	bmoeckel@town.windham.nh.us
Office of Emergency Management	dbarker@town.windham.nh.us
Director of Planning and Development	aturner@town.windham.nh.us

**Official Town Website:** [www.town.windham.nh.us](http://www.town.windham.nh.us)



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1999

# ANNUAL REPORTS

OF THE

OFFICERS, TRUSTEES, AGENTS AND COMMITTEES

OF THE

## TOWN OF WINDHAM

### NEW HAMPSHIRE



## 1999

This Report Printed on Recycled Paper



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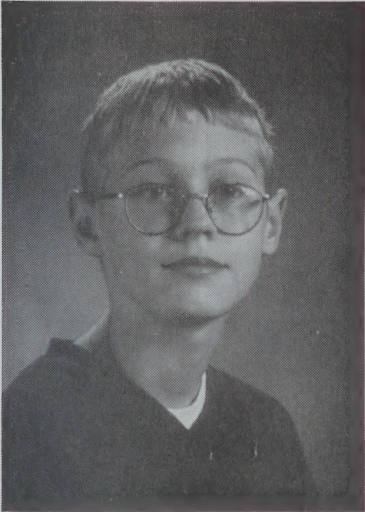
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# ON THE COVERS

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In the absence of a new facility to photograph, the norm in recent years to grace our cover, we sought the help of the fourth and fifth graders at Windham Center School. A contest was developed, and invitations distributed to all the students. The response was remarkable, with a total of 53 entries received. The children were asked that “Windham” be their theme, and the interpretations were certainly varied – from wildlife to the school construction; from recreational activities to town buildings. Overall, we faced a daunting task in choosing our first and second place winners, whom we proudly introduce to you here.



**Sam Robichaud**, 11, is a fifth grade student. He enjoys drawing and is a member of the travel soccer and basketball teams. In his narrative, which the students were asked to submit with their entries, Sam writes that Windham is his hometown, the place where he grew up, and his picture tells about the heroes we have right here in Windham: the police, firemen, and teachers, all of whom he thinks are “great”. As our first place winner, Sam received a \$50 gift certificate to Bob’s Store and a plaque awarded by the Board of Selectmen.

**Brittany Yost**, 9, is a fourth grade student. She also enjoys drawing, and has taken several art courses in the past. She writes that, to her, Windham is a place where we can live in peace with nature. She also expresses hope that people won’t cut down all the trees and make the deer extinct, as they need the natural environment that we have here in Windham. Brittany received a \$25 gift certificate to Barnes and Noble, as well as a plaque similar to Sam’s.



In addition to our award winning entries, the remainder of this report is scattered with those chosen to receive Honorable Mention. An index of those entries, including the children’s narratives, can be found on page 103.

We extend our thanks to all of our participants, and the staff at Center School for their assistance, and hope that we will be able to run a similar contest in the future, perhaps with one of the other elementary schools.

# DEDICATION

---



*Catherine Curtin*  
July 31, 1942 - October 21, 1999

With her quick wit and Irish smile, Cathy Curtin greeted residents, surveyors, developers, and fellow employees alike for nearly 14 years in her position as Planning Director's Secretary. Affording the Town a superior knowledge of the Department, over the years Cathy displayed a true dedication to her duties. Whether sunny or snowy, whether well or ill, she remained ever-present in the Planning and Development Department, and the void left by her passing brings sorrow to many.

A devoted wife and mother, and a proud grandmother twice over, Cathy waged a lengthy, valiant battle against a debilitating illness, all the while displaying the admirable strength and will of a truly courageous heart.

Therefore, it is with pride tempered by sadness that we, the Board of Selectmen, dedicate the 1999 Annual Town Report to the memory of Catherine Curtin.



# TOWN OFFICERS FOR THE YEAR 2000

## BOARD OF SELECTMEN Douglass Barker, Chair - 2000

Margaret Crisler - 2000  
Galen Stearns - 2001

Carolyn Webber - 2002  
Christopher Doyle - 2002

### TOWN ADMINISTRATOR

David Sullivan

### PLANNING & DEVELOPMENT DIR.

Alfred Turner, Jr.

### MODERATOR

Peter Griffin - 2000

### BLDG INSP. / HEALTH OFFICER

Bruce Flanders

### TOWN CLERK

Joan Tuck - 2000

### TOWN SURVEYOR

Robert Thorndike

### TAX COLLECTOR

Sandra Champagne - 2000

### DISPOSAL SITE MANAGER

Wayne Bailey

### TOWN ASSESSOR

Rex A. Norman, CNHA

### LIBRARY DIRECTOR

Kathleen Hutchins

### TREASURER

Robert Skinner - 2000

### ANIMAL CONTROL OFFICER

Alfred Seifert

### ROAD AGENT

Robert Devlin - 2001

### DEP. ANIMAL CONTROL OFFICER

Charles Butterfield

### CHIEF OF POLICE

Bruce Moeckel

### CABLE TV STUDIO COORDINATOR

Wally Keniston, Resigned

### FIRE CHIEF/FOREST FIRE WARDEN

Steven Fruchtman

### EMERGENCY MANAGEMENT DIR.

Douglass Barker

### ROCKINGHAM PLANNING COMMISSION

Thomas Case - 2000

Annette Stoller - 2002

Wayne Morris - Resigned

### TRUSTEES OF TRUST FUNDS

Mary Johnson, Chair - 2002

Shirley Beaulieu - 2000

Dennis Root - 2001

### TRUSTEES OF LIBRARY

J. Gross, Chair - 2001

Wendy Denneen - 2000

Kathryn Ivey - 2000

Dr. Murray Levin - 2000

Douglas McDonald - 2001

Patricia Skinner - 2001

Debra Desrosiers - 2002

Lucie Lachance - Resigned

## **TRUSTEES OF CEMETERY**

**Gail Webster, Chair - 2002**

Carl Luhrmann - 2001

Jill Moe - 2000

## **TRUSTEES OF MUSEUM**

**Jean Manthorne, Chair - 2001**

Ralph Williams - Resigned

Larry Kaufman - 2002

## **SUPERVISORS OF THE CHECKLIST**

**Robert Skinner, Chair - 2002**

Marianne Brown - 2004

Gail Webster - 2000

## **PLANNING BOARD**

**Keith Goldstein, Chair - 2000**

Frederic Noyles, Alternate - 2000

Elizabeth Dunn, Selectman - 2000

Margaret Crisler, Selectman - 2000

Galen Stearns, Selectman Alternate - 2000

David Dubay - Resigned

Jack Gattinella - Resigned

Russell Wilder - 2000

Annette Stoller - 2000

Bernard Rouillard - 2000

Wayne Morris - 2000

Walter Kolodziej - 2000

Alan Carpenter, Alternate - 2000

## **ZONING BOARD OF ADJUSTMENT**

**Robert Gustafson, Chair - 2000**

Robert O'Loughlin, Alternate- 2000

Tony Pellegrini, Alternate - 2002

Jack Gattinella - Resigned

Jack Cartland - Resigned

Bruce Breton - 2000

Alfred Souma - 2001

Chris Doyle - 2002

James Sullivan - 2002

## **CONSERVATION COMMISSION**

**Cheri Howell Chair - 2001**

Pam Skinner - 2002

Thomas Seniow - 2002

Bernie Rouillard, Alternate - 2000

Gerald Capron - 2000

Betsy Carlson - 2000

Doris Mowson - 2001

Nancy Surette, Deceased

## **RECREATION COMMITTEE**

**Robert Urquhart, Chair - 2002**

Samuel Maranto - 2001

Joseph Connelly - 2002

Louise Peltz - Resigned

Dennis Butterfield - 2000

Frank Farmer - 2000

Rick Hancock - 2000

Joseph Sabato, Resigned

## **WINDHAM CABLE ADVISORY BOARD**

**Margaret Case, Chair - 2000**

Leo Hart - 2002

Mary Griffin - 2002

Dave Unger, Alternate - 2000

Alan Shoemaker - 2000

Robert Coole - 2000

J. Gross - 2001

Chris Doyle, Selectman - 2000



## **CAPITAL IMPROVEMENTS COMMITTEE**

**Keith Goldstein, Chair - 2001**

Dick Gumbel - 2000  
Ralph Titus - 2000  
Wayne Morris - 2001

Ron Coish - 2001  
Brian Carne - Resigned  
David Dubay - Resigned

## **HISTORIC DISTRICT COMMISSION**

**Carol Pynn, Chair - 2002**

Wayne Bailey - 2000  
Miriam Stoltz - 2001  
Thomas Furlong - 2001

Patrick Schena - 2002  
Carolyn Webber, Selectman - 2000  
Clare Todisco, Resigned

## **HIGHWAY SAFETY COMMITTEE**

David Sullivan, Town Administrator  
Bruce Moeckel, Chief of Police  
Steven Fruchtmann, Fire Chief  
Rex Norman, Assessor

Alfred Turner, Planning Director  
Robert Devlin, Road Agent  
Kathleen Hutchins, Library Director  
Wayne Bailey, Transfer Station Supervisor

## **HISTORICAL COMMITTEE**

**Marion Dinsmore & Patricia Skinner, Co-Chairs**

Wayne Bailey  
Fred Linnemann  
Sally D'Angelo  
George Dinsmore, Jr.

Elizabeth Dunn  
Peter Griffin  
Carol Pynn  
Carolyn Webber

## **GRIFFIN PARK COMMITTEE**

**Rick Hancock, Chair**

Ralph Titus  
Dennis Butterfield  
Kathryn Pocklington  
Eric Nickerson

Frank Farmer  
Neil Gallagher  
Jonathan Coish  
Louise Peltz, Resigned

## **TECHNICAL ADVISORY COMMITTEE**

**J. Gross, Chair**

Mike Notini  
Alan Winsor  
Dick Forde

Dick Gumbel  
Jacques Borcoche  
Jeff Walker

Margaret Crisler, Selectman

## **COMMUNITY STEWARDSHIP COMMITTEE**

**Peter Griffin, Chair**

Sally D'Angelo  
Tom Case  
Brad Dinsmore  
John Goclowski  
Tony Pellegrini  
Carol Pynn  
Margaret Case

Wendy Denneen  
Marion Dinsmore  
Wayne Morris  
Geri Pellegrini  
David Riese  
Clare Todisco, Resigned  
Ralph Williams, Resigned

## **FOREST MANAGEMENT COMMITTEE**

**David Sullivan, Chair**

Rex Norman, Assessor  
Michael Dow

Bernard Rouillard  
Russell Wilder

## **JOINT LOSS MANAGEMENT COMMITTEE**

**Jay Moltenbrey - Chair**

Chris Doyle, Selectman  
Steven Fruchtman  
Wayne Bailey

Kathleen Hutchins  
Glenn Record  
Bob Dobson

Allan Barlow

## **LOCAL EMERGENCY PLANNING COMMITTEE AND SHELTER SUB-COMMITTEE**

**Douglass Barker, EMD**

Steven Fruchtman, Deputy EMD  
David Sullivan  
Robert Devlin  
Nancy Devlin  
Gerald Boucher  
Bruce Moeckel  
Bernard Campbell  
Wayne Bailey  
Joan Tuck  
Robert Skinner  
Alfred Turner  
Bruce Flanders  
Allan Barlow  
Joseph Sabato, MD, Volunteer

James Robinton, Volunteer  
James Bulen, MD, Volunteer  
Don Graham, Volunteer  
Betty Donovan, Volunteer  
Christine Pollina, Volunteer  
Robin Topham, Volunteer  
Rich Bothroyd, Volunteer  
Gina Bulen, Shelter  
Pam Bartlett, Shelter  
Betty Epperson, Shelter  
J. Gross, Shelter  
Susan Hancock, Shelter  
Kelly Gage, Shelter  
Lisa Martin, Shelter

Donna Mollica, Shelter

## **HOUSING AUTHORITY**

**Denise Ryan, Chair - 2001**

Margo Luhrmann - 2000  
Leo Hart - 2002

Grace Marad - 2003  
Vicky Mason - 2004

Grace Ryan, Resigned

## **MEETING SCHEDULES**

The BOARD OF SELECTMEN meet every other Monday evening at 7:00 PM at Town Hall. Persons interested in meeting with Selectmen should contact the Town Administrator at 432-7732.

The PLANNING BOARD meets the first and third Wednesdays of each month at Town Hall at 7:30 PM. Persons interested in meeting with the Board should contact the Planning Board Secretary at 432-3806.

The BOARD OF ADJUSTMENT meets the second and fourth Tuesdays of each month at Town Hall at 7:30 PM. Persons interested in meeting with the ZBA should contact the Board of Adjustment Secretary at 432-3806.

The CONSERVATION COMMISSION meets the second and fourth Thursdays of each month at Town Hall at 7:30 PM. Persons interested in meeting with the Commission should contact the Conservation Secretary at 432-3806.



# ANNUAL TOWN MEETING, 1999

March 9, 1999

The Annual Town Meeting was called to order at 7:00 AM by Town Moderator, Peter Griffin. Ballots were publicly opened by Town Clerk, Joan C. Tuck. Those present included Selectman Barker, Ballot Clerks, Supervisors/Checklist.

There were 6,722 names on the checklist. 2,319 votes cast.

The following were duly elected and sworn in\*:

SELECTMAN for Three Years:

Bruce Breton	824 Votes
<b>CHRISTOPHER DOYLE*</b>	<b>849 Votes</b>
Keith Goldstein	716 Votes
<b>CAROLYN WEBBER*</b>	<b>1,483 Votes</b>

LIBRARY TRUSTEE for Three Years:

<b>DEBRA DESROSIERS*</b>	<b>1,659 Votes</b>
<b>PATRICIA SKINNER*</b>	<b>1,763 Votes</b>

CEMETERY TRUSTEE for Three Years:

<b>GAIL WEBSTER*</b>	<b>1,899 Votes</b>
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ROAD AGENT for Two Years:

<b>ROBERT DEVLIN*</b>	<b>1,813 Votes</b>
-----------------------	--------------------

TRUSTEE OF TRUST FUNDS for Three Years:

<b>MARY JOHNSON*</b>	<b>1,878 Votes</b>
----------------------	--------------------

\* Recount conducted – no change

ZONING PETITIONS:

<b>Article #2:</b>	Petition 1	<b>YES 1,242</b>	
		No 975	- Protest petition filed – Invalid

PLANNING BOARD AMENDMENTS:

<b>Article #3:</b>	Amendment #1	<b>YES 1,894</b>
		No 287
	Amendment #2	<b>YES 1,237</b>
		No 915
	Amendment #3	<b>YES 1,686</b>
		No 405
	Amendment #4	<b>YES 1,633</b>
		No 504
	Amendment #5	<b>YES 1,572</b>
		No 453
	Amendment #6	<b>YES 1,444</b>
		No 592

Amendment #7	<b>YES 1,584</b> No 413	
Amendment #8	<b>YES 1,492</b> No 491	
Amendment #9	<b>YES 1,480</b> No 615	
Amendment #10	<b>YES 1,487</b> No 563	
Amendment #11	<b>YES 1,389</b> No 650	
Amendment #12	<b>YES 1,417</b> No 737	- Protest petition filed, failed to meet 20%
Amendment #13	<b>YES 1,402</b> No 649	
Article #4 : Question #1	<b>YES 1,479</b> No 577	
Question #2	<b>YES 1,264</b> No 804	

Meeting recessed until Saturday, March 13, 1999 at 9:00 AM by Moderator Griffin.

### **MARCH 13, 1999**

Business portion of the Annual Town Meeting was called to order by Moderator Griffin at 9:00 AM. The Windham Community Band entertained the audience before the meeting began, and offered the Star Spangled Banner. Salute to the flag was led by Deputy Fire Chief Steven Fruchtmann.

Those present for the business portion included Selectmen, Town Clerk, Town Administrator, and Town Attorney.

Moderator Griffin related that the 1999 meeting would be the end of an era, as next year's meeting would fall under SB2, as voted on March 9th.

Moderator Griffin turned the meeting over to Selectwoman Webber, who apologized for the absence of the Private Road Study Report, which was inadvertently omitted from the Town Report. Copies were made available at Town Meeting.

**ARTICLE 5:** Motion made by Charles McMahon, seconded by Galen Stearns, "To see if the Town will vote to raise and appropriate the sum of One Million Nine Hundred Thirteen Thousand and no 100ths (\$1,913,000.00) Dollars for the purposes of constructing a Fire Station Building and purchasing equipment, materials, and furnishings of a lasting nature for said construction and payment of costs associated with the financing of said project; said sum to be in addition to any federal, state or private funds made available therefor, and to raise the same by issuance of not more than \$1,600,000.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note; furthermore to authorize the withdrawal of \$25,600 from the Capital Reserve Fund established for this purpose and to authorize the transfer of \$287,400 from the December 31, 1998 fund balance for this purpose; and to take any other action as may be necessary to carry out and complete financing of this project."



Explanation of project offered by Chief Lipe and Deputy Chief Fruchtman.

Being a bond issue, a 2/3 majority vote was needed. YES 404 – NO 134. Needed to pass, 359. Vote was in the **AFFIRMATIVE**.

Motion made by Gail Webster, seconded by Joan Tuck to **RESTRICT RECONSIDERATION**. Vote was in the **NEGATIVE**.

Meeting turned over to Charles McMahon and outgoing Fire Chief Lipe for the swearing in of Deputy Steven Fruchtman as Chief of the Windham Fire Department. Standing by her husband's side, and pinning on his new badge, was Chief Fruchtman's lovely wife Joanne, and his two daughters, Rebecca and Jessica.

Mr. McMahon offered congratulations to Chief Lipe on a job well done, as well as best wishes for continued professionalism in his new position as Chief of the Hampton, NH Fire Department. A framed, hand-crocheted mat, made by Alice Hunt, was given to Chief Lipe for his new home. Good luck goes out to Chief Lipe, his lovely wife, Marianne, and daughter, Shannon.

Selectman Barker read a proclamation to outgoing Chairman McMahon, as well as presenting him with a gift depicting his many years of dedicated service to the Town of Windham.

Moderator Griffin requested Town Attorney Campbell clear up the results of Zoning Amendment #1, presented by George Dinsmore, and Amendment #12, regarding the Village Center District. Both amendments received protest petitions.

**AMENDMENT #1:** protest petition invalid – Amendment passes.

**AMENDMENT #12:** protest petition did not meet required 20% - Amendment passes.

**ARTICLE 6:** Motion made by Charles McMahon, seconded by Galen Stearns, "To see if the Town will vote to raise and appropriate the sum of Seven Hundred Eight Thousand and no 100ths (\$708,000.00) Dollars for the purposes of developing Griffin Park, to include, but not be limited to, site preparation, installation of mechanical equipment and systems, and other site improvement and field construction cost and payment of costs associated with the funding of said project; said sum to be in addition to any federal, state, or private funds made available therefor, and to raise the sum by issuance of not more than \$700,000.00 in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to apply toward the cost any interest earned from the temporary investment of any bond or note; with the balance of \$8,000. to be raised from general taxation; and to take any other action as may be necessary to carry out and complete financing of this project."

Explanation offered by Committee member, Neil Gallagher.

Being a bond issue, a 2/3 majority vote was needed. YES 452, NO 153. Needed to pass, 404. Vote was in the **AFFIRMATIVE**.

Question moved by Louise Peltz, seconded by Margaret Case to **RESTRICT RECONSIDERATION**. Vote was in the **NEGATIVE**.

Town Administrator Sullivan presented Ms. Barbara Coish the Volunteer of the Year Award for her many years of dedication to the Town of Windham.

The Employee of the Year Award went to Mrs. Jean Delaney, Secretary to the Police Department. The award will be presented in a private ceremony to Jean's family at a later date, as Jean passed away on July 2, 1998. Jean was a very dedicated and professional asset to the Town of Windham. She is greatly missed by all.

Chief Fruchtmann recognized two firefighters who have retired this year: full-time Firefighter Wilfred (Junior) Johnson, after serving 19 years, and Call Firefighter Joan C. Tuck, after serving 16 years.

Motion made by Charles McMahon, seconded by Galen Stearns to take Article 21 out of order. Voted in the **AFFIRMATIVE**.

**ARTICLE 21:** By petition of Charles McMahon and others "To see if the Town will vote to deposit 25% of the revenues collected pursuant to Chapter 79-A (Current Use Taxation) in the Conservation Fund in accordance with RSA 36-A:5 III, as authorized by RSA 79-A:25 II. The Town currently allocates 100% of the revenues collected."

Motion made by Ralph Williams, seconded by several to **DISMISS**. Voted in the **AFFIRMATIVE**.

Motion made by Rene Solomon, seconded by several to **RESTRICT RECONSIDERATION**. Voted in the **NEGATIVE**.

**ARTICLE 7:** Motion made by Galen Stearns, seconded by Charles McMahon to **WITHDRAW** Article 7 as follows: "To see if the Town will vote to raise and appropriate the sum of Two Hundred Eighty Seven Thousand Four Hundred (\$287,400.00) Dollars to be added to the Central Fire Station Capital Reserve Fund. This sum is to come from the December 31, 1998 fund balance and no amount is to be raised from taxation." Voted in the **AFFIRMATIVE** to **WITHDRAW**.

**ARTICLE 8:** Motion made by Margaret Crisler, seconded by Dennis Butterfield to **DISMISS** Article 8 as follows: By petition of D.M. Walck and others "To support the need for upgraded Fire Station facilities, and oppose the proposed plans as submitted. And, to encourage the Safety Complex Committee to submit plans more in keeping with the immediate and future needs of the community as they exist today and over the next decade so as not to unduly burden the taxpayers over the bonding period of the specified project." Voted in the **AFFIRMATIVE** to **DISMISS**.

**ARTICLE 11:** Motion made by Doug Barker, seconded by Galen Stearns "To hear the reports of auditors, agents, and other committees heretofore chosen and pass any votes relating thereto."

**AMENDMENT:** Motion made by Margaret Case, seconded by Carolyn Webber "To include Private Road Study Report in next year's report." Voted in the **AFFIRMATIVE** as **AMENDED**.

**ARTICLE 12:** Motion made by Charles McMahon, seconded by Galen Stearns "To see if the Town will vote to raise and appropriate the sum of \$275,000. to be added to the Health Insurance Expendable Trust Fund." Voted in the **AFFIRMATIVE**.

**ARTICLE 13:** Motion made by Margaret Crisler, seconded by Carolyn Webber "To see if the Town will vote to raise and appropriate the sum of \$35,000. to be added to the Property Maintenance Expendable Trust Fund." Voted in the **AFFIRMATIVE**.

Motion made by Louise Peltz, seconded by Dennis Butterfield to take Article 28 out of order. Voted in the **AFFIRMATIVE**.

**ARTICLE 28:** "To see if the Town will vote to establish a recreational revolving fund under the provisions of RSA 35-B:2 (II) to deposit income from fees and charges for recreational park services, facilities, and leisure-time activities conducted by the Windham Recreation Committee, and to further authorize the Windham Recreation Committee to expend monies from such fund for the purposes authorized in RSA 35-B:1."



**AMENDMENT:** Motion made by Tom Case, seconded by Louise Peltz, "After the words park services, INSERT the words 'excluding the beach'." Voted in the **AFFIRMATIVE** as **AMENDED**.

Motion made by Louise Peltz, seconded by Margaret Case to **RESTRICT RECONSIDERATION**. Voted in the **AFFIRMATIVE**.

**ARTICLE 14:** Motion made by Margaret Crisler, seconded by Tom Case "To see if the Town will vote to raise and appropriate the sum of \$30,000. to be added to the Earned Time Expendable Trust Fund." Voted in the **AFFIRMATIVE**.

**ARTICLE 15:** Motion made by Douglass Barker, seconded by Galen Stearns, "To see if the Town will vote to raise and appropriate the sum of \$6,384. for the Existing Fire Station Building Renovation Capital Reserve Fund." Voted in the **AFFIRMATIVE**.

**ARTICLE 16:** Motion made by Galen Stearns, seconded by Carolyn Webber "To see if the Town will vote to raise and appropriate the sum of Seven Thousand Nine Hundred Fifteen Dollars (\$7,915.), representing the cost of the increased economic benefits for members of Local Union No. 1801 AFSCME (Municipal Union) to which they are entitled for the fiscal year 1998-1999 under the terms of the latest collective bargaining agreement entered into by the Selectmen and AFSCME. Said contract to expire on March 31, 2000 with the additional cost for 2000 to be \$2,805." Voted in the **AFFIRMATIVE**.

**ARTICLE 17:** Motion made by Galen Stearns, seconded by Carolyn Webber "To see if the Town will vote to ratify the Fact Finder's Report which resulted out of the negotiation process between the Town and AFSCME Local No. 3657 (Police Union) and to see if the Town will vote to raise and appropriate the sum of Seventy Thousand Seven Hundred Dollars (\$70,700), representing the cost of the increased economic benefits for members of Local Union No. 3657 AFSCME to which they are entitled for the fiscal years 1998-2000 under the terms expressed in the Fact Finder's Report. The cost to be paid retroactively for 1998 is \$24,700. and the 1999 cost is \$46,002. Said contract to expire on March 31, 2000, with the additional cost for 2000 to be \$5,540." Voted in the **AFFIRMATIVE**.

Motion made by Rick Hancock, seconded by Galen Stearns to move Article 29 out of order. Voted in the **AFFIRMATIVE**.

**ARTICLE 29:** Motion made by Ralph Williams, seconded by Gail Webster to **DISMISS**. Voted in the **NEGATIVE**.

**ARTICLE 29:** By Petition of Thomas Case and other. "To raise and appropriate the sum of \$7,550 to be added to the amount appropriated in the Town Budget for the Senior Center. Further, the Recreation Budget shall be decreased by \$7,550, effectively placing the control of these funds with the Town Administrator. These funds shall be available to the Administrator of Windham Senior Activities, in cooperation with the Town Administrator, to provide for the Social and Recreational needs of Windham Seniors."

**AMENDMENT:** Motion made by Margaret Crisler, seconded by Charles McMahon to **REPLACE** the Article with the following: "Board of Selectmen to review payment procedures for all volunteer boards to assure prompt payment of all vendors who do business with these boards."

Motion made by Elizabeth Dunn, seconded by Galen Stearns to "**MOVE THE QUESTION**". Voted in the **AFFIRMATIVE**.

Motion made by Gail Webster, seconded by Carolyn Webber to "**ACCEPT AS AMENDED**." Voted in the **AFFIRMATIVE**.

**ARTICLE 9:** By Petition of Bob Marshall and others. "If the Griffin Park bond is defeated, to see if the Town will vote to raise and appropriate the sum of Seven Hundred Thousand Dollars

(\$700,000) for the purpose of developing Griffin Park. This is a non-lapsing account per RSA 32:7, VI and will not lapse until the Park is completed or for a period of five (5) years, whichever is less. This article will be of no effect if the Griffin Park bond is adopted.”

Motion made by Charles McMahon, seconded by Ralph Williams to **DISMISS**. Voted in the **AFFIRMATIVE**.

**ARTICLE 10:** By petition of D.M. Walck and others. “To support the development of Griffin Park, through fundraising, grants, and other community activities and to utilize any funds allocated from tax revenues for the maintenance of said recreational facility on a dollar-matching basis. And further, to encourage the Griffin Park Committee to submit such plans for consideration at a future meeting.”

Motion made by Charles McMahon, seconded by Ralph Williams to **DISMISS**. Voted in the **AFFIRMATIVE**.

A brief intermission was taken and Moderator Griffin invited Senator Arthur Klemm to explain the Claremont issue. A brief explanation was given and it was remarked the Income Tax would not come out of the Senate.

Motion made by Robert Skinner, seconded by Gail Webster to take Article 25 out of order. Voted in the **AFFIRMATIVE**.

**ARTICLE 25:** Motion made by Diane Gardner, seconded by Margaret Case: By petition of E. Laurence Strondak and others, “To see if the Town of Windham shall vote to accept under RSA 229:1, Sawtelle Road as it currently exists, as a public road.”

Explanation was offered by petitioner Strondak.

**AMENDMENT:** Motion made by Roger Hohenberger, seconded by Joan Tuck “to plow and sand as an emergency lane.”

**AMENDMENT TO AMENDMENT:** Motion made by Robert Skinner, seconded by Carolyn Webber “to include winter maintenance and exclude summer maintenance and not accept as a town road.”

Motion made by Roger Hohenberger, seconded by Dennis Butterfield to **MOVE THE QUESTION**. Voted in the **AFFIRMATIVE**.

**AMENDMENT** to **AMENDMENT** voted in the **NEGATIVE**.

**AMENDMENT WITHDRAWN** by Roger Hohenberger and Joan Tuck.

**ARTICLE 25** voted in the **NEGATIVE**.

**ARTICLE 18:** Motion made by Charles McMahon, seconded by Galen Stearns to **DISMISS**. Voted in the **AFFIRMATIVE**.

Motion made by Fred Noyles, seconded by Gail Webster to **RESTRICT RECONSIDERATION OF ARTICLE 25**. Voted in the **AFFIRMATIVE**.

Motion made by Diane Gardner, seconded by Galen Stearns to take Article 31 out of order. Voted in the **AFFIRMATIVE**.

**ARTICLE 31: TO BE VOTED BY BALLOT:** “Shall we modify the elderly exemptions from property tax in the Town of Windham, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$65,000; for a person 75 years of age up to 80 years, \$80,000; for a person 80 years of age or older, \$100,000. To qualify, the person must have been a New Hampshire resident for at least 5 years and own the real estate individually or jointly, or if the real estate is owned by such person’s spouse, they must have been married for at least 5



years. In addition, the taxpayer must have a net income of not more than \$23,800 or, if married, a combined net income of less than \$32,800; and own net assets not in excess of \$50,000 excluding the value of a person's residence."

**AMENDMENT:** Motion made by Carolyn Webber, seconded by Margaret Crisler to "take out \$100,000 and insert in its place, 'exempt, if they qualify,'" **BALLOT VOTE:** YES 124, NO 12. Voted in the **AFFIRMATIVE** as **AMENDED**.

Motion made by Ralph Williams, seconded by Fred Noyles to **RESTRICT RECONSIDERATION**. **HAND COUNT:** YES 64, NO 34. Voted in the **AFFIRMATIVE**.

Motion made by R. McLoughlin, seconded by Carolyn Webber to move Article 23 out of order. Voted in the **AFFIRMATIVE**.

**ARTICLE 23.** Motion made by Lucie Lachance, seconded by Carolyn Webber, "To see if the Town will vote to raise and appropriate the sum of \$65,000, representing the town's one third (1/3rd) share of costs associated with improvements to the Langdon Road/Range Road intersection. The other 2/3rd share will be paid for by the State of New Hampshire. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until improvements are completed or for a period of two (2) years, whichever is less."

Motion made by Margaret Crisler, seconded by Charles McMahon to **MOVE THE QUESTION**. Questions moved and voted in the **AFFIRMATIVE**.

**ARTICLE 22.** Motion made by Douglass Barker, seconded by Carolyn Webber, By Petition of Jay Moltenbrey and others, "To see if the Town will vote to raise and appropriate the sum of Twenty Two Thousand Dollars (\$22,000), for the purpose of buying a thermal imaging camera for use by the Fire Department."

Explanation offered by Lieut. Moltenbrey. Voted in the **AFFIRMATIVE**.

**ARTICLE 19.** Motion made by Douglass Barker, seconded by Carolyn Webber, "To see if the Town will vote to raise and appropriate the sum of \$5,081,452 for general municipal operations. Said sum does not include special or individual articles addressed."

Explanation offered by Selectmen Douglass Barker stating because of the disastrous time we had with the voting machines on Tuesday, the 9th of March, it is necessary to get new voting machines. The addition of \$18,250 will be to purchase new machines.

Motion made by Robert Skinner, seconded by several to "address specific questions from residents and not read entire budget." Voted in the **AFFIRMATIVE**.

Motion made by Gail Webster, seconded by Joan Tuck to "add \$25,000 to the Fire Department for another firefighter." Voted in the **NEGATIVE**.

Voted in the **AFFIRMATIVE** on **MAIN MOTION**.

Motion made by Fred Noyles, seconded by Galen Stearns to **RESTRICT RECONSIDERATION**. Voted in the **AFFIRMATIVE**.

**ARTICLE 20.** Motion made by Charles McMahon, seconded by Carolyn Webber, "To see if the Town will vote to raise and appropriate the sum of \$4,760 for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 1999 to the Conservation Fund in accordance with RSA 36-A:5." Voted in the **AFFIRMATIVE**.

**ARTICLE 24.** Motion made by Douglass Barker, seconded by Galen Stearns, "To see if the Town will vote to raise and appropriate the sum of \$100,000 for improvements to Town roads.

This will be a non-lapsing account per RSA 32:7, VI and will not lapse for a period of three (3) years.” Voted in the **AFFIRMATIVE**.

**ARTICLE 26.** Motion made by Galen Stearns, seconded by Douglass Barker, “To see if the Town will vote to raise and appropriate the sum of \$80,000 for the purchase of a loader for the Transfer Station Facility.” Voted in the **AFFIRMATIVE**.

**ARTICLE 27.** Motion made by Galen Stearns, seconded by Douglass Barker, “To see if the Town will vote to raise and appropriate the sum of \$48,515 for the purchase of a live bed transfer trailer for the Transfer Station Facility.” Voted in the **AFFIRMATIVE**.

**ARTICLE 30.** Motion made by Galen Stearns, seconded by Carolyn Webber, “In accordance with the Municipal Finance Act, the Town shall raise and appropriate the sums of \$442,558.76 Principal and \$138,168.35 Interest for payment of Long Term Notes.” Voted in the **AFFIRMATIVE**.

**ARTICLE 32.** Lucie Lachance extended thanks to the Board of Selectmen and the Highway Safety Committee for the work done on Marblehead Road.

Motion made by Fred Noyles, seconded by Rick Hancock to “**RESTRICT RECONSIDERATION** on any article discussed at today’s meeting.” Voted in the **AFFIRMATIVE**.

Motion made by Louise Peltz, seconded by several to “list all articles covered by the CIP”. Voted in the **AFFIRMATIVE**.

Gail Webster extended thanks to all for attending the meeting.

Roger Hohenberger requested the Board of Selectmen to consider Golden Brook School for next year’s meeting.

Scott Gaarder requested redirect of Article 31. Request denied.

**RESOLUTION:** Motion made by Don Worthington, seconded by Joan Tuck to “Direct the Board of Selectmen to review Firefighter Safety and Health Code NFPA 1500 and find out cost.” Town Administrator related it is now under consideration. Voted in the **NEGATIVE**.

Wally Keniston extended a vote of thanks to the 24 cable employees who ran the electronic equipment for Town meeting.

Margaret Case requested Board of Selectmen and Private Road Committee revisit private roads once again and come up with an answer.

Carolyn Webber stated Historic District Commission/Heritage Commission needs volunteers.

Charles McMahon explained that Chris Doyle was not sworn in as a re-count was requested.

The last of the historic Town Meetings came to a close. Gail Webster and Margaret Case moved to adjourn.

Meeting was adjourned at 4:45 PM.

Respectfully submitted,

*Joan C. Tuck*  
Town Clerk



# SB2 SPECIAL TOWN MEETING

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## Deliberative Session June 21, 1999

Special RSA SB2 Town Meeting was called to order by Moderator Griffin at 7:00 PM. In attendance were Board of Selectmen, Town Attorney Campbell, Supervisors/Checklist, Town Clerk, and Town Administrator.

Moderator Griffin indicated if there be no opposition, he would dispense with reading of the entire ordinance. Voted in the affirmative.

Motion made by G. Stearns, seconded by D. Barker to place Article #1 on the floor for discussion.

Mr. Barker gave a brief explanation as to why the Board felt it necessary to enhance the now existing State regulations. Main feeling was "control". Mr. Barker asked Health Officer Flanders if he would give his opinion on how difficult it would be to enforce Town ordinance. He felt it would be very difficult to enforce from Town's aspect, and felt it might be necessary to call upon State to inspect, investigate and revoke licenses.

### Article #1:

AMENDMENT – motion made by T. Case, seconded by M. Case "To move that Article #1 be amended by eliminating all Sections after Section III: Definitions, to Section XVII: Effective Date. Add a new section IV: Regulations

- A. Tattoo/Body Piercing Establishments and Practitioners shall be regulated according to the laws of the State of New Hampshire as adopted by the Commissioner of the Department of Health and Human Services per Chapter 314A Section 314-A:3 as New Hampshire Code of Administrative Regulations, Chapter He-P 1100 Tattoo regulations.
- B. Tattoo/Body Piercing Establishments shall meet all applicable Town of Windham Board of Health Regulations, Zoning Regulations, and Site Plan Regulations.
- C. Mobile Tattoo/Body Piercing Establishments/Businesses are not allowed.

Renumber Section XVII: Effective Date to Section V.

Discussion followed with some of the following topics:

- 1. Does State pre-empt town? Town could take action, nothing preemptive.
- 2. Who would act on complaints if Town did not? Department of Health & Human Services, Concord, N.H. Have 75/100 inspections – do not perform routine inspections.
- 3. What happens if Town is less stringent than State? State would prohibit.
- 4. If Town does not accept ordinance, can Town inspect premises? State regulations in affect. Some issues Board of Health can take immediate action. Open door for local regulations.
- 5. How would Town go about inspecting premises. By appointment, at random, or once a year covered under zoning regulations only.

6. What is difference between State Regulation and Town Ordinance? Could Health Officer enforce State Law? Main purpose of both regulations is to safeguard the health, safety and welfare of the community. Health Officer could enforce State regulations.

Ms. Case asked "How does body piercing and tattooing have to do with health and welfare. Felt we were overstepping our bounds by taking the rights of individuals away.

Mr. Barker stated this gives us the opportunity to place regulations on books. We can amend to conform to State concurrent language if necessary in the future. Cannot be changed after tonight. Proper procedure is to lay it on the table – forward to Town Clerk for presenting.

Does Health Officer have authority to enforce State Law? If so can he get authority – Can only enforce health regulations. Intent to direct Health Officer to enforce before establishments come into town.

Ms. Dunn felt a significant difference between Town and State regulations lies with no body piercing below waist, mobile establishments/businesses, panel should be 6' rather than the 4', State requires documentation, Town has strict sanitary restrictions.

In summary, Mr. Barker stated intent of new regulation was to protect residents. Board spent many months deriving regulations and solutions and felt this was in the best interest of the Town.

Moderator Griffin asked for a hand count. YES – 5 NO – 6. Voted in the NEGATIVE.

Returned to Main Article.

AMENDMENT – Motion made by G. Stearns, seconded by M. Crisler "To change Section 10-A-5 from 4' to 6' high. Voted in the AFFIRMATIVE.

AMENDMENT – Motion made by G. Stearns, seconded by M. Crisler. Point of order recognized by Moderator Griffin. No more than TWO AMENDMENTS unless overruled by the body present.

Motion made by E. Dunn, seconded by M. Case to SUSPEND RULES. Voted in the AFFIRMATIVE.

AMENDMENT – Motion made by G. Stearns, seconded by M. Crisler "To change Section 15-C-2 by removing "except a single point on the non-cartilage area of the ears". Voted in the AFFIRMATIVE.

AMENDMENT – Motion made by C. Webber, seconded by M. Case "To remove in its entirety Section 15-C-3. Hand Count YES – 5 NO – 6. Voted in the NEGATIVE.

Voted in the AFFIRMATIVE on MAIN MOTION AS AMENDED. Mr. Sullivan stated ordinance does prohibit tattooing of minors in accordance with State Law.

Motion made by M. Case, seconded by E. Dunn to accept article as printed. Explanation offered by Planning and Development Director, A. Turner.

## **Article #2:**

Mr. Turner explained the intent of the blasting ordinance. Have two levels of permits – have fire codes - under direction of Fire Chief – have blasting codes under direction of State Police.

Type A – Blasting in Windham town limits requires application – must notify Police, Fire – No regulations to allow us to do this – contractors do at will. Type A uses DOT cut off points – anything that would damage plaster and sheet rock. Easily enforced – easy to read seismograph.

Reading should be taken 100' from blast sight – very similar to State Regulations. Pre-Blast survey inspection should be within 500' of blast site. State requires only two closest houses to



blast site. This would give a better control for local authorities. Felt local control is necessary for health, safety and welfare of residents.

Questions asked by D. Forde of the impact on fireworks, pyrotechnics and displays. These are all regulated by State. Permits issued by Police Department.

Paul “Dutch” Kretschmer, Field Technician and Safety Engineer for PRESET, INC. Motion made and seconded to allow a non-resident to speak. Voted in the AFFIRMATIVE.

Explanation of what his job entails. Type A – very easily followed. Type B regulate blast surveys – minimum standard 250’.

Felt documentation is to show intent of blaster and the regulations are to protect resident and blaster from lawsuits. Pre-Blast surveys should be kept for 3 years. Should not be kept by Town of Windham – not in best interest. Having documents could draw town into lawsuits.

Blasting companies regulate themselves. Insurance companies regulate blasting companies. Copies of Pre-Blast surveys should go to property owner.

Motion made by M. Crisler and seconded by G. Stearns:

Amend Sec 4 B – Add “measured at an area 100’ from the blasting site” at end of paragraph.

Amend Sec 9 B – Add to “If an owner refuses to allow for *the conducting of a pre-blast survey* or sign a pre-blast survey form for whatever reason the applicant shall note this on the form.” (Added words in italics).

Amend Sec 9 B 1 – Eliminate “Prior to the start of work, a copy of the pre-blast condition survey shall be submitted to the Code Enforcement Administrator or his authorized representative.” Replace with “This survey shall be kept for a minimum of 7 years and be available to Code Enforcement Administrator upon request and/or to the homeowner upon request.”

Amend Sec 9 C – Eliminate “within five hundred (500’) feet of the blasting site”, and replace with “the blasting site not owned by the owner”.

Amend Sec 9 J – Eliminate the word “initially”.

Amend Blasting Application Permit – Eliminate “one half (1/2) hour” and replace with “1 hour.” Voted in AFFIRMATIVE.

Motion made and seconded to accept main motion AS AMENDED. Voted in the AFFIRMATIVE.

### **Article #3:**

Motion made by G. Stearns, seconded by T. Case “To update ordinance we have had for years on solid waste”. Reason being is to “Tighten regulations and adopt fees.”

Attorney Campbell indicated Section III (H) and (I) have same language. Motion made by D. Barker, seconded by G. Stearns to “Replace Item I with the word Recycling.” Question asked as to what could be Section VIII: A – Word (within) should be changed to (in).

**VOTE IN AFFIRMATIVE TO HAVE ON BALLOT.**

Mrs. Skinner requested verification of polling hours from Moderator Griffin. Because hours have been set from 8:00 AM to 8:00 PM, intention is not to confuse residents. Will leave as posted.

Motion made and seconded to ADJOURN. Meeting ADJOURNED at 9:00 PM.

**Official Ballot Vote**  
**July 27, 1999**

The Special SB2 meeting was called to order by Moderator Griffin at 8:00 AM. Present included Selectmen Barker, Supervisors/Checklist, Ballot Clerks and Town Clerk Tuck.

There were 6,798 voters on the checklist.

Total number of votes cast – 120.

<b>Question #1</b> – Tattooing/Body Piercing	<b>YES 92</b>
	No 28

<b>Question #2</b> – Blasting	<b>YES 101</b>
	No 19

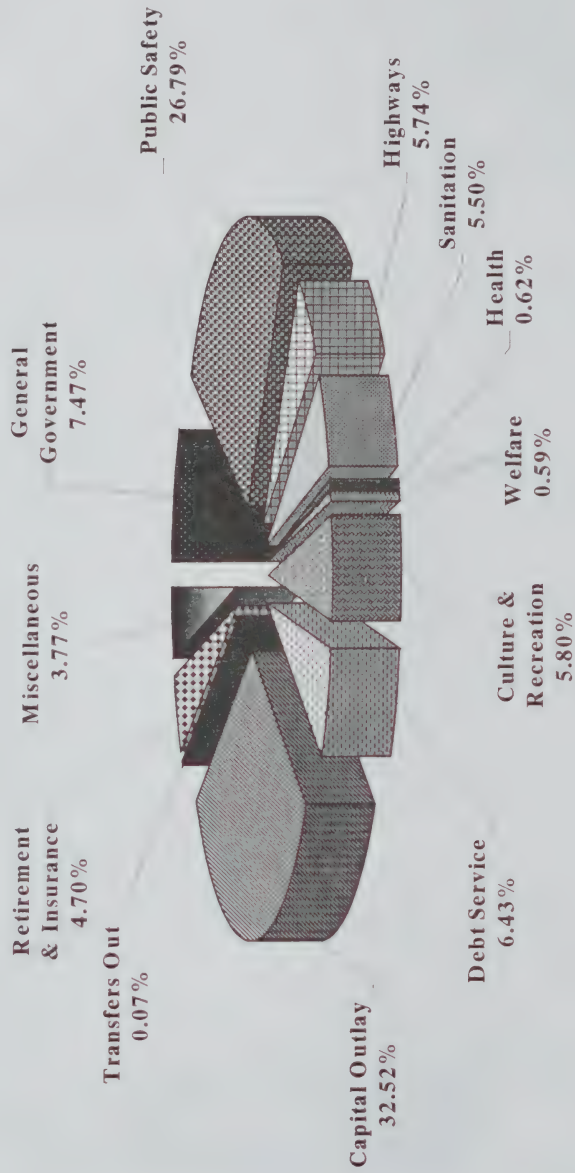
<b>Question #3</b> – Solid Waste	<b>YES 88</b>
	No 32

Polls were closed at 8:00 PM.

Respectfully submitted,

***Joan C. Tuck***  
Town Clerk

# CATEGORICAL DETAIL, 1999 BUDGET





# STATEMENT OF APPROPRIATIONS

## General Government:

Town Officer's Salaries	\$ 8,600.00
Administration	269,510.00
Election and Registration Expenses	22,025.00
Cemeteries	38,500.00
General Government Buildings	97,570.00
Appraisal of Property	53,040.00
Legal Expenses	52,500.00
Town Clerk's Expenses	53,440.00
Tax Collector's Expenses	55,425.00
Searles Building	12,490.00

## Public Safety:

Police Department	1,015,820.00
Fire Department	904,520.00
Emergency Management	9,155.00
Planning & Development	212,497.00
Contracted Police Services	40,000.00
Dispatching	163,805.00

## Highways, Streets and Bridges:

Town Maintenance	505,000.00
Street Lighting	12,350.00

## Sanitation:

Solid Waste Disposal	493,340.00
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## Health:

Health and Human Services	39,090.00
Animal Control	16,840.00

## Welfare:

General Assistance	53,475.00
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## Culture and Recreation:

Library	371,910.00
Recreation	95,025.00
Conservation Commission	4,760.00
Senior Center	3,600.00
Cable TV Expenses	48,525.00
Town Museum	8,925.00

## Debt Service:

Long Term Notes (Principal and Interest)	580,727.11
Interest Expense - Tax Anticipation Notes	0.00

## Capital Outlay:

Road Improvements	100,000.00
Transfer Loader	80,000.00
Transfer Trailer	48,515.00
Griffin Park Development	708,000.00
Fire Station Building	1,913,000.00
Langdon/Range Roads	65,000.00

**Operating Transfers Out:**

Capital Reserve Funds	6,384.00
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**Miscellaneous:**

FICA, Retirement and Pension Contributions	190,745.00
Insurance	233,730.00
Health Trust	275,000.00
Property Maintenance Trust	35,000.00
Earned Time Trust	30,000.00
Municipal Union	7,915.00
Police Union	70,700.00
Thermal Imaging Camera	22,000.00

**TOTAL APPROPRIATIONS:**

**\$ 9,028,453.11**

**TAX RATE COMPUTATION**

Total Town Appropriations	\$ 9,028,453.00
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LESS: Revenues	5,530,885.00
LESS: Shared Revenues	20,383.00
ADD: Overlay	149,624.00
ADD: War Service Credits	47,500.00

Net Town Appropriations	3,674,309.00
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School Tax Assessment	5,893,015.00
State Education Taxes	5,273,077.00
County Tax Assessment	857,140.00

Total of Town, School, State and County	15,697,541.00
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DEDUCT: War Service Credits	47,500.00
ADD: Village District Commitments	6,000.00

PROPERTY TAXES TO BE RAISED:	\$15,656,041.00
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**Net Assessed Valuation = \$865,543,290    Levy - \$15,656,041    Approved Tax Rate = \$18.20**



Detail of Tax Rate Apportionment

# SUMMARY INVENTORY OF VALUATION

## DESCRIPTION OF PROPERTY

## 1999 VALUATION

### VALUE OF LAND ONLY:

Current Use	\$ 262,150.00
Residential	356,454,200.00
Commercial/Industrial	13,625,000.00

Total of Taxable Land	\$ 370,341,350.00
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### VALUE OF BUILDINGS ONLY:

Residential	\$ 453,300,400.00
Commercial/Industrial	38,307,740.00

Total of Taxable Buildings	491,608,140.00
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PUBLIC WATER UTILITY (Privately Owned)	1,354,750.00
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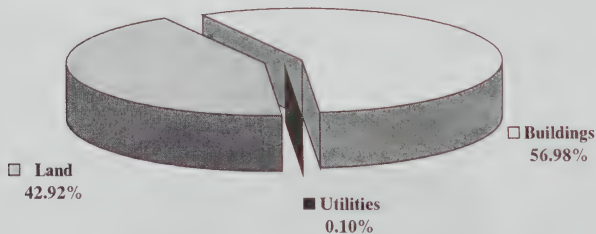
PUBLIC UTILITIES - Gas	560,000.00
Electric	7,070,300.00

VALUATION BEFORE EXEMPTIONS	\$ 870,934,540.00
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Blind Exemptions - 1	\$ 15,000.00
Elderly Exemptions - 54	5,201,250.00
Permanently Disabled - 5	175,000.00

TOTAL AMOUNT OF EXEMPTIONS	\$ 5,391,250.00
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NET VALUATION ON WHICH TAX RATE IS COMPUTED	\$ 865,543,290.00
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The above chart depicts how the total valuation of the Town is composed.  
The utilities percentage includes both public and privately owned.



# COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

	APPROPRIATIONS FORWARDED FROM 1998	APPROPRIATIONS 1999	RECEIPTS AND REIMBURSE.	TOTAL AMOUNT AVAILABLE	EXPENDITURES 1999	BALANCES UNEXPENDED	OVERDRAFTS TO 2000
<b>GENERAL GOVERNMENT</b>							
Town Officer's Salaries		8,600.00		8,600.00	8,450.00	150.00	
Administration	4,200.00	271,313.00	54.40	275,567.40	263,078.54	488.86	12,000.00
Town Clerk's Expenses		53,928.00		53,928.00	53,625.42	202.58	
Tax Collector's Expenses		55,669.00		55,669.00	48,625.77	7,043.23	
Election and Registration		22,025.00		22,025.00	22,751.48	(726.48)	
Cemetery		38,500.00		38,500.00	37,259.85	1,240.15	
General Gov't Bldgs	11,266.00	97,570.00		108,836.00	105,338.70	3,497.30	
Appraisal of Property		53,040.00		53,040.00	48,256.07	4,783.93	
Scarlies Building		12,490.00		12,490.00	8,322.43	4,167.57	
Town Museum		8,925.00		8,925.00	5,026.24	3,898.76	
Legal Expenses		52,500.00		52,500.00	29,344.93	23,155.07	
<b>PUBLIC SAFETY</b>							
Police Department	700.00	1,075,220.00		1,075,920.00	1,044,506.03	31,413.97	
Contracted Police		40,000.00		40,000.00	112,167.91	(72,167.91)	
Dispatching		175,270.00		175,270.00	170,767.78	4,502.22	
Fire Department		904,972.00		904,972.00	923,421.75	(18,449.75)	
Emergency Management		9,155.00		9,155.00	9,606.01	(451.01)	
Planning and Development		214,130.00	186.00	214,316.00	212,935.05	1,380.95	
<b>HIGHWAYS, STREETS, BRIDGES</b>							
Town Maintenance		505,000.00		505,000.00	448,198.70	56,801.30	
Street Lights		12,350.00		12,350.00	10,929.87	1,420.13	
<b>SANITATION</b>							
Solid Waste Disposal		496,570.00	60.00	496,630.00	470,841.11	17,881.89	7,907.00
<b>HEALTH</b>							
Health and Human Services		39,090.00		39,090.00	38,431.00	659.00	
Animal Control		16,840.00		16,840.00	16,116.26	723.74	
<b>WELFARE</b>							
General Assistance		53,475.00		53,475.00	40,647.70	12,827.30	

	APPROPRIATIONS FORWARDED FROM 1998	APPROPRIATIONS 1999	RECEIPTS AND REIMBURSE.	TOTAL AMOUNT AVAILABLE	EXPENDITURES 1999	BALANCES		APPROPRIATIONS FORWARDED TO 2000
						UNEXPENDED	OVERDRAFTS	
CULTURE AND RECREATION								
Library		371,910.00	2,995.00	374,905.00	348,277.45	26,627.55		
Recreation		95,025.00	110.00	95,135.00	82,103.27	13,031.73		
Conservation Comm		4,760.00		4,760.00	4,760.00	0.00		
Senior Center		3,600.00		3,600.00	3,359.54	240.46		
Cable TV Expenses		48,525.00		48,525.00	37,091.64	11,433.36		
DEBT SERVICE								
Long Term Notes - P + I		580,727.11		580,727.11	553,751.19	26,975.92		
Interest - TANS				0.00		0.00		
CAPITAL OUTLAY								
Armstrong Building Renov	2,879.00			2,879.00	2,879.00	0.00		139,432.00
Fire Station		1,913,000.00		1,913,000.00	1,773,567.03	0.97		
Griffin Park Engineering	780.00			780.00	780.00	0.00		
Langdon / Range Road Imp		65,000.00		65,000.00		0.00		65,000.00
Library		80,000.00		80,000.00	1,290.64	0.36		2,205.00
Loader - Transfer Station				3,496.00	57,803.00	0.00		686.00
Police Station	2,177.00			80,000.00	1,491.00	0.00		
Police Technology Grant	48,324.00			2,177.00	48,324.00	0.00		
Road Improvements	50,000.00			48,324.00	48,324.00	0.00		
Thermal Imaging Camera		100,000.00		150,000.00	79,027.78	0.22		70,972.00
Trailer - Transfer Station		22,000.00		22,000.00	21,500.00	500.00		
Note Refinancing		48,515.00		48,515.00	45,074.91	3,440.09		
Griffin Park Development		708,000.00	1,895,452.15	1,895,452.15	1,895,452.15	0.00		
				708,000.00	708,000.00	0.00		
OPERATING TRANSFERS OUT								
Capital Reserve Funds		6,384.00		6,384.00	6,384.00	0.00		
MISCELLANEOUS								
Retirement		190,745.00		190,745.00	192,426.91		(1,681.91)	
Insurance		233,730.00		245,169.28	205,086.94	40,082.34		
Refunds and Abatements		149,624.00	11,439.28	149,624.00	129,798.88	19,825.12		
Health Trust		275,000.00		275,000.00	275,000.00	0.00		
Property Maintenance Trust		35,000.00		35,000.00	35,000.00	0.00		
Earned Time Trust		30,000.00		30,000.00	30,000.00	0.00		
OTHER GOVERNMENTAL DIVISIONS								
School	6,872,083.00	14,231,306.00		21,103,389.00	12,095,559.00	0.00		9,007,830.00
County		864,881.00		864,881.00	864,881.00	0.00		
TOTALS	6,995,905.00	24,274,264.11	1,910,296.83	33,180,465.94	23,627,317.93	340,593.07	(93,477.06)	9,306,032.00

Town of Windham, New Hampshire

# TRUSTEES OF TRUST FUNDS

NAME OF TRUST FUND	PRINCIPAL			INCOME				GRAND TOTAL	
	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	WITH- DRAWALS	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME DURING YEAR	EXPENDED DURING YEAR	BALANCE END YEAR	OF PRINCIPAL & INCOME
<b>CEMETERIES</b>									
Cemetery-on-Hill	1,189.03			1,189.03	0.00	52.31	52.31	0.00	1,189.03
Perpetual Care	62,090.00			62,090.00	1,079.86	2,754.73	2,754.73	1,079.86	63,169.86
Neglected Lots	500.00			500.00	0.00	6.45	6.45	0.00	500.00
Garaphelia Park	1,000.00			1,000.00	0.00	43.99	43.99	0.00	1,000.00
Martha Clark Fund	2,000.00			2,000.00	0.00	87.95	87.95	0.00	2,000.00
Dora Haseltine Fund	500.00			500.00	0.00	6.45	6.45	0.00	500.00
Cemetery-on-the-Plains	17,574.89			17,574.89	2,274.46	994.28	994.28	3,268.74	20,843.63
Cemetery Trustees	0.00			0.00	7,720.25	4,272.49	0.00	11,992.74	11,992.74
Maintenance Fund	8,350.00	5,050.00		13,400.00	108.30	410.99	364.72	154.57	13,554.57
<b>LIBRARY</b>									
Public Library Fund	3,000.00			3,000.00	0.00	131.97	131.97	0.00	3,000.00
Library Books	1,000.00			1,000.00	0.00	43.99	43.99	0.00	1,000.00
ARMSTRONG MEM. BLDG.	1,157.34			1,157.34	440.56	623.46	614.80	449.22	1,606.56
<b>SCHOOLS</b>									
Searies School Repairs	0.00			0.00	358.77	4.62	0.00	363.39	363.39
Eliz. Wilson Fund	1,000.00			1,000.00	0.00	43.99	43.99	0.00	1,000.00
School Dist. 2,3,4,6	4,022.00			4,022.00	0.00	176.89	176.89	0.00	4,022.00
MINISTERIAL FUNDS	1,989.63			1,989.63	0.00	87.49	87.49	0.00	1,989.63
NEEDY PERSONS	1,400.00			1,400.00	3,666.79	87.85	87.85	3,754.64	5,154.64
REPAIR TOWN BUILDINGS	1,979.65			1,979.65	0.00	87.06	87.06	0.00	1,979.65
IRENE HERBERT SCHSHIP	14,075.00			14,075.00	1,194.19	671.43	500.00	1,365.62	15,440.62
<b>CAPITAL RESERVE FUNDS</b>									
Fire Apparatus	10,000.00			10,000.00	2,155.73	634.52	0.00	2,790.25	12,790.25
Community Center	30,000.00			30,000.00	5,574.85	1,921.23	0.00	7,496.08	37,496.08
Fire Station	22,000.00		22,000.00	0.00	3,600.62	1,242.75	3,600.00	1,243.37	1,243.37
Fire 111 / Town Complex	0.00			0.00	4,963.36	268.06	0.00	5,231.42	5,231.42
Fire Station Renovation	25,000.00			25,000.00	127.06	1,104.71	0.00	1,231.77	26,231.77
<b>TOTALS</b>	209,827.54	5,050.00	22,000.00	192,877.54	33,264.80	15,759.66	8,602.79	40,421.67	233,299.21



# SCHEDULE OF TOWN PROPERTY

DESCRIPTION	VALUE
Town Hall, Armstrong Memorial Building & Fire Department (11A-590)	
Land and Buildings	\$ 421,000
Furniture and Equipment, Town Hall	50,000
Furniture and Equipment, Fire Department	285,000
Cable TV Studio, Equipment	20,000
Town Complex, Land (16L-100)	251,000
Police Station	1,300,000
Furniture and Equipment	300,000
Nesmith Library	1,500,000
Furniture and Equipment	750,000
Fire Department, under construction	1,000,000
Recycling/Transfer Station, Land and Buildings (11A-201)	533,600
Building Department, Land and Buildings (11C-1300)	119,800
Furniture and Equipment	25,000
Senior Center, Land and Buildings (11C-1200)	121,500
Searles Building, Land, Buildings, and Contents (18L-525)	290,000
Highway Department, Land and Buildings (3A-955, 3B-998)	98,400
Equipment	20,000
Cemeteries, Building and Equipment (7A-501, 21K-150, 21U-100, 21W-6)	200
Sportsfields (1C-2500A, 22R-900, 24F-5205)	679,200
Disposal Site, Land (25R-300)	75,500
Town Beach, Land and Buildings (21H-1A)	166,800
Conservation/Recreation Lands (1C-2500, 25E-10)	364,100
Water Supply, Land (20D-1000)	163,900
All Lands and Buildings Acquired by Tax Collector's Deeds	1,201,800
All Properties Gifted to Town	513,000
Schools, Lands and Buildings (20D-800, 24F-2000)	8,836,500
SAU #28 Preschool Services, Land and Buildings (20D-900)	239,900
<b>TOTAL</b>	<b>\$ 19,326,800</b>

## PROPERTIES ACQUIRED THROUGH TAX COLLECTOR'S DEED

1B-1022	48,300	13J-95	2,800	19B-701	60,100
1B-1025	48,800	13K-34A	14,000	19B-715	61,600
1B-1026	47,700	13K-34B	15,400	20D-1300	7,000
1B-1027	48,200	14B-2350	7,700	20D-1300A	4,300
2A-1325	50,600	16C-1	38,500	20D-2500	87,500
3B-355	7,300	16C-5	3,200	20E-350	7,700
3B-375	7,300	16F-8A	0	21V-227A	0
3B-680	4,600	16L-50	6,100	21V-243J	3,100
3B-850-2	2,300	16P-501	2,000	21V-255B	14,300
7A-625	5,800	16P-502	1,900	22R-250	5,000
8A-61	3,300	16P-540	2,700	24A-601	6,000
8B-850	122,200	16P-1004	3,200	24D-600	6,700
8B-900	120,600	16P-1010	3,000	24E-100	6,500
8B-4100	7,900	17I-49	4,700	24F-400	7,700
8B-4300	8,400	17J-100B	14,200	24G-101	66,800
8B-5800	10,500	17J-110A	15,000	25E-481	0
8B-6000	9,200	17J-134A	14,100	25R-6000A	6,500
9A-652	2,000	17L-65A	2,500	25R-7010	113,300
11A-634A	31,700	17M-46A	0		

# INDEPENDENT AUDIT

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May 28, 1999  
To the Board of Selectmen  
Town of Windham, New Hampshire

We have audited the general purpose financial statements of the Town of Windham, New Hampshire as of and for the year ended December 31, 1998, and have issued our report thereon dated May 28, 1999.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the Town of Windham, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the general purpose financial statements of the Town of Windham, New Hampshire for the year ended December 31, 1998, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors and irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of management and the Board of Selectmen. However, this report is a matter of public record and its distribution is not limited.

**COMBINED BALANCE SHEET**  
**All Fund Types and Account Groups**  
**December 31, 1998**

	Governmental Fund Types			Fiduciary Fund Types	Account Group	
	General	Special Revenue	Capital Projects	Trust & Agency	Gen. Long- Term Debt	Totals
<b>ASSETS</b>						
Cash	\$6,355,785	\$263,160	\$100,640	\$403,895		\$7,123,480
Investments		88,155		610,608		698,763
Receivables:						
Taxes, net	883,315					883,315
Accounts	29,729					29,729
Due from other funds	45,404	220	2,177			47,801
Due from other governments	506					506
Restricted cash and investments	679,851					679,851
Amount to be provided for retirement of long-term obligations					\$2,691,231	2,691,231
<b>Total Assets</b>	<b>\$7,994,590</b>	<b>\$351,535</b>	<b>\$102,817</b>	<b>\$1,014,503</b>	<b>\$2,691,231</b>	<b>\$12,154,676</b>
<b>LIABILITIES &amp; FUND BALANCES</b>						
<b>Liabilities</b>						
Accounts payable	\$80,391	\$113		\$610		\$81,114
Retainage payable			\$4,732			4,732
Deferred revenues	87,404					87,404
Deposits	679,851			274,916		954,767
Due to other funds	2,177	29,026	15,160	1,438		47,801
Due to other governments	6,295,559			277		6,295,836
General obligation debt payable					2,338,618	2,338,618
Accrued compensated absences payable					352,613	352,613
<b>Total Liabilities</b>	<b>7,145,382</b>	<b>29,139</b>	<b>19,892</b>	<b>277,241</b>	<b>2,691,231</b>	<b>10,162,885</b>
<b>Fund Balances:</b>						
Reserved for encumbrances	16,165					16,165
Reserved for endowments				167,928		167,928
Reserved for library const.	13,159					13,159
Unreserved:						
Designated for subsequent years' expenditures	355,761	254,391	82,925	546,046		1,239,123
Undesignated	464,123	68,005		23,288		555,416
<b>Total Fund Balances</b>	<b>849,208</b>	<b>322,396</b>	<b>82,925</b>	<b>737,262</b>	<b>0.00</b>	<b>1,991,791</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$7,994,590</b>	<b>\$351,535</b>	<b>\$102,817</b>	<b>\$1,014,503</b>	<b>\$2,691,231</b>	<b>\$12,154,676</b>



## **FINANCIAL AUDIT EXECUTIVE SUMMARY**

**For Year Ended December 31, 1998**

### **I. Independent Auditor's Opinion:**

The Town received the same unqualified opinion as it has in the past.

### **II. Combined Balance Sheet:**

The Town continues with a strong balance sheet with a very positive fund balance and cash position. General fund cash at December 31, 1998 was approximately \$6,356,000, which was primarily due to vendor payables and the next six months of payments to the school district.

### **III. General Fund Revenues and Expenditures:**

General fund revenues exceeded general fund expenditures by only \$35,000 net of the amount used to reduce the 1998 tax rate.

General fund revenues exceeded budgeted amounts by \$227,000. General fund appropriations exceeded expenditures by a mere \$108,000, an indication of conservative budgeting procedures.

### **IV. Year 2000 Compliance:**

As you are aware, Y2K is just around the corner. You will note that the financial statements include a section regarding the state of readiness as of the audit period and our disclaimer of opinion regarding the Town's readiness state.

### **V. Overall Assessment:**

Over the years, the Town has been a leader in southern New Hampshire with progressive government and sound financial management.

The Town has managed its tax rate and total general long-term debt. Despite building two police stations and a new library, the total amount of debt at December 31, 1998 was less than \$2,340,000, making other New Hampshire towns envious of their position.

The Town implemented the Health Care Insurance Fund and Earned Time Fund to minimize health care increases and fund compensated employee absences.

### **VI. Report on Internal Control:**

Our standard report on internal controls did not disclose any findings.

### **VII. Management Letter:**

There is no written management letter this year.

Respectfully submitted,

***Vachon, Clukay & Co., PC***  
Independent Auditing Firm

# TOWN CLERK

As anticipated, 1999 did indeed prove to be a busy year. The state-wide re-issue of motor vehicle plates initially caused confusion to residents. This problem, however, diminished somewhat as the year went on. To clarify a common question posed to us here in the office, residents need not be concerned if they do not have a new style plate on their trailer, motorcycle, etc. At this time, the *only* plates being phased out are passenger vehicle plates.

Another change in operations commencing in 1999 relates to applications for marriage licenses. In the past, there were very specific regulations regarding where couples were required to apply for their marriage license. Thankfully, the State has re-vamped these regulations, and currently couples may apply at the Town Clerk's Office they find most convenient.

In addition to the norm, the Town Clerk's Office continues to provide a myriad of additional services to our residents. Voter registration, boat registrations, off-road vehicle registrations, hunting and fishing permits, and notary public/justice of the peace services are all available from the office. As always, residents are encouraged to contact us with any questions or concerns that they may have.

## DEBIT REPORT

Motor Vehicle Permits Issued: 13,389		\$ 1,758,866.50
Dog Licenses Issued:		
1,647 Licenses	\$ 14,031.50	
Less: Fees at \$.50	- 821.00	
		-----
		13,210.50
		-----
		\$1,772,077.00
Income from Dog Officer		4,475.00
Sale of Town Information		3,015.00
Boats		8,629.03
		-----
<b>TOTAL</b>		<b>\$1,788,196.03</b>

## CREDIT REPORT

Remittances to Treasurer:		
Motor Vehicle Permits	\$ 1,758,866.50	
Dog Licenses	13,210.50	
Dog Officer	4,475.00	
Total Miscellaneous	3,015.00	
Boats	8,629.03	
		-----
<b>TOTAL</b>		<b>\$1,788,196.03</b>

Respectfully submitted,

**Joan C. Tuck**  
Town Clerk

# TAX COLLECTOR

1999 was an interesting year for the office of the Tax Collector and staff. The State's educational property tax rate of \$6.60 was a long time in coming, but in the end their tax burden for Windham was set at \$6.16/thousand. Taxpayers noticed that an additional line was included on their bill to reflect this amount. The remainder of monies needed to support our school system was determined to be \$6.80/thousand. It was further found that Windham was to be a "recipient" rather than a "donor" town. In translation, we receive more funds than are contributed to the state.

Unfortunately, our wait for the tax rate was not the only frustration this past year. Upgrades to our tax billing and assessing software systems went a bit awry, and the issuing of the 1999 final tax bill was further postponed. This caused a good deal of concern to many property owners regarding the due date for payments. Although the normal due dates for collection of taxes are July 1 and December 1, they may be changed, as State statute demands at least 30 days notice from the date of mailing. The Cobbett's Pond Village District was also to be billed separately for future improvements to be determined by the Association. That particular tax rate is still forthcoming, and will be calculated and mailed as soon as possible.

In closing, since I am not seeking the position of Tax Collector in this upcoming election on March 14, 2000, I would like to take this opportunity to thank all Town Hall staff, both past and present, as well as my deputy Ruth Robertson, for their invaluable assistance, support, and friendship through these past 13 years. I have thoroughly enjoyed meeting so many of the townspeople, and am pleased to have served this community.

## DEBIT REPORT

	1999	Levies of Prior
UNCOLLECTED TAXES		
BEGINNING OF YEAR:		
Property Taxes	\$	\$ 640,708.33
Land Use Change Taxes		82,570.00
Yield Taxes		529.70
TAXES COMMITTED THIS YEAR:		
Property Taxes	15,777,738.28	
Land Use Change Taxes	132,000.00	
Yield Taxes	4,995.79	
OVERPAYMENTS:		
Property Taxes	61,313.77	3,741.78
Land Use Change Taxes		50.88
Miscellaneous	356.75	1.00
INTEREST COLLECTED ON		
DELINQUENT TAXES:	9,221.39	29,340.56
COLLECTED PENALTIES/FEES	176.00	3,843.33
	-----	-----
TOTAL DEBITS	\$15,985,801.98	\$ 760,785.58



## CREDIT REPORT

### REMITTED TO TREASURER:

Property Taxes	\$14,679,832.35	\$ 633,734.02
Land Use Change Taxes	94,000.00	77,070.00
Yield Taxes	4,995.79	529.70
Interest	9,221.39	29,340.56
Penalties/Fees	176.00	3,843.33
Overpayments/Refunds	61,313.77	3,792.66
Miscellaneous	356.75	1.00

### ABATEMENTS MADE:

Property Taxes	85,420.70	6,974.31
Land Use Change Taxes	6,000.00	5,500.00

### UNCOLLECTED TAXES END OF YEAR:

Property Taxes	1,012,486.23
Land Use Change Taxes	32,000.00

	\$ 15,985,801.98	\$ 760,785.58
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## SUMMARY OF TAX SALE/LIEN ACCOUNTS DEBIT REPORT

	1998 Levies	1997 Levies	Prior Levies
UNREDEEMED LIENS:			
Beginning of Year	\$	\$ 104,930.72	\$ 79,105.92
LIENS EXECUTED:			
During Fiscal Year	170,804.09		
INTEREST & COSTS:			
Collected After Execution	4,602.42	10,817.32	22,737.58
TOTAL DEBITS	\$ 175,406.51	\$ 115,748.04	\$ 101,843.50

## CREDIT REPORT

### REMITTANCE TO TREASURER:

Redemptions	\$ 68,707.04	\$ 45,816.55	\$ 59,402.66
Interest/Costs	4,602.42	10,817.32	22,737.58

### ABATEMENTS OF

UNREDEEMED TAXES:	78.31	5,297.20
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### UNREDEEMED LIENS:

Balance End of Year	102,097.05	59,035.86	14,406.06
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TOTAL CREDITS	\$ 175,406.51	\$ 115,748.04	\$ 101,843.50
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Respectfully submitted,

*Sandra Champagne*  
Tax Collector

# TOWN TREASURER

Of significant note for the year 1999 was the relocation of all Town accounts from First Essex Bank to Citizen's Bank. After much research and consideration of several financial institutions, the Board of Selectmen accepted recommendation to transfer all existing funds to Citizen's Bank. The move presented the Town with, among other things, better interest rates, automated account transfers, detailed account statements, and an extensive web of support. As Town Treasurer, I am confident that this move was the proper choice, and will prove to be in the best interest of the Town for many years to come.

## GENERAL OPERATIONS FUND

**Balance on January 1, 1999** **\$6,285,170.11**

### Sources of Revenue:

#### Town Departments

##### Tax Collector

1999 Tax Warrants	\$14,767,060.56
Prior Tax Warrants	896,771.63

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15,663,832.19

Town Clerk	1,788,207.13
Building Department	182,578.68
Transfer Station	71,589.74
Selectmen's Office	45,213.23
Police Department	147,606.74
Fire Department	92,870.20
Recreation Department	18,922.00

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18,010,819.91

#### State of New Hampshire

Revenue Sharing	69,203.56
Highway Block Grant	162,383.59
Other	247,291.44

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478,878.59

#### Miscellaneous Revenues

Interest on Deposits	169,387.35
Cable Franchise Fees	81,415.51
Income From Trust Funds	1,218.20
Capital Reserve Funds	25,600.00
Tax Anticipation Notes	0.00
Other	31,122.81
Bond Proceeds	1,896,330.75

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2,205,074.62

1999 Revenue

\$ 20,694,773.12

### Total Funds Available

**\$26,979,943.23**

Less: Disbursements per Selectmen's Warrants and School District Requests

21,500,187.27

**Balance on December 31, 1999**

**\$ 5,479,755.96**

## FUND BALANCES

<b>Fund</b>	<b>Balance Jan 1</b>	<b>Income</b>	<b>Disbrsmts.</b>	<b>Interest</b>	<b>Balance Dec 31</b>
Cable TV Trust Fund	0.00	21,822.08	0.00	0.00	21,822.08
Cemetery Land Fund CD	45,168.45	0.00	0.00	0.00	45,168.45
Conservation Commission	40,000.00	170,000.00	209,000.00	2,357.68	3,357.68
Police Station Interest	0.00	43,273.78	0.00	0.00	43,273.78
Library Construction CD	56,519.37	2,644.83	7,738.65	1,406.27	52,831.82
Expendable Health Trust (Includes CD)	350,565.26	308,532.80	348,181.63	15,894.07	326,810.50
Earned Time Trust	62,000.00	8,000.00	0.00	0.00	70,000.00
Recreation Revolving Acct	0.00	10,465.46	0.00	83.04	10,548.50
Cable TV Trust Fund	22,257.43	1,460.00	21,822.08	573.31	2,468.66
Searles Special Revenue	2,975.47	8,918.32	1,486.91	189.14	10,596.02
Earned Time Trust	514.21	92,100.00	93,711.75	4,940.99	3,843.45
Property Maintenance Trust	5,510.08	35,000.00	20,425.00	526.18	20,611.26
Cemetery Operation Fund	23,554.05	3,600.00	15,000.00	2,108.52	14,262.57
Conservation Land Trust	177,227.03	147,712.41	177,777.00	1,374.41	148,536.85
Road Bond Fund	7,370.96	5,000.00	5,000.00	238.86	7,609.82
Law Enforcement Fund	794.07	0.00	0.00	15.55	809.62
Town Clerk Special Acct	14.60	31,798.53	31,538.43	0.00	274.70
Subdivision Fees	0.00	0.00	0.00	0.00	0.00
Searles Expendable Trust	1,081.31	0.00	329.03	23.06	775.34
Conservation Special	0.00	724.13	0.00	8.96	733.09
Recreation - Basketball	0.00	14,440.00	2,330.00	27.04	12,137.04
Impact Fee Acct	258,221.60	235,609.00	308,917.27	6,863.96	191,777.29

## DEVELOPER PERFORMANCE BONDS

As of December 31, 1999 the following Bonds are held for the completion of projects approved by the Windham Planning Board.

Barker Rd, Carl Decotis	37,200.00
Bayberry Rd, Cay Corp	12,702.61
Bear Hill Rd, Soule Trust & DMG	72,000.00
Blossom Rd, Barton Hope	14,017.00
Bradford Rd, Serenity Homes	5,500.00
Camelot/Aberdeen, Fred Ramey	40,122.00
Candlewood Rd	22,252.00
Castle Hill/London Bridge, E. Ryan	14,728.80
Coachman Rd, Coachman Designs	3,984.54
Cobblestone Rd-1, K P Bergeron	100,000.00
Cobblestone Rd-2, K P Bergeron	3,500.00
Cochran Farm/Newfound, Ron Coish	8,750.00
Common Man	6,000.00
Common Man Site Plan	18,000.00
Coventry Rd, JRV Homes	6,000.00
Crestwood Rd, Eric Nickerson	13,500.00
D & S Builders	100.00
Easy St, Ed Cooper	23,937.69
Floral Rd, Barton Hope	4,000.00
Fritschy Site Plan	20,000.00
Glance Rd Ext	26,202.00



Glenwood Rd, H & B Homes	20,700.00
Gov Dinsmore Rd, Bedford Design	60,038.00
Greenway & Floral, Greenway Realty	6,750.00
Harron Comm, Cable TV	50,000.00
Hawthorne & Chestnut, E. Nickerson	41,428.00
Jenny's Hill Rd, Bedford Design	418,225.00
Lancaster/Karen, Elm Resources	13,814.75
Langdon & Range, D & S Builders	2,059.03
Mitchell Pond Rd	30,180.00
Netherwood Rd, Bedford Design	100,699.00
Nottingham Rd, Harvey Const	17,400.00
Nottingham Rd, Ashwood Homes	9,250.00
Nottingham Rd, Robert Yennaco	6,400.00
Osgood St	362,676.00
Partridge & Quail, Mitchell Pd Est.	87,200.00
Pennichuck Water Wks	10,000.00
Quality Storage	4,728.00
Roulston Rd	7,743.73
Searles/Mockingbird, Bedford Des.	822,229.00
Sheffield Street, Bedford Design	505,745.00
Sherwood Rd, Barton Hope	18,323.00
Squire Armour Rd, Eric Nickerson	26,760.00
St Matthews Church, SFC Eng.	60,000.00
Stonehedge Rd, Eric Nickerson	12,000.00
Stoneywyke Rd, S. Allen-Forfieted	5,511.10
Thompson Subdiv., Carl Thompson	600.00
Timberlane & Heritage Hill, Everett Ryan	346,621.20
Wall St/International, Robert & Linda Winmill	28,000.00
Westchester Rd	17,040.00
Yorkshire Rd, Yorkshire Realty LLC	323,697.00
St Matthews Church, Kelly Const	22,000.00
Searles Rd, Bedford Design	118,871.00
Stoneywycke II, Bedford Design	29,280.00

<b>Total</b>	<b>4,038,465.45</b>
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Respectfully submitted,

***Robert A. Skinner***

Town Treasurer

# EXPENDABLE HEALTH TRUST FUND

## Disbursements

Month	Income	Health Ins. Trust	Claims	Admin.	Renewal	Interest	Misc.	Balance
January	\$1,736.64	\$22,578.60	\$3,708.27	\$204.00		\$1,478.76		\$60,565.26
February	\$2,297.35	\$21,188.64	\$2,766.82			\$92.19		\$37,289.79
March	\$19,485.35	\$21,318.41	\$7,324.20	\$540.00		\$1,296.71		\$15,723.87
April	\$24,713.35	\$21,559.39	\$8,219.40			\$1,422.44		\$7,323.32
May	\$18,917.35	\$20,076.39	\$12,241.82	\$925.50		\$10.73		\$3,680.32
June	\$43,625.59	\$21,689.16	\$9,399.66			\$2,748.83		(\$10,635.31)
July	\$184,093.35	\$23,060.95	\$7,470.22			\$1,467.53	(\$1,167.93)	\$4,650.29
August	\$3,165.35	\$23,060.95	\$8,255.86	\$929.25		\$1,900.67		\$158,512.07
September	\$2,569.35	\$23,060.95	\$3,651.18			\$1,740.98		\$131,332.03
October	\$152,569.35	\$22,875.57				\$2,134.64	(\$150,000.00)	\$108,930.23
November	\$143,105.35	\$22,356.49	\$12,112.08	\$929.25		\$1,274.27	(\$100,000.00)	\$90,758.65
December	\$3,422.35	\$22,504.83	\$4,173.49		\$650.00	\$325.52		\$99,740.45
<b>Totals:</b>	<b>\$599,700.73</b>	<b>\$265,330.33</b>	<b>\$79,323.00</b>	<b>\$3,528.00</b>	<b>\$650.00</b>	<b>\$15,893.27</b>	<b>(\$251,167.93)</b>	<b>\$76,160.00</b>

# STATEMENT OF BONDED INDEBTEDNESS

<b>Purpose</b>	<b>Recycling/Transfer Station</b>	<b>Date Payable</b>	August 10 each year
Original Issue	\$1,769,658.00	Rate	4.75% variable cap 8.0%
Date of Issue	July 1989	Rate this year	4.75%
Note Number	103170-50019	Payable at	First Essex Bank
Date Payable	August 10th Each Year		Paid in full 08/15/99

Year	Principal	Interest	Payment	Balance
				\$119,301.26
1999	\$119,301.26	\$5,709.30	\$125,010.56	\$0.00

<b>Purpose</b>	<b>52 +/- Acres, Rte 111</b>	<b>Date Payable</b>	April 22 each year
Original Issue	\$350,000.00	Rate	5.00% fixed
Date of Issue	April 1994	Payable at	Pelham Bank & Trust
Note Number	50022		Paid in full 04/22/99

Year	Principal	Interest	Payment	Balance
				\$70,000.00
1999	\$70,000.00	\$3,500.00	\$73,500.00	\$0.00

<b>Purpose</b>	<b>New Library</b>	<b>Date Payable</b>	November 22 each year
Original Issue	\$1,300,000.00	Rate	6.00% fixed
Date of Issue	November 1996	Payable at	Pelham Bank & Trust
Note Number	50021		Paid in full 07/06/99

Year	Principal	Interest	Payment	Balance
				\$1,040,000.00
1999	\$1,040,000.00	\$39,470.14	\$1,079,470.14*	\$0.00

<b>Purpose</b>	<b>New Police Station</b>	<b>Date Payable</b>	November 22 each year
Original Issue	\$1,232,575.00	Rate	6.00% fixed
Date of Issue	November 1996	Payable at	Pelham Bank & Trust
Note Number	50023		Paid in full 07/06/99

Year	Principal	Interest	Payment	Balance
				\$1,108,709.65
1999	\$1,108,709.65	\$62,512.99	\$1,171,222.64*	\$0.00

\*Refinanced Balance



<b>Purpose</b>	<b>Fire/Police/Library/Griffin Pk</b>	<b>Date Payable</b>	<b>Feb &amp; Aug each year</b>
Original Issue	\$4,196,064.00	Rate	4.50% - 4.70%
Date of Issue	July 1999	Payable at	Citizen's Bank
Note Number	N/A		

Year	Pmt. Date	Principal	Interest	Rate	Payment	Balance
						\$4,196,064.00
2000	2/15/00	\$0.00	\$118,732.45		\$118,732.45	4,196,064.00
	8/15/00	\$485,000.00	\$95,410.00	4.50%	\$580,410.00	3,711,064.00
2001	2/15/01		\$84,497.50		\$84,497.50	3,711,064.00
	8/15/01	\$485,000.00	\$84,497.50	4.50%	\$569,497.50	3,226,064.00
2002	2/15/02		\$73,585.00		\$73,585.00	3,226,064.00
	8/15/02	\$485,000.00	\$73,585.00	4.50%	\$558,585.00	2,741,064.00
2003	2/15/03		\$62,672.50		\$62,672.50	2,741,064.00
	8/15/03	\$485,000.00	\$62,672.50	4.50%	\$547,672.50	2,256,064.00
2004	2/15/04		\$51,760.00		\$51,760.00	2,256,064.00
	8/15/04	\$485,000.00	\$51,760.00	4.50%	\$536,760.00	1,771,064.00
2005	2/15/05		\$40,847.50		\$40,847.50	1,771,064.00
	8/15/05	\$485,000.00	\$40,847.50	4.60%	\$525,847.50	1,286,064.00
2006	2/15/06		\$29,692.50		\$29,692.50	1,286,064.00
	8/15/06	\$485,000.00	\$29,692.50	4.60%	\$514,692.50	801,064.00
2007	2/15/07		\$18,537.50		\$18,537.50	801,064.00
	8/15/07	\$350,000.00	\$18,537.50	4.60%	\$368,537.50	451,064.00
2008	2/15/08		\$10,487.50		\$10,487.50	451,064.00
	8/15/08	\$225,000.00	\$10,487.50	4.60%	\$235,487.50	226,064.00
2009	2/15/09		\$5,312.50		\$5,312.50	226,064.00
	8/15/09	\$226,064.00	\$5,312.50	4.70%	\$231,376.50	0.00
		=====	=====		=====	
		\$4,196,064.00	\$968,927.45		\$5,164,991.45	

### PROCEEDS FROM BOND

Original Bond Amount	\$4,196,064.00
Bid Surcharge	\$266.75
Total Bond Proceeds	\$4,196,330.75
Transferred to 1st Essex General Fund	(\$1,896,330.75)
Transferred to Citizens Acct 330503-595-3	(\$1,600,000.00)
Transferred to Citizens Acct 330503-554-6	(\$700,000.00)
<b>Total</b>	<b>\$0.00</b>

### 1st Essex Bank

Bond Income Available to pay down loan	\$1,896,330.75
1999 Police Loan Appropriation	\$189,816.55
1999 Library Loan Appropriation	\$192,400.00
Police Loan Payoff	(\$1,171,222.64)
Library Loan Payoff	(\$1,079,470.14)

<b>Surplus</b>	<b>\$27,854.52</b>
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# BOARD OF SELECTMEN

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We, the Board of Selectmen, are pleased to submit to the residents of Windham our 1999 annual report - our last in this millennium. This year we present a different perspective, as the Board's report focuses on the activities of these past twelve months and a new report, submitted by our Town Administrator, will address both those activities facing our community in the ensuing years, as well as those arising during the day to day operations of the Town.

Also new this year, and causing some distinct changes in the Board's operation, was the move from a traditional town meeting format to Senate Bill 2. This change was approved by the voters at the 1999 Town Meeting, and replaces the annual meeting forum with ballot voting on all warrant articles. This voting will take place in conjunction with the annual election of officers held on the second Tuesday of each March. This decision moves the annual budget cycle up by approximately six weeks, and provides for a deliberative session to be held in February. This session is somewhat similar to the conventional town meeting, wherein warrant articles may be amended, but the final approval actually occurs at the March ballot vote. This change has kept all of town government busy this fall, as we adapt to these new methods and timetable in anticipation of March 14, 2000.

## **New Town Complex:**

As 1999 began, the Board was hard at work preparing for two important project votes at the Annual Town Meeting, approval of the new fire station and the first phase of Griffin Park. Approval of these in a time of high economic activity, combined with the school district also seeking funds to modify two of our school buildings, meant sharpening our pencils to ensure that we obtained the best financing available. Thanks to the efforts of many, we were able to refinance our existing building projects into one combined note at a reduced interest rate, which allowed us to present two major projects to the voters while keeping within the capital outlay guidelines. Both projects in question were ultimately approved at the Town Meeting.

As this report is prepared, the Fire Station project on Fellows Road is well under way, and occupancy is anticipated by April 1, 2000. Architect Dick Landry of Landry Associates, a Windham resident, has designed a building very similar in style to the Police Station. The buildings are certain to complement each other nicely at the entrance to the Town Complex. The building committee was authorized to oversee the project at a sum not to exceed \$1.9 million. The firm of Bonnette, Page and Stone was selected as the project's construction management firm.

Work on Griffin Park was delayed for a time, as the first round of bids received were far in excess of approved funding. A second request for proposals with a reduced scope of work was submitted in October. On November 1, 1999, the Griffin Park Committee recommended the bid be awarded to David White, Co., in the amount of \$526,000. The Board awarded the contract as recommended, and initial site work is currently underway, however, the task at hand now is to find ways to raise approximately \$400,000 to complete outfitting of fields and support facilities. The availability over the next few years of significant funding from the Capital Improvements Program is not promising due to the number of capital projects notes remaining to be paid off. A spirited fundraising campaign may be an alternative to address the immediate needs of the Park.

## **Armstrong Building:**

Members of the Museum Trustees and other dedicated citizens have begun the labor-intensive task of preparing the Town Museum and its individual items for display. Several public open houses were held to allow interested parties to see items from the Town's past, and to offer suggestions for the continued development of our Town's artifacts.

## Negotiations:

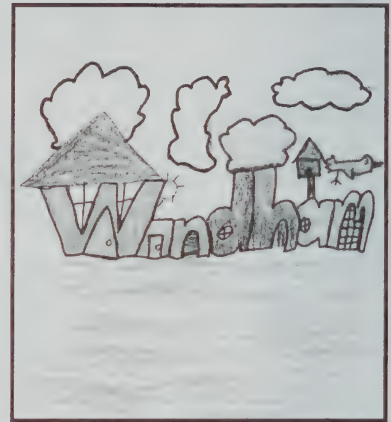
1999 saw all three union contracts up for re-negotiation. Our Town Administrator, David Sullivan, took on the additional task of acting as our chief negotiator - a time consuming assignment occurring during the period of conversion to the new budget timetable. As we assemble this report, we have agreements in place for all three unions, which will be presented to the voters for approval in March.

## Personnel:

As in past years, the Town again faced the task of replacing and recruiting staff in several departments, logging long hours in an effort to select personnel who most closely fit our needs.

*Police Department:* Using the recruitment team process, which has proven successful several times in the past, the search for the department's first, full-time captain commenced immediately after approval of the position at Town Meeting. Captain Patrick Yatsevich was selected from a final group of five candidates as determined by the recruitment team after a final round of interviews and review of the results of the earlier phases of the process. Captain Yatsevich has had several years of increasingly responsible, supervisory positions in both the Claremont and Atkinson, NH departments. We are pleased to have him on board as second in command in our department.

Officer Steve Moltenbrey, an 11-year veteran of our Police Department, was appointed by Chief Moeckel as our first full-time School Resource Officer (SRO). Officer Moltenbrey has been well received at our three schools, and has developed an excellent relationship with administrators, staff and, most importantly, the students. His program is a combination of scheduled classroom sessions and time to just "rap" with the students in an effort to get to know them.



*Mark Pelletier, Age 10*

Officer Moltenbrey's appointment resulted in a vacancy in the patrol force, which was ultimately filled by Officer Mark Knight. Prior to assuming his duties as a member of the department, Officer Knight attended the NH Police Academy and participated in extensive field training with the Windham PD Field Training Officers. Officer Knight's appointment, with Captain Yatsevich's, brings our number of sworn officers to seventeen.

*Fire Department:* After just three years, Chief Hank Lipe bade farewell to our department at the conclusion of Town Meeting. Chief Lipe was well respected in his time with us, and brought many new ideas and processes to the department. We, as a town, were sad to see him depart, but we wish him well in his new position as chief of the Hampton, NH Fire Department.

With the overwhelming support and recommendation of all, including Chief Lipe and members of the Department, the Board voted unanimously to promote Deputy Chief Steve Fruchtmann to the position of Fire Chief effective March 10, 1999. Chief Fruchtmann was ceremonially pinned by his wife at Town Meeting, and has since brought his own unique set of management and personnel skills to the department. He has done an outstanding job during this hectic, first year of duty, both in managing the department and overseeing the construction of the new fire station. As a result of this appointment, and for the second year in a row, the search for a new Deputy Fire Chief began. The Board accepted the recommendation of the recruitment team and selected Glenn Davis as Deputy Chief. Glenn was a finalist in the nationwide recruitment process conducted in 1998 when



Steve Fruthman was selected as Deputy Chief. Deputy Chief Davis relocated to our department from Charlotte, NC, where he was serving as Fire Captain at the time of his appointment.

In keeping with our plan to increase staffing of each of the four departmental shifts, call firefighter Scott Zins was chosen from the certified list and promoted to permanent, full-time firefighter effective April 1, 1999. Firefighter Zins was instated into the position of firefighter/mechanic, enabling us to perform an increased amount of routine maintenance to the department's vehicles. Also, upon completion of the new fire station, it is intended that Firefighter Zins will take over much of the routine maintenance on other departmental vehicles as well.

Finally, we are pleased to welcome Rita Bergeron back to the Fire Department. Ms. Bergeron had previously been in the Town's employ as a part-time secretary for the department, and resumed her duties late in 1999.

*Planning and Development Department:* With the sad, untimely passing of Cathy Curtin, Director's Secretary, and the resignation of Mona Feciuch, Planning Board Secretary, the Planning and Development Department faced serious support staffing issues for the first time in several years. Virginia Gray, who for a number of years served as part-time Conservation Commission, Zoning Board of Adjustment, Planning Department, and most recently Emergency Management secretary, was promoted to full-time to fill Mrs. Curtin's position. Mrs. Feciuch's position was filled by Nancy Charland, and Mary MacDonald was hired to act as part-time secretary to the Conservation Commission and Zoning Board of Adjustment. We have the utmost confidence in the abilities of all these ladies, and welcome them all aboard.

*Maintenance Department:* The Town welcomed Tom Erickson as a part time maintenance person in April of this past year, bringing the maintenance department to a total of three individuals, one full time and two part time. These individuals are responsible for the cleaning and maintenance of five buildings, and the maintenance needs of an additional three.

*Cable Studio:* Wally Kenniston, our first full-time Cable Coordinator, submitted his resignation effective August 31, 1999 to return to school in pursuit of an advanced degree. The Cable Advisory Board conducted interviews throughout the fall in search of a replacement coordinator, and at the December 13, 1999 meeting recommended that the Board of Selectmen offer the position to John Edmund. The Board accepted their recommendation, and John will join the Town's staff on January 3, 2000.

At Town Meeting, we recognized Barbara Coish as Volunteer of the Year for giving of her time and energies for many years as a Cable Volunteer, and her contribution to the Seniors of Windham. We also presented the Employee of the Year Award to the family of Jean Delaney, Police Chief Secretary, for her many years of dedicated service to the Town. On behalf of the entire community, we again extend our appreciation and congratulations to these individuals.

### **Equipment Purchases:**

After years of testing and searching for the proper site, we anticipate having our third, public safety "voter" site up and operational by January from a new tower located in southwest Londonderry. This third remote site should complete the process of providing both our Police and Fire departments with reliable communications coverage from all areas of town.

Our internal PBX telephone system was expanded late in the year to include the Planning and Development Department and the Armstrong Building. Encompassing the Town Hall, Police and Fire departments, as well as the aforementioned, the system has served to make inter-personnel and inter-department communication easier and more convenient for all staff involved.

### **Emergency Lanes:**

The Board spent a good amount of time reviewing citizen petitions requesting that their roads be declared Emergency Lanes. Such a declaration would allow expense of public funds on private roads when deemed necessary to ensure the road is passable for fire, rescue or other emergency vehicles. The Board determined that maintenance would include winter plowing and sanding only.

In all, nineteen petitions were received. In January, the Board established a two prong “public need” criteria to evaluate roads being considered for Emergency Lane status: (1) a school bus must pass over and through the private road in route to a public road; and/or (2) the road provides fire trucks access to a water source, meaning that a fire truck is able to draft directly from the water source, not accessed by hoses only. Assuming satisfaction of one of these criteria, it was also established that a road be in a minimum condition, including such things as minimum width, surface material, and right of way widths. As yet, no Emergency Lanes have been declared, however residents of Turtle Rock Road continue to work toward meeting the established criteria.

### **Health Insurance:**

The sixth year of our partially self-funding program once again showed strong results. As 1999 ended, the balance of the Health Trust Fund amounted to \$347,150, representing an average of over \$69,430 in annual savings. The program has worked as expected over the past six years, however, as explained in the Town Administrator’s Report, we have reached the time where the level of funding for this program needs to be increased.

### **Property Maintenance Trust:**

Funds from the Trust were utilized during the year to improve the condition of the Searles Chapel. The exterior trim of the building was painted, a gravel parking lot was installed to the right of the building, and some interior maintenance was performed as well.

The annual inspection report of all Town buildings and facilities, completed on an annual basis, details a lengthy list of needs, however much of this work can and will be performed by our Maintenance Staff as time permits. It has been, and is, the commitment of the Board that all our town buildings remain in safe, satisfactory condition.

### **In Conclusion:**

As Selectmen, we make every effort to serve you, the residents of Windham, to the best of our abilities. We do so knowing that, at times, our decision may not always be the most popular, however we hope that, overall, you are satisfied with the progress we’ve made during the past year. We are most grateful for your continued input as many of you take the time to contact us with your opinion on major topics before the Board.

We could not begin to do our jobs were it not for the excellent staff and employees of the Town, who truly make this town function day in and day out. As well, we extend our thanks to the scores of volunteers, past and present, who give hours and hours of their time in dedicated service to our community each year.

Respectfully submitted,

*Douglass Barker, Chairman*  
*Margaret Crisler*  
*Galen Stearns*  
*Carolyn Webber*  
*Christopher Doyle*  
Board of Selectmen



# TOWN ADMINISTRATOR

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With pleasure, I submit the Town Administrator's report for 1999, the first individual report I have presented to the residents. In the past, the Board of Selectmen and I have jointly written the Selectmen's report, discussing both the activities of the previous year, as well as plans proposed for the upcoming year. This year, however, the Selectmen will highlight the activities of the previous year, while I focus on the upcoming year, paying particular attention to budget impacts, as well as those items specific to our day to day operations.

## **2000 Budget Discussion:**

Over the last four years, we have fortunately been able to maintain a level tax rate, precipitated by the efforts of our department heads and committees to work within the revenue growth of the community. We take pride in this accomplishment, and are committed to continuing this trend. However, we are ever mindful of the many needs facing us as the town continues to grow both in size and complexity. As the budget for 2000 was prepared, we kept this in mind while working to balance the established needs against the overall budget impact in the ensuing year as well as long term. In total, the 2000 budget recommendation, as submitted to public hearings, is \$608,930 (9.49%) higher than the 1999 approved budget. By comparison, the approved 1999 budget increased by 10.61% over the previous year. 60% of this year's proposed increase is related to personnel expenses, with the balance due to increases in operational expenses in all departments. What follows highlights several key areas of these two portions of the increase.

Personnel / Salaries: As the community continues to expand and demand for Town services increases, we find ourselves again in need of additional personnel. As described below, we have proposed five new, full-time equivalent staff members in 2000.

*Police Department:* An additional dispatcher is proposed to assist the present dispatcher during the daytime shift. This position will provide us with much needed coverage during what tends to be the busiest period due to call volume for the fire and police department business lines in addition to emergency needs. Also, additional qualified coverage would be available to call upon in the event of absences.

*Fire Department:* In continuing our plan to increase staffing of each of the four shifts within the department to include a lieutenant and two firefighters, we are proposing the hiring of an additional firefighter. Assuming approval, this individual will be assigned to the fourth shift, currently covered by only two individuals. For a time in 1999, we hired a temporary firefighter to serve in this capacity (given available funding due to the delay in hiring Deputy Chief Davis), and found their presence invaluable in providing for efficient response to the public, as well as for the safety of the members of department as they performed their duties.

*Planning and Development:* An Assistant Planner position is proposed to work with the Planning Director and Planning Board, primarily to deal with the technical and professional requirements of the department as they relate to development. With increased pressures resulting from growth within the Town, there is little time for the Director to be proactive and involved in much "planning", or in regional and state planning issues, as inspections must be conducted and a myriad of other tasks handled on a daily basis. It is envisioned that, with two individuals to share the responsibilities, the department will be able to be more involved in long range planning, and be afforded the time to attend important local and regional meetings that effect our community.

*Maintenance Department and Transfer Station:* In 1997, we made a commitment to reestablish a maintenance department, moving away from contracting out this service. Initially, we hired one full time custodian and one part time custodian to perform the cleaning and maintenance of three main buildings, along with the maintenance of three additional buildings. Since that time,



we have added three new facilities, the Library and Police and Fire stations, and have taken on the added responsibility of the Searles Building, Armstrong Building, and a multitude of outside tasks associated with town grounds. In response, in 1999 an additional part time person was hired, and five additional hours were added to the existing individual's schedule.

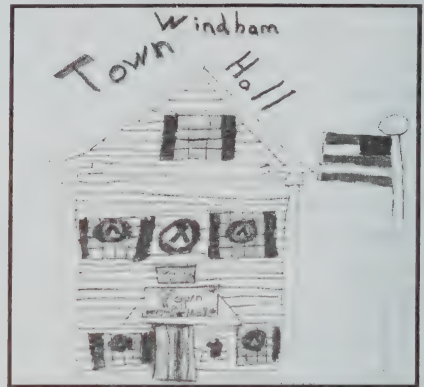
While the results of our initial decision have been positive, the sheer magnitude of work involved in cleaning and maintaining nearly 46,570 square feet of space, coordinating contractors for maintenance projects, and maintaining the administrative vehicle fleet requires our continued evaluation of the department's staffing to ensure it remains adequate. Accordingly, we have proposed increasing one part timer's schedule by fifteen hours (thus making the position full time), and hiring a new thirty-two hour person to work part time for the Maintenance Department and an equal number of hours for the Transfer/Recycling Station. This new position will provide much needed assistance, while also being available to cover vacation shifts in both departments. With these additions, we are confident

that we can more effectively manage those tasks associated with proper maintenance of our facilities. We will continue to monitor the workload of this department and, if deemed necessary, phase in any additional staffing so as to work within a reasonable budgetary framework.

*Administration:* Based on the increased number of computers in use in all departments, along with their varied software systems and the time required to maintain and troubleshoot the systems as a whole, we have reached a critical point wherein we need a staff person to oversee and manage our technical needs. To date, we have relied on various employees, who possess some knowledge of computer systems, and volunteer members of the Technical Advisory Committee to handle issues involving our computer and voice mail systems and their related software, as well as to coordinate vendors and support services when necessary. This is no longer a feasible solution, however, as it detracts valuable time from other duties and, more importantly, does not provide us with complete assurance that the individual is technically able to handle the situation within a reasonable time period. With the addition of a staff person solely responsible for answering or coordinating the technical support needs of all departments, we anticipate less down time and more productivity, as our staff is able to concentrate their efforts on their primary responsibilities.

*Library:* As in other departments, the Library has found that they are in need of additional staff to handle the number of patrons and requested services. They have proposed hiring an additional part time person, as well as adding additional hours to a few of their present staff.

*Union Contracts:* As noted in the Selectmen's report, collective bargaining over the last several months has resulted in tentative agreements between the Town and the Fire and Municipal unions for two year contracts to expire in March of 2002. Both contracts call for several language changes, mostly to clarify existing language. Some changes, however, are of significant importance to both the town and the unions to ensure effective operations. The main cost items in both contracts are wage increases of 4% and 3.5%, effective 04/01/00 and 04/01/01 respectively; step increases for those eligible during the contract duration; and a \$3.00/week health co-payment increase for family coverage. The Town was also able to reach agreement with the Police Union, also for a two year contract covering 2000-2002. Salary increases involved are a 3.5% in 2000, and 3.5% in 2001, along with a \$1.85/week health co-pay increase for all unit employees. The Board and I feel that these agreements are worthy of the voters' support, and encourage their ratification on March 14, 2000.



*Alex Pitt, Age 9*

Operations: As with salaries, the overall operational side of the Town budget has been affected by the growth of the community and the resultant increase in personnel and equipment needs. Some of the more notable items include:

*Health Insurance Trust:* Established in 1994, the Health Trust was set up to control the costs of providing health insurance coverage to our employees while maintaining a quality level of coverage. In its simplest terms, the Town purchases a Comprehensive Indemnity plan from the insurance provider with a \$1,000 deductible, and self-insures all employee deductibles and co-insurance amounts through the Trust. The employees in turn pay, through payroll deduction, \$8.00/week for single coverage or \$12.00/week for two-person or family coverage. At the time of implementation, the annual premiums were \$275,000 for fifty-two eligible employees.

It was envisioned that the appropriation of \$275,000 would be viable at least until 2000, provided that rate increases averaged around 10% annually and employee claims experience levels remained in the area of \$65 - 70,000 per year (the Town's "out of pocket" expenses). Through 1997, these assumptions held true, however in both 1998 and 1999, the Town's costs exceeded the anticipated \$70,000, largely due to the increase in the number of covered employees. Overall, however, the average payment from 1994 to 1997 was \$68,300, well within the expected range.

Presently, fifty-seven of sixty eligible employees are covered by the Town's health insurance. These numbers would increase to sixty-two of sixty-five in the event all proposed staff increases are approved at the 2000 Ballot Vote. Coupled with the current co-pay amounts contributed by the employees, should the past trends continue in terms of experience and rate increases, the program could support itself until the year 2001, at which time the fund would be depleted.

Unquestionably, the Fund has been successful in its first six years, and has attained the objective of providing a strong health benefit balanced by a level appropriation, thereby saving the taxpayers hundreds of thousand of dollars. However, given the growth of the town since the Trust's inception, the number of full-time employees has increased by nine, adding close to \$52,000 to the yearly premium cost. No assumptions used for the Trust development took into consideration additional employee coverage. Taking into account the five proposed positions discussed herein, the additional premiums resulting from new employees would be closer to \$83,500, yet the funding level has remained the same. Due to the level of success the Trust has experienced we have managed to absorb some of the effects of the new full-timers, however we have reached the time when we need to adjust the Trust's annual appropriation and establish a new benchmark for the next few years. We are proposing an increase of \$75,000 in 2000, of \$25,000 more 2001, and \$25,000 over and above that for 2002-2003. Assuming these levels, the Trust will remain viable for another five years, at which time new adjustments should be made.

At the end of its fifth year, the Trust had a balance of \$347,148, reflecting average savings of \$69,430 per year. Also, we must remember the total avoided costs over the first seven years, including 2000, of some \$584,972. The avoided costs reflect the difference between the \$275,000 appropriated through 1999, or the \$350,000 proposed for 2000, and the actual costs of the former plan which would have been expended each year had we not established this program.

*Fire Department:* The proposed budget for the Fire Department includes a sizable increase in operational costs, however this is due largely to two items: \$35,000 to replace the pump in Engine 2; and approximately \$15,000 in increased utility costs associated with the April 1 move to the new Fire Station.

*General Government Buildings:* This budget is increased primarily due to the consolidation of cleaning and maintenance supplies and material under this account, offset by decreases in other departmental accounts, as well as the purchase of a new copier for Town Hall and installation of a complex sign on Fellow's Road.



*Solid Waste Department:* Budget increase reflects the higher costs associated with waste disposal and demolition removal.

*Cemetery:* The proposed budget includes funding to pave an existing, dirt roadway at the Cemetery on the Plains. The total cost of \$10,000 will be offset by the use of \$5,000 in interest income earned on Cemetery Trust Funds.

### **Issues to be Addressed in 2000:**

The year 2000 is lining up to be a busy year for all the local town departments and the Board of Selectmen. With the approval of the voters, we will be busy recruiting several new employees as described above, as well as finishing and moving into our new Fire Station, completing the initial construction of Griffin Park, renovating the existing Fire Station for use by the Planning and Development Department, and addressing the vacancy in the position of Road Agent. All this in addition to many other projects throughout the community.

*Renovation of Existing Fire Station:* Upon completion and occupancy of the new Fire Station, our task turns to renovating the existing station for use by the Planning Department with space allocated for the Maintenance Department. \$75,000 is proposed in the 2000 budget for this project, \$45,000 of which will be raised by taxation. The remainder of \$30,000 will be withdrawn from a previously established Capital Reserve Fund. This project is part of the Capital Improvement Plan, and calls for the main floor to be used as the Planning Department, with the apparatus bay being utilized as work space by the Maintenance Department and storage space for the Town.

*Road Agent:* With the decision of Robert Devlin to resign his position effective March 14, 2000, the Board must appoint a replacement to fill the remainder of his term through March of 2001. We are hopeful that a qualified resident will step forward to serve out this term, and have begun actively recruiting. Looking towards the future, and recognizing the difficulty of finding an individual who is interested, experienced, and equipped enough to be a successful, elected Road Agent, the Selectmen have placed on article on the upcoming Warrant requesting authority to appoint an expert Highway Agent. As authorized by State Statute, an appointed Highway Agent would work under the direction of the Board of Selectmen and would, as is the case in an elected Road Agent, be in charge of the construction, maintenance, and repair of all town highways and bridges. The fundamental difference between the two, is that an appointed agent need not be a resident of the Town, and serves for an indefinite period of time at the pleasure of the Board.

### **In Conclusion:**

In closing, I would like to thank all of our employees and the many volunteer members of our various committees, boards, and commissions for their continued efforts in making Windham a town of which we can all be proud. In particular, I extend my deep appreciation to all the Department Heads for their continued high level of effort and dedication to their positions, and to my immediate staff for their dedication, effort, patience, and support over the many years they have been there for me. Without them, my job would be more difficult, and certainly not as rewarding.

To the residents of Windham, I would like to express my appreciation for your continued support and involvement in town affairs. We strive to serve you as best we can, and are always interested in your feedback and ideas. Remember that we are your government, and are available to assist you in any way we can. You should consider yourself welcome to contact us with any questions or problems you may have, or just feel free to stop by and say hello.

Respectfully submitted,

**David Sullivan**  
Town Administrator



# POLICE DEPARTMENT

The Annual Town Meeting in March of 1999 saw the voters approve the addition of a new police officer to our Department. On April 1, Mark Knight, a resident of Windham, began his duties as our new officer. Officer Knight's hiring allowed us to assign Officer Stephen Moltenbrey, an eleven-year veteran of our Department, to the position of Community Resource Officer at our three local schools.

Voters also supported the establishment and funding of a second-in-command for the Department. After a lengthy recruitment, Patrick Yatsevich was hired as Windham's first Police Captain on December 1, 1999. Captain Yatsevich comes to us from his position as Captain of the Atkinson, NH Police Department. Prior to that, he had served his hometown of Claremont for a number of years. Beginning as a Dispatcher, he diligently worked his way up through the ranks and ultimately attained the title of Captain there as well. Some of his duties with the department will include supervision of dispatching staff and detectives, as well as general oversight of the daily departmental operations.

A Federal Grant received in 1999 assisted in providing the Department with new police software, and established computer aided dispatch for both police and fire. Upon relocation to

their new quarters, the Fire Department will be able to access all fire call information, and will have the ability to add run cards. Ultimately, they will have the option of adding their "records/report" software to the system, should they so desire.



*Aaron Foster, Age 9*

The Police Department has put an end to routing of police and fire alarms to the department. During the year, residents were advised that the department was phasing out this service, and that they must seek a private, central alarm company to accommodate their alarm service.

Once again, support for the Annual Toys for Tots campaign was overwhelming this year. Our heartfelt thanks to all residents who contributed to this worthwhile cause, and also to students at Golden Brook,

Center, and Middle schools, who generously gave their support for the second year in a row.

Residents in our community are to be commended for their watchfulness and diligence in reporting suspicious activity in our Town. All calls received are taken seriously and investigated fully. It is your eyes that aid us in keeping Windham a safe place to live.

## Income Statement

Alcohol Offenses	\$ 2,465.00
Contracted Services	136,654.38
Court Witness Fees	3,560.88
Insurance Reports	2,001.00
Parking Violations	695.00
Pistol Permits	1,640.00
Other	200.48

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<b>Total</b>	<b>\$147,216.74</b>
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### Year-End Statistics

Motor Vehicle Accidents	188	Theft, Miscellaneous	128
Driving While Intoxicated (DWI)	39	Fraud/Forgery	14
Operating After Suspension (OAS)	43	Child Cruelty/Neglect	5
Outstanding Warrants	20	Arson	2
Protective Custody	18	Assault	51
Evading	3	Stalking	1
Alcohol to Minor	9	Stabbing	2
Possession of Controlled Drug	23	Sexual Assault/Rape	4
Other	46	Indecent Exposure	1
Burglary – Attempted	17	Criminal Mischief	76
Burglary – Completed	79	Missing Persons	10
Robbery	1	Suicide – Attempted	8
Armed Robbery	1	Suicide – Completed	2
Gas Thefts	16	Harassing Communication	23
Theft from Vehicle	23	Domestic Disputes	15
Theft of Vehicle	28	Restraining Orders	29
Theft, Miscellaneous Vehicles	4	Disorderly Conduct	5
Theft from Building	6	Vehicle Repossessions	5
Shoplifting	7	Recovered Stolen Vehicles	3

Respectfully submitted,

***Bruce Moeckel***  
Police Chief

# FIRE DEPARTMENT

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As you read this report, the fire department has already begun its move to our new home. Last year, voters overwhelmingly supported the construction of our new station and emergency management center. Construction progressed rapidly, aided by extremely mild weather in the fall and early winter. As this report went to print, our anticipated operation date for the new building is April 1, 2000.

## Call Volume:

1999 proved to be a very busy year, even though there were no major storms. Past history has shown us that severe weather incidents, such as high wind, high water, high snow, usually account for 20% to 32% of our call volume. The total call volume in 1999 was 1138 calls, an increase of 5% over 1998. Emergency medical calls account for approximately 48% of call volume. In 1999, we handled 753 patients on EMS related calls.

## Personnel:

The past year was again filled with many personnel challenges. The early resignation of Chief Lipe created a vacancy in the administration of the Department. With the support of the Selectmen, Town Administrator, and members of the Department, I was promoted to Chief at Town Meeting. Glenn Davis, a finalist in the Deputy Chief promotional process from last year, was hired in July. In addition, firefighter Wilfred "JR" Johnson, a 19-year veteran of the department, retired. Call firefighter Ralph DeMarco was promoted to fill the vacancy left by firefighter Johnson and call firefighter Scott Zins was promoted to the position of Firefighter / Mechanic on April 1. The hiring, training, and retention of the call firefighter staff are a constant process. The new basic firefighter and EMT training programs require 350 hours of attendance in order to receive certification. These hours, in addition to the training at the station and response to calls, require a commitment of over 500 hours per year from our call staff.



*Jaymi Haegle, Age 11*

## Hazardous Materials:

The Windham Fire Department is a charter member of the Southeastern New Hampshire Hazardous Materials Mutual Aid District. In 1999, the District reached full "Level A" response capability. This level of response allows them to respond to releases of chemicals that are extremely hazardous. The District has also been trained and equipped to respond to terrorism events which include Weapons of

Mass Destruction (WMD) and releases of Chemical or Biological agents. The Town has used the District, its members, and its equipment, numerous times over the last year. The District and its specialized equipment proved to be extremely beneficial during incidents such as the large oil spill on the Pond.

## Training:

As always, the Fire Department completed a full training schedule, with EMT and paramedic refresher training continuing to be one of the largest training areas. In addition, refresher training was conducted in areas such as ice/water rescue, blood borne pathogens, hazardous materials, and self-contained breathing apparatus. One of the greatest challenges in training is keeping up with the ever-changing regulations. Federal, State and local regulations cover areas such as infectious



substances, respiratory protection, hazardous materials, emergency vehicle operations, and structural fire fighting. We were fortunate to have two buildings donated to us for live fire training evolutions. The old Pavilion on Bella Vista Road and the old train station off Rte 111 provided the department with the opportunity to practice with the Thermal Imaging Camera that voters approved last year. The life saving camera has also proved itself in many other applications. We estimate that the multi-faceted applications of the camera have saved over \$10,000 in property damage. One of our training goals for 2000 will be paramedic education. Currently, Firefighter Michael Mistretta is completing his paramedic certification. We plan on sending two additional firefighters to paramedic school in 2000. The advanced life saving skills that paramedics can employ will greatly enhance our EMS capabilities and provide the residents of Windham the highest level of pre-hospital care available.

### **Fire Prevention & Public Education:**

Fire Prevention and Public Education is one of the department's most challenging areas. As the Town continues to grow at a rapid pace, the year was filled with assuring compliance with constantly changing fire prevention and life safety codes, reviewing new construction plans, conducting fire safety inspections, and working with developers to provide fire protection cisterns. A new education program was implemented and very well received during fire prevention week at the schools. Firefighter / Inspector Ron Hoegen asked students to complete a project at home with their parents every night for 5 nights. If the project was completed, a "ticket" was placed in a large container for prize drawings at the end of the week. 2000 will be a year filled with new and exciting educational programs and a large open house to celebrate occupancy of the new station.

In closing, I would like to thank all the residents of Windham for the overwhelming support they give to the fire department, and all the members of the department for their untiring efforts to continuously advance the department and provide the highest level of service to the community.

### **Income Statement**

<b>Receipts</b>	<b>1998</b>	<b>1999</b>
Ambulance	91,406.85	\$90,587.65
Oil Burner/Kerosene Fees	962.00	432.00
Copy Fees	0.00	50.00
Miscellaneous	778.68	1,605.55
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<b>Total Receipts</b>	<b>\$93,333.69</b>	<b>\$92,675.20</b>

### **Fire Permits and Inspections**

<b>Type</b>	<b>Permits</b>	<b>Inspections</b>
Brush, Camp, Cooking, Barrel	570	75
Day Care	10	10
Foster Care	3	3
Heating Systems	180	160
In-Service	0	40
Place of Assembly	11	11
Water Supply	0	110
Wood Stoves	12	12
<b>TOTALS</b>	<b>786</b>	<b>421</b>

**Plans Review – 120    Fire Investigations – 4    Prosecutions - 1**

## Year-End Statistics

Description	# Calls	Description	# Calls
Fires, other	4	Person in Distress, other	5
Building Fires	11	Lock-Out	3
Structure Fire, other	1	Water Problem, other	3
Cooking Fires	1	Water Evacuation	4
Chimney/Flue Fires	2	Water or Steam Leak	1
Vehicle Fires, other	14	Animal Problem	2
Passenger Vehicle Fires	4	Animal Rescue	1
Freight/Transport Vehicle Fires	1	Public Assistance, other	5
Vegetation Fires, other	18	Assist PD/Gov't Agency	7
Brush Fires	3	Public Service	9
Grass Fires	1	Assist Invalid	9
Outside Rubbish Fires, other	7	Unauthorized Burning	11
Outside Rubbish/Trash Fires	1	Cover/Standby/Moveup	60
Special Outside Fires, other	3	Good Intent Call, other	43
Outside Gas/Vapor Explosions	1	Cancelled en Route	2
Orchard/Vineyard Fires	2	Wrong Location	9
Rupture/Explosion/Overheat	3	Controlled Burning	9
Air/Gas Rupture, other	1	Vicinity Alarm	11
Explosion (no fire), other	1	Steam/Other Mistaken for Smoke	1
Excessive Heat, no ignition	1	Smoke Scare	10
Rescue, EMS Calls	542	Steam/Vapor/Fog/Dust	6
Medical Assist, Assist EMS	8	EMS, Non-Fire Transport	7
MV/Pedestrian Accidents	7	Hazmat Investigation w/no hazmat	2
Extrication/Rescue, other	8	False Alarm, other	14
Rescue/EMS Standby	11	Malicious False Alarm	1
Hazardous Condition, other	23	Bomb Scare – no bomb	1
Flammable Gas/Liquid, other	10	System Malfunction, other	19
Gasoline/Flammable Liquid Spill	2	Smoke Detector Malfunction	14
Oil/Combustible Liquid Spill	2	CO Detector Malfunction	8
Toxic Condition, other	4	Unintentional Alarm, other	22
Carbon Monoxide Incident	3	Smoke Detector, unintentional	12
Electrical Problem, other	9	Severe Weather/Disaster, other	5
Light Ballast Breakdown	1	Wind/Tornado/Hurricane	1
Power Line Down	30	Special Incident, other	4
Arcing/Shorted Elec. Equip.	8	Citizen Complaint	1
Service Call, other	59	<b>Total Number of Calls</b>	<b>1,138</b>

Respectfully submitted,

**Steven M. Fruchtman**  
Fire Chief

# TOWN FOREST FIRE WARDEN

To aid your Forest Fire Warden, Fire Department, and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are required for any open burning unless the ground is completely covered with snow where the burning will be done. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are eleven Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. During the 1999 season Forest Rangers were busy assisting communities with suppression of difficult and remote multi-day fires. Forest Rangers have also investigated numerous complaints regarding violations of the timber harvest and forest fire laws, and taken enforcement action to ensure compliance. If you have any questions regarding forest fire or timber harvest laws please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the state. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. The 1999 fire season was a challenging but safe year for wildland firefighters in New Hampshire. The severe drought conditions throughout the spring and summer months combined with residual effects of the 1998 Ice Storm, resulted in a dramatic increase in wildland fires. In addition to burning in excess of 452 acres, 35 structures were also impacted by wildfire. Wildland fires in the urban interface are a serious concern for both landowners and firefighters. Homeowners can help protect their structures by maintaining adequate green space around them and making sure that houses are properly identified with street numbers.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols, and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible. *(Please contact your local fire department before doing ANY outside burning. Remember, only YOU can prevent forest fires!)*

## 1999 FIRE STATISTICS – REPORTED THROUGH DECEMBER 10, 1999

### Causes of Fires Reported

Debris Burning	352	Smoking	188	Children	176
Campfire	161	Arson/Suspicious	54	Equipment Use	43
Lightning	42	Railroad	6	Miscellaneous	279

### Fires Reported by County

Belknap	139	Merrimack	213
Carroll	81	Rockingham	218
Cheshire	131	Strafford	98
Coos	18	Sullivan	62
Grafton	70	<b>Total Fires</b>	<b>1,301</b>
Hillsborough	271	<b>Total Acres</b>	<b>452.28</b>

Respectfully submitted,

*Chief Steven Fruchtman*  
Forest Fire Warden



# PLANNING AND DEVELOPMENT DEPARTMENT

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The Planning and Development Department lost two, long-time employees this year. Mona Feciuch turned in her resignation in early October to pursue full-time employment, and shortly thereafter, Cathy Curtin unexpectedly passed away. We will miss these valuable people.

## **Site Plan, Subdivision, Zoning, Building, Health, and Other Codes:**

The Planning and Development staff drafted up ten zoning ordinance amendments, six site plan regulation amendments, three Planning Board By-laws amendments, two new health code amendments, a new blasting ordinance, and a tattoo and body piercing ordinance for public hearings. Among the zoning amendments is the proposed Professional, Business, and Executive District, and some clarifications to the elderly housing ordinance.

## **Inspections, Roads, Buildings, and Septic Systems:**

The Department continued its building inspection and new road inspection duties. A private Civil Engineering firm is contracted to perform road inspections on new subdivisions at the developer's expense. The Planning and Development Department oversees the private inspectors and inspects all roads for performance guarantee releases. The Town holds the developer's money to finish all new streets in case of non-performance by a road builder. One year after a new road has been finished, this money is released back to the developer.

## **Code Enforcement:**

Code Enforcement is done primarily on a complaint basis. Owners that fail to comply with Town land use regulations, after discussions and legal notices, are brought to court for compliance. There are several court cases pending. I want to thank all the people who contacted our offices concerning possible code violations. We can't be everywhere, and your calls keep us informed of possible code violations. We are required to keep all callers' names confidential.

## **Personnel:**

I would like to praise the past and current Planning and Development personnel, Bruce Flanders, Catherine Curtin (deceased 10-21-1999), Mona Feciuch (resigned 10-29-1999), Virginia Gray, Nancy Charland, and Mary MacDonald for their dedicated work during this past year. I want to especially thank Virginia Gray for her hard work during the difficult times this year. Virginia was promoted to the full-time position of department secretary after the untimely death of Cathy Curtin. I also want to thank Robert Thorndike the Town Surveyor and Plans Review Consultant, and Road Agent Robert Devlin, for their assistance with plan reviews and road inspections.

## **Support for Citizen Boards:**

The department staff supply various volunteer boards with staff support. We serve the Planning Board, Capital Improvement Committee, Master Plan Committee, Zoning Board of Adjustment, Board of Health, and the Conservation Commission.

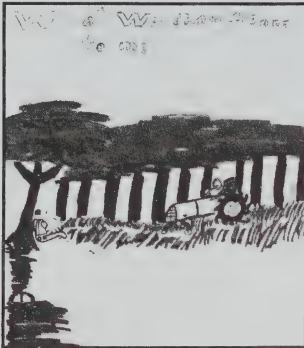
## **Volunteers:**

The Planning and Development Department would like to acknowledge the volunteer contributions of Jack Gattinella and Tom Case. We would like to thank them for their valuable input and review of the proposed 2000 zoning amendments.

## **Special Projects:**

The Planning and Development Department is often asked by the Selectmen and the Town Administrator to help with or manage special town projects. This year was no exception. The Windham Housing Authority is still researching and proposing the construction of some residential, subsidized Adult Housing on town-owned land behind the new library. The Planning and Development Department has been assisting the Housing Authority with site walks, maps,

test pits, and finding suitable access. The Department is also involved in the construction of the new Fire Station, the proposed 2000 Federal Census, blasting permits, the Emergency Management Plan, and working with the District 5 New Hampshire Highway Department Engineers on Windham road improvements.



*Mike Babineau, Age 11*

#### **Private Contractors:**

The Planning and Development Department oversees independent engineering contractors for subdivision and site plan review. Robert Thorndike reviews all subdivision plans and site plans for the Planning Board. Rockingham County Conservation District reviews drainage plans when the Planning Board feels it is necessary. The developer is charged for these reviews. Additional consultants are contracted when needed.

The Planning Board allows for private, independent inspectors to help the Planning Department with new road inspections. The developer pays for these inspections. Cosello, Lomasney & deNapoli, Inc., of Manchester, NH currently helps

with the road inspections.

The Planning Department supervised the town's consultant, Vollmer Associates of Concord, NH, for traffic review of the Salem Wal-Mart expansion and what impact it would have on the Windham road systems.

#### **Legal:**

The Planning and Development Department oversees the Town Attorney, Bernard Campbell, in Code Enforcement actions, proposed ordinance review, and Planning Board and Zoning Board appeals of decisions. Currently there are activities in all of these areas.

#### **Year End Statistics**

<b>Type of Permits</b>	<b># Issued</b>	<b>Estimated Cost</b>
Single Family Dwellings	107	\$ 18,039,926.00
Accessory Apartments	3	96,000.00
Alterations/Additions	51	1,014,112.00
Garages	18	34,010.00
Foundation Only	4	170,000.00
Above Ground Pools	19	73,900.00
Inground Pools	19	321,234.00
Sheds	35	63,795.00
Decks/Porches	42	175,671.00
Raze Building	6	26,900.00
Retail Office Renovations	4	125,900.00
Industrial Building	2	1,253,125.00
Signs – Permanent	5	173.00
Gazebo	3	53,200
<b>Total</b>	<b>318</b>	<b>\$21,447,946.00</b>

**Total Inspections (estimated) 4,375**

### Income Statement

Permit Fees	\$126,277.50
Planning Board Fees	30,644.00
Zoning Board of Adjustment Fees	3,959.50
Road Fees	10,175.50
Sunday Licenses	1,180.00
Blasting Fees	1,200.00
Driveway Fees	1,860.00
Legal Fees	696.15
Sign Fees	247.00
Miscellaneous (copies)	1,080.00
General Fund	170.00

<b>Total</b>	<b>\$177,489.65</b>
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Impact Fees	\$238,515.00
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Fees Waived by Selectmen

Middle School	4,251.00
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Center School	4,675.00
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Fire Station	4,070.00
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Griffin Park	400.00
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<b>Total</b>	<b>\$13,396.00</b>
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**Departmental cost to Town (expenses minus income)**  
**\$36,641.00**

Respectfully submitted,

*Alfred Turner, Jr.*

Director of Planning and Development



# MASTER PLAN COMMITTEE

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Windham has experienced rapid growth in population, residential and commercial growth since the writing of the last Master Plan in 1985. This sustained growth has brought challenges to every aspect of our community. The demand for Town services, including roads, schools, library, recreation, and other community facilities, has increased along with the rapid growth. One of the principal challenges facing the community is to determine how best to accommodate additional growth, while remaining a predominantly rural, residential community and retaining the small town character which initially attracted so many of our residents.

The Master Plan Committee finished up their work on revising the Master Plan early this year. On February 10th, the Master Plan Committee Chair, Diane Gardner, reported to the Planning Board on the progress made by the committee. All sections were in draft form, with some more complete than others. It was recommended that the Planning Board write the Land Use Section and seek the assistance of the Rockingham Planning Commission (RPC) to finish the document. Members active included Robert Young, Brian Carne, Diane Gardner (Chair), Bernie Rouillard, and Russ Wilder.

The Planning Board accepted the report from the committee and thanked them for their efforts. It was decided to further develop the document before seeking assistance from the RPC. Chapters were assigned to various members as follows: Mrs. Crisler – Land Use, Utilities & Community Facilities; Mr. Rouillard – Conservation and Preservation; Mr. Wilder – Transportation; and Mr. Gattinella – Recreation. Housing and the Introduction sections were to be developed by the Planning Staff, specifically Mr. Turner and the summer intern.



*Susan Souza, Age 10*

The document was written and revised over a number of workshops, and with the assistance of the summer intern, Erin Gumbel. These revisions included a recommended road connector map and a trail network. It was then voted that the product be transferred to the Rockingham Planning Commission for finalization (review, editing, and formatting). It is anticipated that the Master Plan will be finalized and in place in early 2000.

Respectfully submitted,

***Russell Wilder, Member***  
Master Plan Committee

# CAPITAL IMPROVEMENTS COMMITTEE

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The Capital Improvements Program, since 1998, has provided the financial planning through the CIP Committee for our Town's capital projects costing \$50,000 and greater.

Through the continued efforts of the CIP, our Town has met the challenge of providing for the continuing infrastructure needs of a growing community, while at the same time maintaining a balanced tax rate.

At Town Meeting in 1999, it was voted to raise the CIP cap from \$1.40 per \$1,000 to \$1.75. Also passing in 1999 was the new Fire Station building, the Griffin Park project, Middle and Center School renovation projects, and Transfer Station loader and trailer purchases, among others.

We would like to take this opportunity to present the 1999 Plan. You will notice that this document has taken on a new look, making it more user friendly.

In reading through this document you will see that, along with the funding of Griffin Park and the new Fire Station at a very moderate bond rate of 4.57%, we were also able to refinance the current Police Station and Library under this same bond, resulting in a substantial savings to taxpayers. Please also note that the Center and Middle School renovations were financed under a similar bond rate, and that the S.A.U. building was refinanced, resulting in a savings to taxpayers.

The major charge of this year's Committee was to look beyond what we could fund this year and meet with all the various boards and committees in Town and assess their long term needs and plans for the next ten years. Upon completing this process, a great deal of time was spent in arriving at a carefully orchestrated CIP budget addressing these future needs today, while making all this work under the cap. We can say that we have found a financially feasible way to make all this work.

In closing, I would like to thank the members of the CIP Committee for making all this possible. I would also urge the voters of Windham to adopt the components of this Plan, as it is a fiscally responsible plan that is well thought out, and in the best interest of the financial future of Windham.

Respectfully submitted,

***Keith A. Goldstein, Chairman***  
Capital Improvements Committee

# C. I. P. PLAN 2000 - 2007

YEAR	FIRE DEPT	SELECTMEN		CONSERVATION		TRANSFER STATION	PLANNING DEPARTMENT				RECREATION		SCHOOL DEPARTMENT				CEMETERY	PROJECT TOTALS		
		Community Center	Town Vault	Municipal Offices	MASTER BOND		Land Fund	Mack Tractor	Road Work	Salt Shed	Bridges	Laund./ Range Rd	Old Fire Station	Golden Brook Roof	SAU BLDG.	SCHOOL RENOV. BOND			Impact Fee Payment	New School "Reserve"
For Detailed Information on Specific Projects, Please See Complete Report																				
2000	0				699,142			100,000				45,000	133,534	13,163	746,758	(350,000)		1,387,597		
2001	11,209				653,995			100,000					101,466	12,350	600,908	(100,000)		1,379,928		
2002	106,009	65,000			632,170			100,000	-					11,538	590,988	(100,000)		1,405,705		
2003	164,682				610,345			100,000						10,725	583,533	(100,000)		1,419,285		
2004	125,000				588,520			125,000	50,000					50,000	50,000	(100,000)		1,415,885		
2005	40,000				566,695		120,000	100,000	100,000					50,000	565,173	(100,000)		1,441,868		
2006	207,364				544,385			100,000	100,000					50,000	557,494	(100,000)		1,459,243		
2007	40,000				387,075			100,000	200,000						548,103	(100,000)	150,000	1,475,178		
CRF Balance	12,156	35,575				85,000		50,000			65,000	31,511								
TOTALS	706,420	35,575	65,000	150,000	4,682,327	85,000	120,000	875,000	450,000	0	65,000	76,511	235,000	50,213	4,767,885	(10,50,000)	150,000	11,384,689		

Expenditures in BOLD text represent items that are funded through notes which are statutory obligations.

The Current Reserve Funds are managed by the Trustees of the Trust Funds and are invested in a Money Market Account earning 5% interest as of 10/31/99.

## Comparison between Market and Net Growth Bond Impacts on C. I. P.

NET VALUATION (based on appr. 1%/yr increase)	Approved CIP Rate	FUND AVAIL.	FUND PROPOSED	FUNDING VARIANCE	Proposed Rate	Rate Variance
1999	1.75	1,387,597	1,387,597	0	1.75	0.00
2000	1.75	1,401,473	1,379,928	21,545	1.72	0.03
2001	1.75	1,415,487	1,405,705	9,782	1.74	0.01
2002	1.75	1,429,642	1,419,285	10,357	1.74	0.01
2003	1.75	1,443,939	1,415,885	28,054	1.72	0.03
2004	1.75	1,458,178	1,441,868	16,310	1.73	0.02
2005	1.75	1,472,962	1,459,243	13,719	1.73	0.02
2006	1.75	1,487,691	1,475,178	12,513	1.74	0.01
2007	1.75	1,502,568	1,463,118	39,450	1.70	0.05
2008	1.75	1,517,171	1,502,568	15,026	1.73	0.02
2009	1.75	1,532,171	1,502,568	74,602	1.57	0.08



# PLANNING BOARD

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1999 has been a very interesting year for this Board. We have met every Wednesday throughout the year. We spent quite a bit of time drafting and continually editing the Windham Master Plan and this document was sent out to Rockingham Regional Planning in October for editing, map enclosure, and final drafting. Upon final completion, we will have a working document that will show a lot of pride in the Town.

The Board has seen many various plans and applicants appear before us in 1999 and, quite frankly, we may have had the busiest year, if not close to, in the history of the Windham Planning Board. This year also gave us the opportunity to clean up various loose ends in site plan regulations, as well as zoning ordinances.

This has been a very active Board. We have held many site walks, and participated in various Planning Seminars throughout the year. This has also been one of the more informed Boards that we have had in recent years, and every member has had a great deal of input in all the various areas where needed; each possessing a special level of expertise.

I would like to take this opportunity to thank all of the Planning Board members for their contributions in making 1999 a successful year, and a great way to close out the millenium. They are: Russell Wilder (Vice Chairman), Annette Stoller (Secretary), Walter Kolodziej, Wayne Morris, Bernie Rouillard, Margaret Crisler (Selectman Member), Galen Stearns (Selectman Alternate), Betty Dunn (Alternate), Fred Noyles (Alternate), and Alan Carpenter (Alternate).

I would also like to thank Tom Case and Annette Stoller for representing us on the Rockingham Planning Commission, and special thanks are extended to Mrs. Mona Feciuch, who served for over 14 years as Planning Board Secretary. Mrs. Feciuch resigned her position with the Planning Department in October, and I wish her the best in all future endeavors. She, more than anyone, served as an inspiration to me in my early Planning Board days.

I also wish to welcome Mrs. Nancy Charland, who joined the Planning Department staff in early November, and wish her the best as well.

In closing, most importantly, I would like to take this opportunity to thank the many applicants who have appeared before this Board, as well as the residents of Windham for their patience and continued support as many public hearings have been scheduled, only to be postponed or continued. We will try to work on the agenda and timely scheduling in the coming year.

## BUSINESS CONDUCTED

### 1998

16 Subdivisions - 88 Lots  
10 Site Plans  
7 Lot Line Changes  
11 Special Permits

### 1999

13 Subdivisions - 150 Lots  
16 Site Plans  
3 Lot Line Changes  
13 Special Permits

Respectfully submitted,

**Keith A. Goldstein, Chairman**  
Planning Board

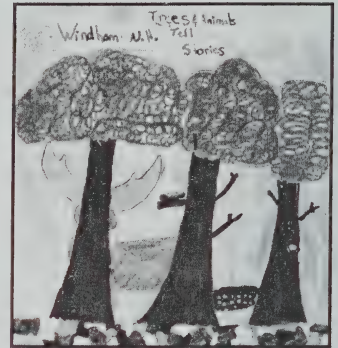
# ZONING BOARD OF ADJUSTMENT

During this reporting period, there was a change in the composition of the Board of Adjustment. Tony Pellegrini did not request reappointment as a regular member, and was appointed an alternate member. Jim Sullivan, previously an alternate member, was appointed a regular member to fill the vacancy. Another alternate member, Jack Cartland, resigned in June. During July, Jack Gattinella also resigned as a regular member. Both of them served on this board for many years with distinction, and they are commended for their participation.

Bruce Breton, who was an alternate member of the Board, has been appointed as a regular member to fill Jack Gattinella's vacancy, and Bob O'Loughlin has been appointed as an alternate member. The Board now has a vacancy for the third alternate position.

In December, Virginia Gray resigned as recording secretary to take another position in the Windham Planning and Development Department. The Board wishes to officially thank Virginia Gray for her many years of participation and support, specifically in helping the general public and keeping the records of the Board.

Mary MacDonald has been hired as the new recording secretary. The Board welcomes Mary and looks forward to working with her.



*Ryann Baudin, Age 11*

## ACCOUNTABILITY OF CASES

### Variances:

Granted	32
Denied	9
Denied without prejudice	2
Dismissed	1

### Special Exceptions:

-

### Appeals of Administrative Decision:

Granted	-
Denied	1
Denied without prejudice	-

### Requests for Re-Hearing:

Granted	5
Denied	3
Tabled	1

### Equitable Waivers of Dimensional Req:

Granted	1
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### Cases Withdrawn:

-

### Cases Continued to Following Year:

-

### Total Number of Cases =

55

The number of cases heard in 1999 decreased from the previous two years by about 15%.

Respectfully submitted,

**Rob Gustafson, Chairman**  
Zoning Board of Adjustment

# TAX ASSESSOR

In February of 1999, the Town of Windham hired Rex Norman as Town Assessor. Bringing to Windham over 15 years of real estate appraisal and assessing experience, Mr. Norman is continuing the annual program of in-house updates of property assessments. This two-pronged approach to maintaining market value assessments was introduced in 1998. This involves making annual market adjustments to assessments when warranted, and maintaining the accuracy of physical descriptions of property. In 1999, new assessment software was installed and the database converted. All property values were reviewed and updated as warranted. The new software is the first step in future plans of offering assessment information on the World Wide Web.

Wendi Devlin is Windham's Assistant Assessor. In addition to her responsibilities within the Assessing Office, she will perform field inspections of existing improvements as part of the assessment update program.

## Assessments:

Net taxable value increased from 1998 to 1999 by \$86 Million. This represents an 11% increase over the 1998 net taxable value of \$779 Million. New growth accounted for over half of the increase. On average, property in the town has appreciated 9% since last year.

**1998 Net Taxable Value  
\$779 Million**



**1999 Net Taxable Value  
\$865 Million**



## Exemptions:

Exemptions are reductions in assessed valuation. The exemption amount is subtracted from the assessment, reducing the taxpayer's obligation to the Town.

***Elderly Exemptions:*** Elderly exemptions are available to property owners over the age of 65 who meet certain income and asset limitations. Gross income for single persons cannot exceed \$23,800 and gross combined income for married persons cannot exceed \$32,800. Asset limits are \$50,000, excluding the residence and up to two (2) acres of land. In the 1999 Tax Year, Windham granted 54 exemptions to its senior citizens.

***Blind Exemptions:*** An exemption in the amount of \$15,000 is available for persons determined to be legally blind. In Tax Year 1999, Windham granted one such exemption.

***Totally and Permanently Disabled:*** An exemption in the amount of \$35,000 is available for residential property owners who have been determined to be permanently and totally disabled. In Tax Year 1999, Windham granted five of these exemptions.



*Current Use:* Special, lowered assessments are available for properties meeting the criteria for forestland, farm land, and unproductive land under RSA 79-A, RSA 79-B and RSA 79-C. These exemptions permit owners of these properties to maintain and preserve open space. In 1999, 2,770 acres of land were under the current use program.

### **Tax Credits:**

Tax credits are reductions in property taxes and are not affected by changes in the tax rate or assessments. Tax credits are available for veterans of the armed services. The standard credit is \$100 and is applied as \$50 for each tax bill. In 1999, Windham granted 377 standard veteran's tax credits.

Veterans with service-connected disabilities rendering them permanently and totally disabled receive a tax credit of \$1,400. The tax credit is applied as \$700 for each tax bill. Widows or widowers of veterans killed or who died on active duty receive a tax credit of \$1,400. The tax credit is applied as \$700 for each tax bill. In 1999, the Town granted 7 of these credits.

### **Current Use Release Taxes:**

In 1999, 42 acres of land in the Current Use Program were released. Release from the program results in a land use change tax of 10% of the property's market value at the time of the change in use. Release taxes were assessed in the amount of \$110,990 in 1999.

### **Timber Yield Taxes:**

When harvesting timber in New Hampshire, the law requires the owner of the land to file an Intent to Cut form, post a harvesting permit, and file a Report of Timber Cut. There is a tax assessed against harvested timber.

### **Abatement Requests:**

An abatement of tax request must be made to the Town by March 1, 2000. An appeal of the refusal or denial of an abatement request must be made to the New Hampshire Board of Tax and Land Appeals or the Superior Court by September 1, 2000.

In closing, I would like to thank the professional staff of the Selectmen's Office, the Tax Collector's office, the Town Clerk's Office, the Planning and Development Department, and the members of the Board of Selectmen for their assistance throughout 1999.

Respectfully submitted,

***Rex A. Norman, CNHA***  
Town Assessor

# HEALTH DEPARTMENT

The Town was apprised early in 1999 of contamination to several wells in the area of Glance Road. At this time, the source of the contamination has not been located, and the Department of Environmental Services' investigation is actively continuing. Staff from the DES hosted two public hearings during the year, specifically to address the concerns of residents in the area.

Four water discharge permits were issued by the Department of Environmental Services in 1999, which grant property owners permission to discharge properly treated water that is free of contaminants back into the surrounding ground.

The Board of Selectmen, acting as the Board of Health, were called upon to convene several times during the year to address requests for Health regulation waivers. In addition to these, the Board conducted additional public hearings to discuss the adoption of a Tattoo/Body Piercing Ordinance, Solid Waste Ordinance, Blasting Ordinance, and Board of Health By-Laws. Finally, the Board conducted several workshop sessions to consider amendments to the Sewage and Waste Disposal Regulations. Currently, there have been no decisions on this particular item.

I am pleased to announce no reported cases of rabies during 1999. While this is an encouraging thing, residents are reminded to be cautious in the presence of wild or stray animals. Children especially should be cautioned not to handle or approach unfamiliar animals, and domestic dogs, cats, and ferrets should be kept current on their rabies vaccinations.

The Department continued its yearly practice of inspecting all local day care facilities. As required by law, each facility was inspected for water temperature and quality, cleanliness, and adherence to numerous health and safety codes. Additionally, the following inspections and reviews were conducted, and permits issued:

Test Pits	81
Septic Inspections	398
Septic Plans Reviewed	200
Septic Permits Issued	149

The effects of the 1992 Sunoco gas leak continue to be monitored by Handex, with the Health Department overseeing their performance. Also ongoing is a separate incident on the west side of town involving petroleum-product contamination of well-water. The private company retained by the property owner continues to monitor area wells, and the Department of Environmental Services remains actively involved in this situation.

In closing, I wish to acknowledge the sad passing of Cathy Curtin, an invaluable asset to the Department for numerous years, and greatly missed by all. I would also like to thank the staff of the Planning and Development Department for their continued assistance.

Respectfully submitted,

**Bruce Flanders**  
Health Officer

# RECYCLING/TRANSFER STATION

The year 1999 was a year for change in the solid waste industry. There has been a great deal of consolidation in the waste side of the business. There are only two large companies controlling the private disposal facilities in the state. One is primarily in the northern region, the other in the southern. The decreasing number of disposal options and the increases in regional trash volume have combined to cause our trash disposal cost to go from \$48.50 to \$55.00 per ton effective August of 2000. Our cost has been in the mid \$40.00 per ton range for the past six years.

The world economy continues to affect our income. The recyclable materials that we separate are commodities in that market. Some of the products that were revenue generators are now generating modest expenses. Recycling still makes economic sense, due to the relatively high cost of trash disposal at the incinerator. Our deposited income was \$71,589.74, up from \$62,523.89 in 1998. Cardboard prices fluctuate in the \$40 to \$90 per ton range. Plastic prices seem stable, with soda bottles selling at just under \$100 per ton, and milk/detergent bottles selling at \$120 to \$380 per ton. Aluminum cans remain our top income producer at about \$800 per ton.

The Town of Windham is a member of the Northeast Resource Recovery Association, a non-profit marketing cooperative. They market many of our commodities, acting as our broker. This association allows us to ship smaller quantities where full trailer loads are normally required.

We ship the municipal solid waste to the Penacook, NH waste to energy plant where it is incinerated, producing electricity as a by-product. This was the fourth year of our five-year contract. We have negotiated a three-year extension to our agreement.

The Town of Windham is a member of the Nashua Regional Solid Waste District. Our affiliation allows our residents to transport hazardous waste to the collections held in Nashua. The collections are held at the Nashua Public Works Garage on the first Saturday morning of each month from April through November, with the exception of July.

The Recycling/Transfer Station processed and shipped a total of 5,740.79 tons (almost 11 ½ million pounds!) in 1999, up 128 tons or about 3% from 1998. The average New Hampshire residence disposes of 1.69 tons per year. Assuming that all 3,630 residences used the facility, the average Windham residence disposed of 1.58 tons (3,160 pounds). However, some residents do not use the facility, so the actual weight per residence is higher. The average homeowner in Windham pays \$36.00 per month for cable television, and \$9.63 per month for waste disposal.

## RECYCLING PERFORMANCE

Municipal Solid Waste to Incinerator*	3,108.26
Recycled Materials Processed for Further Use	2,632.53

**Total Product Shipped\* = 5,740.79      Total Percentage Recycled = 45.86%**

\*(includes tonnage shipped to Penacook)

**National Average - 27%**

**New Hampshire Average - 27%**

The total (waste and recycled materials) is 2.68 pounds per resident, per day. The national average is 4.3 pounds per person, per day. The New Hampshire average is 2.95 pounds, per person, per day.



## RECYCLING DETAIL

Aluminum Beverage Cans	23.21
Auto (lead-acid) Batteries	7.48
Brown glass	64.57
Clothes (to Lazarus House charity)	67.11
Compost (grass, leaves, and pine needles)	97.23
Electronics	16.42
Eye Glasses	0.12
Clear Glass	107.27
Green Glass	89.05
HDPE #2 Bottles/Jugs (milk, detergent, shampoo, etc.)	48.78
Mixed Paper (newspaper, junk mail, paperboard, etc.)	772.24
Corrugated Cardboard	207.51
Motor Oil	18.71
Oil Filters	1.38
PETE #1 Plastic (soda bottles, mouthwash, juice jugs, etc.)	23.84
Scrap Aluminum (gas grilles, pots, pans, etc.)	12.10
Scrap Steel	263.40
Tin Cans (empty paint cans, aerosols, etc.)	49.92
Other Metal	3.04
Demolition Sent for Processing and Recycling	734.74
Tires	24.30
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<b>Total</b>	<b>2,632.53</b>

## RECYCLING BENEFIT

Actual Income Deposited	\$ 71,589.74
Avoided Cost (Estimated savings @ \$61.50) 1,763 tons	108,424.50
<b>Total Benefit:</b>	<b>\$ 180,014.24</b>

## PAST RECYCLING PERFORMANCE

The recycling performance rate is a ratio of the weight of the recyclables to the total of trash and recyclables. These rates have fallen over last year, and are likely to continue to fall for a number of reasons. Relatively heavy glass containers are being replaced with lighter glass, and much lighter plastic containers. It takes an average of seven plastic containers to weigh as much as the glass container that was replaced. In addition, there are currently 33 aluminum beverage cans per pound, whereas ten years ago there were approximately 22 per pound.

Year	% Recycled	Year	% Recycled
1989	12.99	1995	44.50
1990	24.59	1996	44.70
1991	38.00	1997	44.82
1992	40.41	1998	47.00
1993	27.33		
1994	36.51	<b>1999</b>	<b>45.86</b>

Respectfully submitted,

**Wayne F. Bailey**  
Transfer Station Manager

# ROAD AGENT

As always, the Road Agent and staff actively addressed the performance of shim and overlay throughout the year. 1999 saw work conducted to portions of Heritage Hill Road, Londonderry Road, and West Shore Road. In addition, the entire lengths of William Street, Gillis Road, and Turtle Rock Road were completed.

After much discussion with the Board of Selectmen, the expenditure of Capital Improvement funds was approved to address a portion of Castle Hill Road. The section in question, a particularly tight area, was reconstructed to allow safer travel.

As this report goes to print, we have yet to see what amounts to - in New Hampshire terms - a major snowstorm. Throughout the year, however, we again faced several incidents involving heavy rains and high winds, although nothing quite as severe as the flooding experienced in 1998.

In closing, I would like to thank those individuals I have had occasion to work with during my term, and in particular those sub-contractors and their employees whom have assisted in the performance of my duties.

## EXPENDITURES

<b>Summer:</b>	Appropriation \$290,000.00	
	General Maintenance	\$ 52,743.28
	Shim and Overlay	222,892.00
	Catch Basins	12,242.24
	Cold Patch, Sand, and Gravel	14,595.06
	Signs	1,126.74
	Road Markings	1,121.40
	Town Bounds	1,328.75
	Radios	583.11
	Sub-Total:	306,632.58
<b>Winter:</b>	Appropriation \$215,000.00	
	General Maintenance	74,623.90
	Sub-Contractors	46,047.00
	Sand and Salt	19,869.95
	Shed	1,025.27
	Sub-Total:	141,566.12
	<b>Total Expenditures 1999:</b>	<b>\$ 448,198.70</b>

Respectfully submitted,

**Robert E. Devlin**  
Road Agent

***Notice to Voters:***

**Due to ongoing construction at the Windham Center School, the voting on  
March 14, 2000 will take place at Golden Brook School.**

**TOWN OF WINDHAM  
NEW HAMPSHIRE**

**WARRANT  
AND  
BUDGET  
2000**

***Note: This is the Town Warrant which is being submitted for the Town Meeting Election and Vote on all Warrant  
Articles on March 14, 2000.***



# **TOWN WARRANT**

## **THE STATE OF NEW HAMPSHIRE**

To the Inhabitants of the Town of Windham in the County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified of the following annual Town Meeting schedule.

### **First Session of Annual Meeting (Deliberative)**

You are hereby notified to meet at the Golden Brook School in said Windham on Saturday, the Twelfth day of February, 2000 at 9:00 am. This session shall consist of explanation, discussion, and debate of warrant articles numbered 4 through 24. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

### **Second Session of Annual Meeting (Official Ballot Voting)**

You are hereby notified to meet again at the Windham Center School in Windham, on Tuesday, March 14, 2000 between the hours of 7:00 a.m. and 8:00 pm to vote by official ballot on warrant articles numbered 1 through 24.

**ARTICLE 1.** To choose all necessary Town Officers for the year ensuing.

**ARTICLE 2.** To vote by ballot on the following amendments to the Windham Zoning Ordinance and Zoning District Map as submitted by Petition under RSA 675:4.

**PETITION #1:** Presented by George Dinsmore and others, "To see if the Town will vote to limit the number of gas stations and used car sales businesses by requiring a minimum distance of one (1) mile between gas stations and one (1) mile between used car sales businesses. Distances to be calculated by measurements over Town or State road and shall be taken from the nearest lot line. This would apply to all roads, Town and State, within the boundaries of Windham, New Hampshire, with the exclusion of Route 28."

**NOT RECOMMENDED BY PLANNING BOARD**

**PETITION #2.** Presented by Albert T. Trudel and others, "To change two (2) lots from the Rural District to Neighborhood Business District. The parcels located in Windham, known as or described as Assessors Map 14B, Lot 5000 and 5100 at 17 and 15 Mammoth Road, at the Southeast corner of New Hampshire Route 111 and New Hampshire Route 128 consisting of approximately 3.78 acres."

**RECOMMENDED BY PLANNING BOARD**

**PETITION #3:** Presented by Tom Furlong and others, "To see if the Town will vote to have the John Simpson cellar foundation and surrounding archeological area become a locally designated historic district. This district, on Marblehead Road encompasses approximately 1.0 acre of tax map 25-R-300 on Town owned land."

**RECOMMENDED BY PLANNING BOARD**

**ARTICLE 3.** To vote by ballot on the following amendments to the Windham Zoning Ordinance and Zoning District Map as proposed by the Planning Board.

**AMENDMENT #1: Definitions** – Amend 601.2 Definitions: Brook or Stream by adding the following sentence at the end of the current definition: Roads, drainage culverts, or other man-made features do not constitute an interruption in the delineation of a brook or stream.

**AMENDMENT #2: WWPD** – Amend section 601.3.7 by adding the word “pedestrian trails” after the words golf course.

**AMENDMENT #3: Village Center District** -- Amend section 612.3.3 governing setbacks in the Village Center District by addition of the following new language inserted at the end hereof: “except that there shall be a 50 foot setback from the Route 111 Right of Way.”

And amend the Table of Requirements by adding a new row called Village Center District, Minimum lot frontage in feet 50 \* 13, Minimum front, side, and rear yards in feet 0 \* 14, Maximum building coverage of lot 100%, Minimum floor for an area in square feet 0, Minimum lot area 0 \* 13 measured at the front lot line. \* 14 except 50 foot front setback on Route 111 Right of Way.

**AMENDMENT #4: Off-Street Parking And Loading Areas** - Amend section 704.1.8 by deleting the number and words 300 and inserting the number and words 250.

**AMENDMENT #5: Vehicular Parking Handicap** - Amend section 704.3.3.2 by deleting the number 4' (1.22m) and inserting the number 8' (2.44m).

**AMENDMENT #6:** – Amend the Windham Zoning Ordinance:

A) by adding a new Section 614 following Section 613:

**614. Professional, Business and Technology District**

614.1 Purpose: This district is intended for use by research laboratories, office buildings, and light industries that are compatible with a low density, low traffic generation, rural residential community.

614.2 Uses Permitted Subject to Site Plan Approval as provided in the Windham Site Plan Regulations

614.2.1 Professional and business offices and services, including but not limited to legal and other professional services, finance, insurance, real estate offices, banks and medical offices.

614.2.2 Medical or dental laboratories

614.2.3 Private schools or colleges without dormitory facilities

614.2.4 Health and fitness clubs

614.2.5 Research laboratories and office buildings

614.2.6 Printing or publishing shops

614.2.7 Passenger depots, terminals and utility structures

614.2.8 Telephone exchange buildings, radio stations, television stations and towers subject to the provisions of Section 701.3

614.2.9 Manufacturing

614.2.10 Retail sales of merchandise that is manufactured or assembled on site, provided that the sales area is limited to no more than 33% of the building's total area.

614.2.11 Wholesale distribution centers with less than 66% warehousing

- 614.2.12 Eating and drinking establishments, when consumption is primarily intended to be on the premise.
- 614.2.13 Newsstands, barbershops, dining rooms, luncheonettes, cafeterias, delicatessens, mechanical and/or electronic amusement devices, child care facilities and similar accessory services primarily for occupants or users thereof within an office or industrial building.
- 614.2.14 Off-street parking subject to the provisions of Section 704
- 614.2.15 Signs as provided in Section 706
- 614.2.16 Accessory buildings and uses
- 614.3 Development Standards: Development Standards shall be prescribed in the Table of Requirements, the Site Plan Regulations and the following additional requirements
  - 614.3.1 There shall be a minimum fifty feet (50') natural buffer of vegetation supplemented by evergreen trees and landscaped berms from the residential district and uses;
  - 614.3.2 Shared parking facilities and driveways shall be provided and the parking space requirements reduced where shared parking is designed to maximize complimentary uses and it has been demonstrated to the Planning Board that sufficient parking will be available when it is needed;
  - 614.3.3 Public space or Open space for outdoor activities, including pedestrian walkways shall be provided;
  - 614.3.4 "The Conditions of Approvals" for buildings in the Limited/Industrial District contained in Section 606.2 shall apply in all appropriate circumstances.

B) Amend the Table of Requirements, Appendix A-1 of the Ordinance by adding a new row called Professional, Business and Technology District and then inserting the following entries and footnotes:

Minimum Lot Frontage in Feet	175	(2) *
Minimum Front Yard in Feet	50	
Minimum Side Yard in Feet	20	(8) *
Minimum Rear Yard in Feet	30	(8) *
Maximum Building Coverage of Lot	30%	
Minimum Floor Area in Feet	0	
Minimum Lot Area	See note #1	

C) Amend the Windham District Zoning Map by re-zoning the following listed parcels located generally off Wall Street, from Business Commercial A District to Professional, Business and Technology District. Assessors Map 11-C Lots 100, 125, 150, 155, 300, 350, 500, 700, 701, 702, 704, 800 and 900.

**AMENDMENT #7:** Amend section 610.1 Elderly Housing by deleting the words "as defined by the NH Housing Authority, RSA C:76."

And amend section 610.1 by adding the words "Village Center District" after the word "Rural."

And amend section 610.2.1 by adding the words "and shall remain affordable" to the end of the sentence.



And amend section 610.3 Definitions by adding the following sections:

610.3.1 Elderly – person 62 years of age or older.

And amend section 610.3 Definitions by deleting all the Elderly Housing Complex wording and substituting the following: 610.3.2 Elderly Housing Complex: One (1) or more buildings containing dwelling units, wherein each unit shall contain no less than four hundred (400) square feet of living space and each complex shall be located on a single parcel of land.

And amend section 610.4.1.17 by deleting the word “four” and the number “4” and substituting the words “six” and the number “6”.

And amend section 610.4.1.21 by deleting all the words in this section and substituting the word “reserved”.

**AMENDMENT #8:** Amend the Historic District Ordinance as follows:

Amend Section IIIA Membership Qualifications, Term, Vacancies by adding the words “and up to 3 alternate members.” to the first sentence.

Amend Section IIIA by deleting the words “and shall serve no more than two (2) successive terms.” from the second to last paragraph.

Amend Section III C2 Power and Duties by deleting the words “Residential” and “other than individual residences”.

Add a new Section VII Allowed Uses: The following are land uses allowed in the Historic District: municipal uses, professional offices, meeting halls, religious facilities, and single family residences.

Amend Section IIIA by deleting the word “seven” and the number “7” and replacing it with the word “five” and the number “5”.

**ARTICLE 4.** To hear the reports of auditors, agents and other committees heretofore chosen and pass any votes relating thereto.

#### **RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$12,250 representing the cost of the increased economic benefits for members of Local Union No. 1801 AFSCME (Municipal Union) to which they are entitled for the fiscal years 2000-2002 under the terms of the latest collective bargaining agreement entered into by the Selectmen and AFSCME. Said contract to expire on March 31, 2002 with the additional cost for 2001 to be \$16,230, and \$4,300 for 2002.

#### **RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of \$19,645 representing the cost of the increased economic benefits for members of Local Union No. 2915 IAFF (Fire Union) to which they are entitled for the fiscal years 2000-2002 under the terms of the latest collective bargaining agreement entered into by the Selectmen and IAFF. Said contract to expire on March 31, 2002 with the additional cost for 2001 to be \$21,560, and \$5,650 for 2002.

#### **RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$25,965 representing the cost of the increased economic benefits for members of Local Union No. 3657 AFSCME (Police Union) to which they are entitled for the fiscal years 2000-2002 under the terms of the latest collective bargaining agreement entered into by the Selectmen and AFSCME. Said contract to expire on March 31, 2002 with the additional cost for 2001 to be \$26,700, and \$6,975 for 2002.

#### **RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 8.** Shall the Town of Windham, if Articles #5, #6, and/or #7 are defeated, authorize the governing body to call one special meeting, at its option, to address Article(s) #5, #6, and/or #7, cost items only?

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$4,760 for the Conservation Commission, and authorize the Selectmen to transfer all unexpended Conservation Commission funds as of December 31, 2000 to the Conservation Fund in accordance with RSA 36-A:5.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$75,000 for the purposes of renovating the existing Fire Station building for use by the Planning and Development Department and others and to authorize the withdrawal of Thirty Thousand Dollars (\$30,000) from the Capital Reserve Fund created for this purpose with the balance to come from general taxation. (Part of Capital Improvement Program)

**RECOMMENDED BY BOARD OF SELECTMEN (4 – 1)**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$30,000 representing an additional portion of the town's one third (1/3<sup>rd</sup>) share of costs associated with improvements to the Langdon Road / Range Road intersection improvements. The Town has previously raised Sixty Five Thousand towards this project and is expected to need an additional Thirty Five Thousand in the future. The other 2/3<sup>rd</sup> share will be paid for by the State of New Hampshire. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until improvements are completed or for a period of three (3) years, whichever is less.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 12.** To see if the Town will vote to appropriate the sum of up to \$60,000 for the purpose of making additional improvements and equipment purchases to complete the Fire Station building. Said sum to be raised from the interest earned on the Fire Station bonds previously authorized by the 1999 Town Meeting.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 13.** BY PETITION of J. Gross and others "To see if the Town will vote to establish a Nesmith Library Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future Nesmith Library building expansions and to appropriate the sum of up to \$48,000 to be placed in said fund, said sum to be raised by transfer of the unexpended interest earned on the Library bond authorized by the 1996 Town Meeting. This article will require a two-thirds vote.

**RECOMMENDED BY BOARD OF SELECTMEN (3 – 2)**

**ARTICLE 14.** To see if the Town will vote to authorize the Selectmen to enter into a Lease Agreement with Marilyn Hulme and B. B. Kinne, owners of 2 Fish Road (21-W-40) for approximately 2400 sq ft of lots 21-W-2 and 21-W-15A located on Esty Road near the rear of the Windham Wonderland Playground parking area, for the sum of Ten (\$10.00) Dollar / year for a period of twenty five (25) years, and upon such other terms and conditions as may be acceptable to the Board of Selectmen.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 15.** To see if the Town will vote to support the nomination of a tree warden by the Selectmen in accordance with RSA 231:139. (This is a non-paid position)

**NOT RECOMMENDED BY BOARD OF SELECTMEN (3 – 2)**



**ARTICLE 16.** To see if the Town will vote in accordance with RSA 231:64 to instruct the Selectmen to appoint an expert highway agent, who, under the direction of the selectmen, shall have the same power and perform the same duties as a highway agent elected by the town.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 17.** To see if the Town will vote to authorize the Selectmen to enter into a Long Term Lease Agreement (more than one year) for the use of the Bartley House (former Planning and Development Department) once the Planning Department is relocated to the former Fire Station building and upon such terms and conditions as may be acceptable to the Board of Selectmen and the Historic District Commission, however until said time of lease, the Bartley House be utilized by various town departments.

**RECOMMENDED BY BOARD OF SELECTMEN (4 – 1)**

**ARTICLE 18.** To see if the Town will vote to exchange a parcel of Town owned property, approximately 1.7 acres in size located near the end of Wall Street and known as Tract 7 of Lot 11-C-700 for at least the same size parcel to be subdivided from the portion of Lot 11-C-700, owned by Corbett Realty Trust, in the area which abuts lot 11-C-1700 owned by the Town, and upon such other terms and conditions as may be acceptable to the Board of Selectmen.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 19.** To see if the Town will vote to authorize the Board of Selectmen to investigate and complete a land swap whereby parcel 24-F-400, (approximately 10 acres in size), now owned by the Town, would be transferred and conveyed to a developer, with the developer transferring and conveying to the Town approximately equal or greater acreage and/ or value of lot 24-F-150 (situated between the School District land (lot 24-F-2000) and other Town lands (lot 24-F-500), to be preserved and utilized as open space and conservation land, without payment to either the Town or the Developer, said land swap to be upon such terms and conditions as the Selectmen, upon consulting with the Conservation Commission, shall deem appropriate and in the best interest of the Town of Windham, or to take any other action relative thereto.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 20.** BY PETITION of Nancy Surette and others, “To see if the Town will vote, in accordance with RSA 80:80 (V) to retain (1) Lot 24-F-400, (2) Lot 24-F-500, 3) Lot 24-F-800, 4) Lot 24-F-900, 5) Lot 24-F-950, 6) Lot 24-F-6100, and further to designate said parcels as Conservation Land under the care of the Conservation Commission. Said parcels are located in the southwest corner of the Town, near the end of Washington Rd, provided however that if Article 19 of the 2000 Town Warrant should pass, that 24-F-400 would be subject to disposition under the terms of that Article and to further designate any land acquired under Article 19 as conservation land under the care of the Conservation Commission.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 21.** BY PETITION of Nancy Surette and others, “To see if the Town will vote to send the following resolution to the New Hampshire General court: Resolved, New Hampshire’s natural, cultural, and historic resources in this town and throughout the state are worthy of protection, and therefore, the State of New Hampshire should establish and fund a permanent public/private partnership for the voluntary conservation of these important resources”.

**RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 22.** TO BE VOTED BY BALLOT. Shall we modify the elderly exemptions from property tax in the Town of Windham, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$65,000; for a person 75 years of age up to 80



years, \$80,000; for a person 80 years of age or older, exempt if they qualify. To qualify, the person must have been a New Hampshire resident for at least 5 years and own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of less than \$40,000; and own net assets not in excess of \$100,000 excluding the value of the person's residence.

#### **RECOMMENDED BY BOARD OF SELECTMEN**

**ARTICLE 23.** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$6,886,763.45. Should this article be defeated, the operating budget shall be \$6,377,957 which is the same as last year, with certain adjustment required by previous action of the town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.\*

Town Officers' Salaries	\$ 8,600	Emergency Management	20,630
Administration	330,255	Planning and Development	256,691
Town Clerk Expenses	55,855	Town Highway Maintenance	515,000
Tax Collector Expenses	57,560	Street Lighting	12,050
Election and Registration	12,840	Solid Waste Disposal	525,840
Cemeteries	54,600	Health and Human Services	42,600
General Gov't Buildings	150,440	Animal Control	17,450
Appraisal of Properties	55,985	General Assistance	51,135
Town Museum	6,860	Library	418,540
Searles Building	13,200	Recreation	81,620
Legal Expenses	44,250	Senior Center	3,800
Retirement	230,050	Cable TV Expenses	50,875
Insurance	239,125	Interest Expenses (TAN's)	0
Contracted Services	80,000	Long Term Debt	699,142.45
Police Department	1,102,120	(Principle \$485,000/Interest \$214,142.45)	
Dispatching	198,265	Capital Outlay	100,000
Fire Department	1,036,385	Trust Funds	415,000

#### **RECOMMENDED BY BOARD OF SELECTMEN**

\*Note: Warrant Article 23 (operating budget does not include appropriations proposed under any other warrant articles.

**ARTICLE 24.** To transact any other business that may legally come before said meeting.

Given under our hands and seal, this 24th day of January, in the year of our Lord two thousand.

**DOUGLASS L. BARKER**  
**MARGARET M. CRISLER**  
**CAROLYN B. WEBBER**  
**GALEN A. STEARNS**  
**CHRISTOPHER L. DOYLE**  
 Selectmen of Windham, NH

# BUDGET OF THE TOWN OF WINDHAM, NH

## APPROPRIATIONS AND ESTIMATES OF REVENUE

JANUARY 1, 2000 TO DECEMBER 31, 2000

Purpose of Appropriation	Actual Appropriations Year 1999	Actual Expenditures For 1999	Appropriations Ensuing Fiscal Year 2000
<b><u>GENERAL GOVERNMENT</u></b>			
Town Officers' Salaries	\$ 8,600.00	\$ 8,450.00	\$ 8,600.00
Administration	271,313.00 *	263,078.54	330,255.00
Town Clerk's Expenses	53,828.00 *	53,625.42	55,855.00
Tax Collector's Expenses	55,669.00 *	48,625.77	57,560.00
Election & Registration	22,025.00	22,751.48	12,840.00
Cemeteries	38,500.00	37,259.85	54,600.00
General Gov't Bldgs	97,570.00	105,338.70	150,440.00
Appraisal of Property	53,040.00	48,256.07	55,985.00
Town Museum	8,925.00	5,026.24	6,860.00
Searles Building	12,490.00	8,322.43	13,200.00
Legal Expenses	52,500.00	29,344.93	44,250.00
Retirement & Pension	190,745.00	192,426.91	230,050.00
Insurance	233,730.00	205,086.94	239,125.00
<b><u>PUBLIC SAFETY</u></b>			
Contracted Police Services	40,000.00	112,167.91	80,000.00
Police Department	1,075,220.00 *	1,044,506.03	1,102,120.00
Dispatching	175,270.00	170,767.78	198,265.00
Fire Department	904,972.00 *	924,488.65	1,036,385.00
Emergency Management	9,155.00	9,606.01	20,630.00
Planning & Development	214,130.00 *	212,935.05	256,691.00
<b><u>HIGHWAYS, STREETS, &amp; BRIDGES</u></b>			
Town Maintenance	505,000.00	448,198.70	515,000.00
Street Lighting	12,350.00	10,929.87	12,050.00
<b><u>SANITATION</u></b>			
Solid Waste Disposal	496,570.00 *	470,841.11	525,840.00
<b><u>HEALTH</u></b>			
Health & Human Services	39,090.00	38,431.00	42,600.00
Animal Control	16,840.00	16,116.26	17,450.00
<b><u>WELFARE</u></b>			
General Assistance	53,475.00	40,647.70	51,135.00
<b><u>CULTURE AND RECREATION</u></b>			
Library	371,910.00	348,277.45	418,540.00
Recreation	95,025.00	82,103.27	81,620.00

<b>Purpose of Appropriation</b>	<b>Actual Appropriations Year 1999</b>	<b>Actual Expenditures For 1999</b>	<b>Appropriations Ensuing Fiscal Year 2000</b>
Conservation Commission	4,760.00	4,760.00	4,760.00
Senior Center	3,600.00	3,359.54	3,800.00
Cable TV Expenses	48,525.00	37,091.64	50,875.00
<b><u>DEBT SERVICE</u></b>			
Long Term Notes - P & I	580,727.11	553,751.19	699,142.45
Tax Anticipation Note - Interest	0.00	0.00	0.00
<b><u>CAPITAL OUTLAY</u></b>			
Road Improvements	100,000.00	79,027.78	100,000.00
Thermal Camera	22,000.00	21,500.00	0.00
Police Technology Grant	0.00	48,324.00	0.00
Griffin Park Engineering	0.00	780.00	0.00
Library Building	0.00	1,290.64	0.00
Police Station Building	0.00	1,491.00	0.00
Renovation of Armstrong Building	0.00	2,879.00	0.00
Langdon Road / Range Road	65,000.00	0.00	30,000.00
Transfer Loader	80,000.00	57,803.00	0.00
Transfer Trailer	48,515.00	45,074.91	0.00
Griffin Park Development	708,000.00	708,000.00	0.00
Fire Station Building	1,913,000.00	1,773,567.03	0.00
Renovation of Fire Building	0.00	0.00	75,000.00
<b><u>OPERATING TRANSFERS OUT</u></b>			
Fire Station Renovation CRF	6,384.00	6,384.00	0.00
<b><u>MISCELLANEOUS</u></b>			
Trust - Health	275,000.00	275,000.00	350,000.00
Trust - Property	35,000.00	35,000.00	35,000.00
Trust - Earntime	30,000.00	30,000.00	30,000.00
<b>TOTAL APPROPRIATION</b>	<b>\$ 9,028,453.11</b>	<b>\$ 8,642,693.80</b>	<b>\$ 6,996,523.45</b>

**Other special articles:**

Municipal Union Contract	12,250.00
Fire Union Contract	19,645.00
Police Union Contract	25,965.00
Use of Fire Station bond interest	50,000.00
Use of Library bond interest	40,122.00

<i>Totals with these articles added:</i>	<b>\$ 9,028,453.11</b>	<b>\$ 8,642,693.80</b>	<b>\$ 7,144,505.45</b>
	<b>\$ 6,415,453.11 (1)</b>		<b>\$ 7,024,383.45 (2)</b>

(1) Indicates 1999 appropriations without \$1.6M (Fire) and \$700,000 (Griffin Park) bond issues; \$25,600 from Fire CRF and \$287,400 funded from 1998 fund balance.

(2) Indicates 2000 proposed appropriations without \$30,000 withdrawn from CRF.(Existing Fire Station Renovation); and \$90,122 funded from 1999 fund balance (use of bond interest).



Sources of Revenue	Estimated Revenue 1999	Actual Revenue 1999	Estimated Revenue 2000
<b><u>TAXES</u></b>			
Yield Tax	\$ 250.00	\$ 5,525.49	\$ 250.00
Interest & Penalties on Taxes	85,285.00	80,559.93	85,000.00
Land Use Change Tax	0.00	25,000.00	0.00
Boat Taxes	10,000.00	10,909.35	10,000.00
<b><u>INTERGOVERNMENTAL REVENUES</u></b>			
Shared Revenue - Block Grant	41,174.00	69,203.56	41,200.00
Highway Block Grant	162,384.00	162,383.59	165,000.00
Gas Tax Refunds + others (State)	5,400.00	2,814.30	5,400.00
Gas Tax Refunds + Others (Federal)	5,000.00	55,647.81	5,000.00
Rooms and Meals	188,829.00	188,829.33	190,000.00
<b><u>LICENSES AND PERMITS</u></b>			
M V Permit Fees	1,750,000.00	1,758,866.50	1,800,000.00
Building Permits	110,000.00	130,322.66	110,000.00
Business Licenses	1,400.00	1,400.00	1,400.00
Other Licenses and Permits	67,200.00	53,068.50	70,000.00
<b><u>CHARGES FOR SERVICES</u></b>			
Income from Departments	244,120.00	352,518.00	250,000.00
Cable TV Fees	81,415.00	81,415.51	85,000.00
<b><u>MISCELLANEOUS REVENUES</u></b>			
Interest on Deposits	150,000.00	169,387.85	150,000.00
Other Miscellaneous Revenues	10,210.00	49,827.89	10,000.00
Sale of Town Property	4,000.00	0.00	4,000.00
<b><u>OTHER FINANCING SOURCES</u></b>			
Capital Reserve Funds	25,600.00	25,600.00	0.00
Income from Trust Funds	1,218.00	1,218.20	1,000.00
Proceeds from Bonds	2,300,000.00	2,300,000.00	0.00
Fund Balance	287,400.00	0.00	0.00
<b>TOTAL REVENUES &amp; CREDITS</b>	<b>\$ 5,530,885.00</b>	<b>\$ 5,524,498.47</b>	<b>\$ 2,983,250.00</b>

## BUDGET ANALYSIS 2000

BUDGET ITEM	Appropriations Fiscal Year 1999	Actual Expenditures 1999	Appropriations Ensuing for Fiscal Year 2000
<b><u>TOWN OFFICERS' SALARIES</u></b>	<b>(ARTICLE 23)</b>		
Selectmen	\$ 6,100.00	\$ 5,950.00	\$ 6,100.00
Treasurer	2,000.00	2,000.00	2,000.00
Deputy Treasurer	150.00	150.00	150.00
Trustee, Trust Funds	350.00	350.00	350.00
<b>TOTALS</b>	<b>8,600.00</b>	<b>8,450.00</b>	<b>8,600.00</b>
<b><u>ADMINISTRATION</u></b>	<b>(ARTICLE 23)</b>		
Regular Salaries	\$ 164,693.00 (1)	\$ 164,102.28	\$ 173,040.00
Audit	7,000.00	7,200.00	7,200.00
Town Report	7,000.00	5,738.90	9,500.00
Computer Service	13,600.00	12,920.60	14,435.00
Contracted Services	0.00	0.00	50,000.00
Office Supplies	4,675.00	5,275.74	5,580.00
Computer Supplies	8,185.00	7,631.69	6,385.00
Mileage	500.00	381.02	300.00
Postage	17,000.00	17,031.41	18,100.00
Postage Machine	1,125.00	1,014.73	1,125.00
Legal Ads	1,000.00	1,893.23	1,000.00
Registry of Deeds	300.00	208.93	300.00
Equipment	21,700.00	12,016.41	16,300.00
Equipment Maintenance	5,800.00	4,997.99	6,200.00
Dues and Meetings	8,715.00	8,532.87	9,825.00
Miscellaneous	5,200.00 (2)	5,864.07	2,000.00
Telephone	9,020.00	8,268.67	8,965.00
<b>TOTALS</b>	<b>275,513.00</b>	<b>263,078.54</b>	<b>330,255.00</b>
	271,313.00		

(1) includes \$1,803 from Municipal Union contract allocation

(2) includes \$4,200 carryover from 1998

<b><u>TOWN CLERK'S EXPENSES</u></b>	<b>(ARTICLE 23)</b>		
Regular Salaries	\$ 29,653.00 (1)	\$ 27,318.02	\$ 30,225.00
Elected Official Fees	18,600.00	19,980.00	18,600.00
Vital Statistics	100.00	100.00	100.00
Dog License Fees	4,075.00	4,610.00	4,610.00
Dues and Meetings	600.00	688.40	720.00
Preservation of Records	800.00	929.00	1,600.00
<b>TOTALS</b>	<b>53,828.00</b>	<b>53,625.42</b>	<b>55,855.00</b>

(1) includes \$388 from Municipal Union contract allocation

<b><u>TAX COLLECTOR'S EXPENSES</u></b>	<b>(ARTICLE 23)</b>		
Regular Salaries	\$ 42,069.00 (1)	\$ 42,082.24	\$ 43,460.00
Elected Official Fees	6,500.00	2,514.00	6,500.00

<b>BUDGET ITEM</b>	<b>Appropriations Fiscal Year 1999</b>	<b>Actual Expenditures 1999</b>	<b>Appropriations Ensuing for Fiscal Year 2000</b>
Title Searches	5,000.00	2,660.00	5,000.00
Register of Deeds	1,000.00	828.00	1,000.00
Petty Cash	100.00	0.00	100.00
Dues and Meetings	1,000.00	541.53	1,500.00
<b>TOTALS</b>	<b>55,669.00</b>	<b>48,625.77</b>	<b>57,560.00</b>

(1) includes \$244 from Municipal Union contract allocation

#### **ELECTION AND REGISTRATION (ARTICLE 23)**

Elected Official Fees	1,735.00	1,876.81	5,140.00
Ballot Clerk Fees	390.00	597.50	2,600.00
Voter Checklists	300.00	0.00	300.00
Ballots	750.00	1,218.35	3,000.00
Equipment	18,250.00	18,250.00	0.00
Equipment Maintenance	600.00	808.82	1,800.00
<b>TOTALS</b>	<b>22,025.00</b>	<b>22,751.48</b>	<b>12,840.00</b>

#### **CEMETERIES (ARTICLE 23)**

Groundskeeping	\$ 22,000.00	\$ 20,578.00	\$ 24,000.00
Interment Preparation	5,000.00	7,165.00	7,000.00
Office Supplies	200.00	308.51	300.00
Property Maintenance	8,000.00	8,319.41	20,000.00
Patriotic Purposes	800.00	635.30	800.00
Vandalism	2,000.00	0.00	2,000.00
Miscellaneous Expenses	100.00	33.21	100.00
Electricity	400.00	220.42	400.00
<b>TOTALS</b>	<b>38,500.00</b>	<b>37,259.85</b>	<b>54,600.00</b>

#### **GENERAL GOVERNMENT BLDGS(ARTICLE 23)**

Regular Salaries	\$ 49,380.00	\$ 48,718.67	\$ 70,680.00
Groundskeeping	13,985.00	13,519.96	17,800.00
Trash Removal	2,700.00	2,926.29	2,700.00
Contracted Services	0.00	250.00	2,600.00
Property Maintenance	16,746.00 (1)	18,847.24	27,580.00
Mileage	750.00	246.04	750.00
Equipment	6,320.00	3,795.65	13,100.00
Vehicle Fuel	0.00	0.00	700.00
Vehicle Maintenance	5,695.00	6,026.10	2,000.00
Preservation of Records	700.00	900.00	1,400.00
Electricity	9,860.00	7,995.05	8,750.00
Heat	2,700.00	2,113.70	2,380.00
<b>TOTALS</b>	<b>108,836.00</b>	<b>105,338.70</b>	<b>150,440.00</b>
	97,570.00		

(1) includes \$11,266 carryover from 98'



<b>BUDGET ITEM</b>	<b>Appropriations Fiscal Year 1999</b>	<b>Actual Expenditures 1999</b>	<b>Appropriations Ensuing for Fiscal Year 2000</b>
<b><u>APPRAISAL OF PROPERTIES</u></b>	<b>(ARTICLE 23)</b>		
Regular Salaries	\$ 47,635.00	\$ 43,960.43	\$ 51,720.00
Contracted Services	2,000.00	1,760.00	0.00
Training	1,700.00	215.00	2,500.00
Mileage	900.00	88.00	300.00
Equipment	330.00	1,547.64	500.00
Dues & Meetings	475.00	685.00	965.00
<b>TOTALS</b>	<b>53,040.00</b>	<b>48,256.07</b>	<b>55,985.00</b>
<b><u>TOWN MUSEUM</u></b>	<b>(ARTICLE 23)</b>		
Equipment	8,925.00	5,026.24	6,860.00
<b>TOTALS</b>	<b>8,925.00</b>	<b>5,026.24</b>	<b>6,860.00</b>
<b><u>SEARLES BUILDING</u></b>	<b>(ARTICLE 23)</b>		
Property Maintenance	\$ 7,840.00	\$ 4,584.93	\$ 9,000.00
Telephone	900.00	864.69	900.00
Electricity	1,750.00	1,046.53	1,300.00
Heat	2,000.00	1,826.28	2,000.00
<b>TOTALS</b>	<b>12,490.00</b>	<b>8,322.43</b>	<b>13,200.00</b>
<b><u>LEGAL EXPENSES</u></b>	<b>(ARTICLE 23)</b>		
Other Lawfirms	\$ 5,000.00	\$ 4,352.68	\$ 2,000.00
Beaumont & Campbell	40,000.00	23,710.10	40,000.00
Union Legal Fees	7,500.00	1,282.15	2,250.00
Miscellaneous	0.00	0.00	0.00
<b>TOTALS</b>	<b>52,500.00</b>	<b>29,344.93</b>	<b>44,250.00</b>
<b><u>POLICE DEPARTMENT</u></b>	<b>(ARTICLE 23)</b>		
Regular Salaries	\$ 728,385.00 (1)	\$ 718,035.49	\$ 760,420.00
Overtime	63,540.00 (2)	64,330.66	58,000.00
Holiday Pay	43,010.00 (3)	36,831.67	43,295.00
Computer Services	4,290.00	4,937.01	13,125.00
Office Supplies	2,600.00	3,551.13	3,000.00
Property Maintenance	4,000.00	4,185.70	2,500.00
Investigations	1,710.00	1,957.60	1,800.00
Training	36,580.00 (4)	26,012.39	35,570.00
Firearm Training/Ammunition	16,785.00 (5)	17,228.27	24,040.00
Clothing Allowance	12,050.00	11,393.56	12,050.00
Vehicle Equipment	52,100.00	57,083.75	50,800.00
Equipment	11,550.00	11,690.52	11,185.00
Vehicle Fuel	18,000.00	17,985.19	18,000.00
Vehicle Maintenance	13,000.00	15,474.30	15,165.00
Equipment Maintenance	7,750.00	6,211.84	8,355.00
Radio Commun/Maint.	10,140.00	4,933.46	6,000.00
Safety Division	1,500.00	936.72	2,000.00
Miscellaneous	11,500.00	10,611.15	1,500.00

<b>BUDGET ITEM</b>	<b>Appropriations Fiscal Year 1999</b>	<b>Actual Expenditures 1999</b>	<b>Appropriations Ensuing for Fiscal Year 2000</b>
Employee Health	1,700.00	1,452.70	2,630.00
Telephone	9,530.00	9,628.60	11,740.00
Electricity	19,000.00	16,965.52	16,945.00
Heat	7,200.00	3,068.80	4,000.00
<b>TOTALS</b>	<b>1,075,920.00</b>	<b>1,044,506.03</b>	<b>1,102,120.00</b>
	1,075,220.00		

(1) includes \$47,840 from Police Union contract allocation and \$ 165 from Municipal Union allocation

(1) also includes \$700 carryover from 1998

(2) includes \$5,540 from Police Union contract allocation

(3) includes \$3,430 from Police Union contract allocation

(4) includes \$1,910 from Police Union contract allocation

(5) includes \$515 from Police Union contract allocation

<b><u>DISPATCHING</u></b>	<b>(ARTICLE 23)</b>		
Regular Salaries	\$ 117,560.00 (1)	\$ 108,018.61	\$ 132,990.00
Overtime	20,175.00 (2)	29,713.76	24,625.00
Holiday	8,965.00 (3)	7,823.29	10,220.00
Extra Shift	11,790.00	11,185.99	12,360.00
Training	2,495.00 (4)	1,494.65	6,730.00
Clothing Allowance	1,600.00	1,403.50	1,950.00
Equipment	12,685.00	11,127.98	9,390.00
<b>TOTALS</b>	<b>175,270.00</b>	<b>170,767.78</b>	<b>198,265.00</b>

(1) includes \$9,015 from Police Union contract allocation

(2) includes \$1,650 from Police Union contract allocation

(3) includes \$705 from Police Union contract allocation

(4) includes \$95 from Police Union contract allocation

<b><u>FIRE DEPARTMENT</u></b>	<b>(ARTICLE 23)</b>		
Regular Salaries	\$ 562,252.00 (1)	\$ 554,731.81	\$ 602,010.00
Overtime	96,755.00	112,941.90	106,815.00
Holidays	17,700.00	19,402.81	20,920.00
Callmen	40,000.00	42,076.24	40,000.00
Academic Reimbursement	5,000.00	5,000.20	0.00
Contracted Services	0.00	2,347.91	0.00
Property Maintenance	2,725.00	3,158.60	500.00
Training	44,895.00	49,507.05	57,960.00
Clothing Allowance	5,980.00	5,699.59	6,295.00
Travel Expenses	1,760.00	1,720.82	0.00
Prevention/Investigation	2,300.00	1,658.69	2,750.00
Ambulance Operation	5,405.00	4,633.70	6,180.00
Office Equipment	2,450.00	2,783.07	5,450.00
Fire Equipment	42,600.00	43,755.74	46,475.00
Equip. - Radios/Pagers	4,800.00	4,680.94	7,600.00
Ambulance Equipment	3,930.00	4,632.08	7,400.00
Vehicle Fuel	5,000.00	4,716.64	5,000.00

<b>BUDGET ITEM</b>	<b>Appropriations Fiscal Year 1999</b>	<b>Actual Expenditures 1999</b>	<b>Appropriations Ensuing for Fiscal Year 2000</b>
Vehicle Maintenance	25,295.00	26,254.10	69,315.00
Hydrant / Water Supply	1,000.00	746.01	1,000.00
Communication Maintenance	11,520.00	10,462.70	6,805.00
Dues and Meetings	1,355.00	1,498.97	1,830.00
Miscellaneous	500.00	378.94	4,500.00
Employee Health	4,350.00	1,876.49	2,540.00
Hazardous Materials District	5,000.00	5,000.00	5,000.00
Telephone	4,500.00	6,427.48	7,375.00
Electricity	5,000.00	4,320.00	16,545.00
Heat	2,900.00	4,076.17	6,120.00
<b>TOTALS</b>	<b>904,972.00</b>	<b>924,488.65</b>	<b>1,036,385.00</b>

(1) Includes \$452 Municipal Union impact

<b><u>EMERGENCY MANAGEMENT</u></b>	<b>(ARTICLE 23)</b>		
Emergency Operations Center Exp	\$ 3,540.00	\$ 3,103.67	\$ 11,230.00
Field Expenses	1,955.00	1,692.87	750.00
Shelter Expenses	565.00	1,195.57	6,180.00
Administrative Expenses	3,095.00	3,613.90	2,470.00
<b>TOTALS</b>	<b>9,155.00</b>	<b>9,606.01</b>	<b>20,630.00</b>

<b><u>PLANNING AND DEVELOPMENT</u></b>	<b>(ARTICLE 23)</b>		
Regular Salaries	\$ 156,663.00 (1)	\$ 160,617.78	\$ 191,725.00
Regional Planning	8,367.00	8,367.00	8,481.00
Master Plan Expenses	5,000.00	2,302.40	5,000.00
Contracted Services	12,025.00	12,777.16	13,630.00
Office Supplies	2,500.00	2,582.53	2,500.00
Property Maintenance	4,000.00	1,485.99	1,000.00
Training	2,000.00	2,173.64	3,500.00
Legal Ads	2,500.00	2,496.62	3,000.00
Registry of Deeds	100.00	0.00	100.00
Vehicle Equipment	0.00	0.00	0.00
Office Equipment	12,415.00	9,568.83	16,315.00
Vehicle Fuel	1,000.00	836.95	1,000.00
Vehicle Maintenance	1,700.00	2,896.56	2,250.00
Miscellaneous	300.00	380.30	620.00
Telephone	3,260.00	4,097.70	4,000.00
Electricity	1,700.00	1,756.39	2,400.00
Heat	600.00	595.20	1,170.00
<b>TOTALS</b>	<b>214,130.00</b>	<b>212,935.05</b>	<b>256,691.00</b>

(1) includes \$1,633 from Municipal Union contract allocation

<b><u>HIGHWAYS, STREETS &amp; BRIDGE</u></b>	<b>(ARTICLE 23)</b>		
<b><u>SUMMER</u></b>			
General Maintenance	\$ 78,000.00	\$ 52,743.28	\$ 78,000.00
Shim, Overlay & Reconstruct	212,000.00	222,892.00	222,000.00



<b>BUDGET ITEM</b>	<b>Appropriations Fiscal Year 1999</b>	<b>Actual Expenditures 1999</b>	<b>Appropriations Ensuing for Fiscal Year 2000</b>
Cold Patch, Sand and Gravel	10,000.00	14,595.06	10,000.00
Culverts and Basins	12,000.00	12,242.24	12,000.00
Signs	3,000.00	1,126.74	3,000.00
Equipment	0.00	583.11	0.00
Town Bounds	0.00	1,328.75	0.00
Street Lining	0.00	1,121.40	0.00
<b>WINTER</b>			
General Maintenance	\$ 190,000.00	\$ 74,623.90	\$ 190,000.00
Sub-Contracts	0.00	46,047.00	0.00
Plow Repairs	0.00	0.00	0.00
Salt and Sand	0.00	19,869.95	0.00
Town Shed	0.00	1,025.27	0.00
<b>TOTALS</b>	<b>505,000.00</b>	<b>448,198.70</b>	<b>515,000.00</b>
<b><u>STREET LIGHTS</u> (ARTICLE 23)</b>			
Granite State Electric	\$ 2,550.00	\$ 2,296.35	\$ 2,550.00
Public Service Company	9,300.00	8,633.52	9,000.00
Installations	500.00	0.00	500.00
<b>TOTALS</b>	<b>12,350.00</b>	<b>10,929.87</b>	<b>12,050.00</b>
<b><u>SOLID WASTE DISPOSAL</u> (ARTICLE 23)</b>			
Regular Salaries	\$ 170,900.00	(1) \$ 168,563.46	\$ 183,540.00
Part-time Salaries	9,145.00	11,865.50	4,475.00
Overtime	2,130.00	1,689.87	2,200.00
Holiday	3,765.00	4,122.52	4,500.00
Employee Health	750.00	135.00	750.00
Contracted Services	4,000.00	5,823.69	5,000.00
Site Monitoring	6,650.00	3,643.83	5,750.00
Tire Removal	2,500.00	1,887.80	2,200.00
Scrap Metal	5,820.00	3,893.25	9,450.00
Waste Removal	155,685.00	151,609.47	175,690.00
Demolition Removal	52,000.00	45,557.29	56,000.00
Compost Removal	3,000.00	656.35	0.00
Oil	300.00	1,095.09	810.00
Expendable Supplies	4,000.00	3,677.45	4,000.00
Property Maintenance	6,800.00	2,586.95	8,025.00
Training	100.00	76.65	100.00
Clothing Allowance	1,600.00	1,594.65	1,900.00
Mileage	350.00	204.30	350.00
Vehicle Equipment	2,000.00	1,709.55	0.00
Equipment	13,000.00	1,819.39	7,400.00
Vehicle Fuel	5,300.00	5,905.95	6,000.00
Vehicle Maintenance	22,000.00	24,670.79	21,850.00
Equipment Maintenance	7,800.00	12,538.33	6,150.00
Dues and Meetings	4,925.00	5,456.16	5,670.00

<b>BUDGET ITEM</b>	<b>Appropriations Fiscal Year 1999</b>	<b>Actual Expenditures 1999</b>	<b>Appropriations Ensuing for Fiscal Year 2000</b>
Site Improvements	4,500.00	1,339.62	6,000.00
Miscellaneous Expenses	250.00	221.53	250.00
Telephone	1,000.00	1,610.58	1,480.00
Electricity	6,300.00	6,886.09	6,300.00
<b>TOTALS</b>	<b>496,570.00</b>	<b>470,841.11</b>	<b>525,840.00</b>

(1) includes \$3,230 from Municipal Union contract allocation

**HEALTH & HUMAN SERVICES (ARTICLE 23)**

Visting Nurse/Hospice	\$ 20,639.00	\$ 20,639.00	\$ 20,639.00
Center for Life Management	11,406.00	11,406.00	11,406.00
Community Caregivers	1,500.00	1,500.00	1,500.00
AIDS Response/Seacoast	515.00	515.00	525.00
A Safe Place	400.00	400.00	400.00
Rape & Assault Services	900.00	900.00	900.00
Big Brothers/Sisters of Gr. Nashua	500.00	500.00	500.00
Community Health Services	0.00	0.00	3,000.00
Suzdal Sister City Support	0.00	0.00	500.00
Meals on Wheels	2,130.00	2,130.00	2,130.00
Water Testing	1,000.00	431.00	1,000.00
Dues and Meetings	100.00	10.00	100.00
<b>TOTALS</b>	<b>39,090.00</b>	<b>38,431.00</b>	<b>42,600.00</b>

**ANIMAL CONTROL (ARTICLE 23)**

Regular Salaries	\$ 13,390.00	\$ 13,431.93	\$ 14,000.00
Kennel Fees	400.00	0.00	400.00
Office Supplies	300.00	98.22	300.00
Mileage	2,600.00	2,536.11	2,600.00
Miscellaneous Expense	150.00	50.00	150.00
<b>TOTALS</b>	<b>16,840.00</b>	<b>16,116.26</b>	<b>17,450.00</b>

**GENERAL ASSISTANCE (ARTICLE 23)**

Community Action Program	\$ 5,675.00	\$ 5,465.00	\$ 3,335.00
Welfare Assistance	37,500.00	30,584.42	37,500.00
Hardship Abatements	10,000.00	4,316.34	10,000.00
Miscellaneous Expenses	300.00	281.94	300.00
<b>TOTALS</b>	<b>53,475.00</b>	<b>40,647.70</b>	<b>51,135.00</b>

**LIBRARY (ARTICLE 23)**

Regular Salaries	\$ 240,710.00	\$ 228,792.39	\$ 289,540.00
Office Supplies	4,500.00	5,241.12	5,500.00
Computer Supplies	3,000.00	2,060.79	1,500.00
Property Maintenance	9,500.00	10,035.96	8,000.00
Mileage	400.00	884.13	600.00
Office Equipment	2,500.00	2,259.62	2,000.00
Equipment Maintenance	1,800.00	873.88	5,000.00
Books and Magazines	46,300.00	46,300.00	50,000.00

<b>BUDGET ITEM</b>	<b>Appropriations Fiscal Year 1999</b>	<b>Actual Expenditures 1999</b>	<b>Appropriations Ensuing for Fiscal Year 2000</b>
Other Library Materials	13,500.00	13,407.26	14,000.00
Library Computer Services	13,000.00	15,170.22	12,000.00
Electronic Cataloging	0.00	0.00	3,000.00
Programs and Films	2,500.00	2,765.56	2,000.00
Petty Cash	2,200.00	1,408.32	1,400.00
Dues and Meetings	3,500.00	2,209.92	3,500.00
Telephone	5,500.00	3,164.26	4,000.00
Electricity	16,500.00	11,736.51	13,000.00
Heat	6,500.00	1,967.51	3,500.00
<b>TOTALS</b>	<b>371,910.00</b>	<b>348,277.45</b>	<b>418,540.00</b>
<b>RECREATION</b>	<b>(ARTICLE 23)</b>		
Regular Salaries	\$ 36,785.00	\$ 32,714.99	\$ 29,465.00
Chemical Toilets	10,380.00	8,682.57	12,850.00
Office Supplies	1,320.00	652.74	1,100.00
Rec. Sportsfields	13,090.00	13,287.50	17,090.00
Recreational Activities	17,085.00	15,204.99	3,850.00
Patriotic Purposes	300.00	29.96	300.00
Senior Rec. Activities	6,450.00	4,259.78	6,450.00
Equipment Maintenance	6,400.00	5,702.14	7,300.00
Petty Cash	200.00	0.00	200.00
Committee Expenses	200.00	67.00	200.00
Employee Health	1,500.00	0.00	1,500.00
Telephone	500.00	603.75	500.00
Electricity	815.00	897.85	815.00
<b>TOTALS</b>	<b>95,025.00</b>	<b>82,103.27</b>	<b>81,620.00</b>
<b>CONSERVATION COMMISSION</b>	<b>(ARTICLE 9)</b>		
Regular Salaries	\$ 2,700.00	\$ 2,133.32	\$ 2,700.00
Dues and Meetings	560.00	0.00	560.00
Construction/Maintenance Expenses	1,000.00	750.00	1,000.00
Miscellaneous Expenses	500.00	1,876.68	500.00
<b>TOTALS</b>	<b>4,760.00</b>	<b>4,760.00</b>	<b>4,760.00</b>
<b>SENIOR CENTER</b>	<b>(ARTICLE 23)</b>		
Senior Volunteer Program	\$ 500.00	\$ 500.00	\$ 500.00
Property Maintenance	500.00	187.68	500.00
Electricity	2,600.00	2,671.86	2,800.00
<b>TOTALS</b>	<b>3,600.00</b>	<b>3,359.54</b>	<b>3,800.00</b>
<b>CABLE TELEVISION</b>	<b>(ARTICLE 23)</b>		
Regular Salaries	\$ 28,075.00	\$ 20,104.72	\$ 30,425.00
Contracted Support	3,500.00	3,520.00	3,500.00
Office Supplies	750.00	657.86	750.00
Property Maintenance	2,000.00	227.14	2,000.00
Equipment	10,000.00	9,328.76	10,000.00



<b>BUDGET ITEM</b>	<b>Appropriations Fiscal Year 1999</b>	<b>Actual Expenditures 1999</b>	<b>Appropriations Ensuing for Fiscal Year 2000</b>
Dues and Meetings	1,800.00	909.21	1,800.00
Miscellaneous Expenses	1,200.00	1,407.35	1,200.00
Telephone	1,200.00	936.60	1,200.00
<b>TOTALS</b>	<b>48,525.00</b>	<b>37,091.64</b>	<b>50,875.00</b>
<b><u>DEBT SERVICE</u></b>	<b>(ARTICLE 23)</b>		
Long Term Notes P & I	\$ 580,727.11	\$ 553,751.19	\$ 699,142.45
TANS - Interest	0.00	0.00	0.00
<b>TOTALS</b>	<b>580,727.11</b>	<b>553,751.19</b>	<b>699,142.45</b>
<b><u>CAPITAL OUTLAY</u></b>	<b>(ARTICLE 23, 11, 10)</b>		
Road Improvements	150,000.00 (1)	79,027.78	100,000.00
Thermal Camera	22,000.00	21,500.00	0.00
Police Technology Grant	48,324.00 (2)	48,324.00	0.00
Griffin Park Engineering	780.00 (3)	780.00	0.00
Library Building	3,496.00 (4)	1,290.64	0.00
Police Station Building	2,177.00 (5)	1,491.00	0.00
Renovation of Armstrong Building	2,879.00 (6)	2,879.00	0.00
Langdon Road/ Range Road *	65,000.00	0.00	30,000.00
Transfer Loader	80,000.00	57,803.00	0.00
Transfer Trailer	48,515.00	45,074.91	0.00
Griffin Park Development	708,000.00	708,000.00	0.00
Fire Station Building	1,913,000.00	1,773,567.03	0.00
Renovation of Fire Building	0.00	0.00	75,000.00
<b>TOTALS</b>	<b>3,044,171.00</b>	<b>2,739,737.36</b>	<b>205,000.00</b>
	323,515.00		
(1) includes \$50,000 carryover from 1998			
(2) reflects carryover from 1998			
(3) reflects carryover from 1998			
* represents separate Warrant Article - not included as part of CIP Plan			
(4) reflects carryover from 1998			
(5) reflects carryover from 1998			
(6) reflects carryover from 1998			
<b><u>OPERATING TRANSFERS OUT</u></b>	<b>(ARTICLE 23)</b>		
Fire Station Renovation Resrve Fnd \$	6,384.00	\$ 6,384.00	\$ -
<b>TOTALS</b>	<b>6,384.00</b>	<b>6,384.00</b>	<b>0.00</b>
<b><u>RETIREMENT</u></b>	<b>(ARTICLE 23)</b>		
Police	\$ 37,630.00	\$ 40,155.93	\$ 45,760.00
Fire	37,715.00	39,004.07	42,690.00
Group 1	38,260.00	38,687.70	48,880.00
Group 1 Supplemental	50,065.00	49,940.40	63,895.00
MONY Service Charge	5,000.00	0.00	5,000.00
Social Security	22,075.00	24,638.81	23,825.00
<b>TOTALS</b>	<b>190,745.00</b>	<b>192,426.91</b>	<b>230,050.00</b>

<b>BUDGET ITEM</b>	<b>Appropriations Fiscal Year 1999</b>	<b>Actual Expenditures 1999</b>	<b>Appropriations Ensuing for Fiscal Year 2000</b>
<b><u>INSURANCE</u></b>	<b>(ARTICLE 23)</b>		
Workers Compensation	\$ 42,820.00	\$ 38,925.74	\$ 49,100.00
Accident - Callmen	650.00	605.00	650.00
Health Insurance	2,700.00	2,700.00	3,600.00
Life and Disability	38,710.00	37,088.46	43,870.00
Dental	40,575.00	37,865.34	46,885.00
Unemployment Comp.	1,500.00	1,607.89	1,630.00
Medicare	27,775.00	28,772.51	32,655.00
Miscellaneous	2,000.00	0.00	2,000.00
N.H. Liability Trust	77,000.00	57,522.00	58,735.00
<b>TOTALS</b>	<b>233,730.00</b>	<b>205,086.94</b>	<b>239,125.00</b>
<b><u>OTHERS</u></b>	<b>(ARTICLE 23)</b>		
Contracted Police Services	\$ 40,000.00	\$ 112,167.91	\$ 80,000.00
<b>TOTALS</b>	<b>40,000.00</b>	<b>112,167.91</b>	<b>80,000.00</b>
<b><u>TRUST ACCOUNTS</u></b>	<b>(ARTICLE 23)</b>		
Health Trust	\$ 275,000.00	\$ 275,000.00	\$ 350,000.00
Property Trust	35,000.00	35,000.00	35,000.00
Earn time Trust	30,000.00	30,000.00	30,000.00
<b>TOTALS</b>	<b>340,000.00</b>	<b>340,000.00</b>	<b>415,000.00</b>
<b>GRAND TOTAL</b>	<b>\$ 9,152,275.11</b>	<b>\$ 8,642,693.80</b>	<b>\$ 6,996,523.45</b>
	9,028,453.11 (b)	(a)	7,144,505.45
	<b>6,415,453.11 (c)</b>	<b>(e)</b>	<b>7,024,383.45</b>
	9,152,275.11 (d)	(f)	7,322,585.45

(a) total proposed appropriations including special articles below:

Municipal Union Contract	\$ 12,250.00	Article 5
Fire Union Contract	\$ 19,645.00	Article 6
Police Union Contract	\$ 25,965.00	Article 7
Use of Fire Station bond interest	\$ 50,000.00	Article 12
Use of Library bond interest	\$ 40,122.00	Article 13

(b) 1999 appropriation less carryovers of \$123,822 from 1998

(c) 1999 appropriation less carryovers of \$123,822, \$25,600 from Fire Station CRF; \$1.6M from Fire Station bond and \$287,400 from surplus. This figure is used to determine the actual dollar increase (decrease) from 1999 to 2000.

(d) 1999 appropriations including bonds, CRF'd, and carryovers to show total available for 1999

(e) 2000 proposed appropriations less any CRF withdrawals (\$30,000), use of fund balance (\$90,122), use of other funds (\$0) and bonds (\$0). This figure is used for 2000 to compare with 1999 to determine the increase or decrease in actual appropriations.

(f) 2000 proposed appropriations, less any funds reduced as noted above, plus any carryovers from 1999 to show total monies to be available. (\$298,202 carried over from 1999).

# NOTES





***Notice to Voters:***

**Due to ongoing construction at the Windham Center School, the voting on March 14, 2000 will take place at Golden Brook School.**

**SCHOOL DISTRICT  
WARRANT  
AND  
BUDGET  
2000**

***Note: This is the School Warrant which is being submitted for the School District Election and Vote on all Warrant Articles on March 14, 2000.***

**SCHOOL WARRANT  
THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District in the Town of Windham, New Hampshire, qualified to vote in District affairs: You are hereby notified of the following annual School District meeting schedule.

**First Session of Annual Meeting (Deliberative)**

You are hereby notified to meet at the Golden Brook School in said District on the 11th day of February, 2000 at 7:30 p.m. This session shall consist of explanation, discussion, and debate of warrant articles numbered 2 through 11. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended and (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended.

**Second Session of Annual Meeting (Official Ballot Voting)**

You are hereby notified to meet again at the Windham Center School in Windham, on Tuesday, March 14, 2000 between the hours of 7:00 a.m. and 8:00 p.m. to vote by official ballot on warrant articles numbered 1 to 10.

**Article 1 - Election of Officers** (voting by official ballot March 14, 2000). To choose the following School District Officers:

- a. To choose a Moderator for the ensuing year.
- b. To choose a Clerk for the ensuing year.
- c. To choose two School Board members for the ensuing three years.
- d. To choose a Treasurer for the ensuing year.

**SCHOOL DISTRICT WARRANT  
2000 – 2001**

2. To see if the Windham School District will vote to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional grade two teacher at the Golden Brook School.

**RECOMMENDED BY THE WINDHAM SCHOOL BOARD**

3. To see if the Windham School District will vote to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional grade three teacher at the Windham Center School.

**RECOMMENDED BY THE WINDHAM SCHOOL BOARD**

4. To see if the Windham School District will vote to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional grade six teacher at the Windham Middle School.

**RECOMMENDED BY THE WINDHAM SCHOOL BOARD**

5. To see if the Windham School District will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000). Said sum of money being the amount necessary to fund an additional Reading Specialist for the Windham Center School.

**RECOMMENDED BY THE WINDHAM SCHOOL BOARD**

6. To see if the Windham School District will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000). Said sum of money being the amount necessary for the establishment of a contingency fund to meet the costs of unanticipated expenses that may arise during the year as provided for in RSA 198:4-b. A detailed report of expenditures from this fund, if any, shall be made by the school board at the next annual meeting.

**RECOMMENDED BY THE WINDHAM SCHOOL BOARD**

7. To see if the Windham School District will vote to raise and appropriate the sum of Eight Hundred Forty-Nine Thousand Six Hundred Ninety Dollars (\$849,690). Said sum of money being the additional amount necessary to complete the Windham Center and Windham Middle School building renovations and additions as they were originally proposed to, and approved by, the 1999 Windham Annual School District Meeting.

**RECOMMENDED BY THE WINDHAM SCHOOL BOARD**

8. To see if the Windham School District will vote to raise and appropriate the sum of One Hundred Thirty-Nine Thousand Dollars (\$139,000). Said sum of money being the amount necessary to restore athletic fields and to purchase playground equipment for the Windham Center School.

**RECOMMENDED BY THE WINDHAM SCHOOL BOARD**

9. To see if the Windham School District will vote to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000); further to see if the Windham School District will authorize the transfer of that amount from the June 30, 2000 Fund Balance. Said sum of money is for the purpose of making renovations and building additions to Windham Center and Windham Middle Schools. (This amount is equal to the interest earned from bond proceeds transferred to the general fund on or before June 30, 2000).

**RECOMMENDED BY THE WINDHAM SCHOOL BOARD**



10. "Shall the Windham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$15,893,238. Should this article be defeated, the operating budget shall be \$15,026,422, which is the same as last year, with certain adjustments required by previous action of the Windham School District or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only." \*

**\*NOTE:** This warrant article (operating budget) **does not** include appropriations in any other warrant articles.

11. To transact any other business that may legally come before this meeting including the appointment of committee.

Given under our hands at said Windham, New Hampshire on the 13th day of January 2000.

***Katherine Smith, Chair***

***Richard Horrigan***

***Beth Ann Talbott***

***Marcia Unger***

***Albert J. Letizio, Jr.***  
Windham School Board

# WINDHAM SCHOOL DISTRICT PROPOSED BUDGET

## For Fiscal Year 2000-01

ACCT DESCRIPTION	BUDGET 98 - 99	EXPENDED 98 - 99	BUDGET 99 - 00	BOARD 00 - 01	DIFF.
Salaries - Teachers	1,328,976.00	1,345,419.13	1,379,082.00	1,110,050.00	-269,032.00
Salaries - Aides	88,933.00	71,422.93	106,689.00	88,170.00	-18,519.00
Salaries - Substitutes	15,000.00	27,217.69	20,000.00	23,660.00	3,660.00
Handwriting Material	2,600.00	0.00	2,700.00	2,000.00	-700.00
Gesell Testing	4,750.00	125.00	4,950.00	5,000.00	50.00
Repairs to Inst. Eq.	1,600.00	2,015.55	1,800.00	1,800.00	0.00
Travel Expenses	480.00	402.40	480.00	480.00	0.00
Prof. Meetings	1,500.00	1,062.00	1,500.00	1,500.00	0.00
Supplies	47,610.00	47,493.84	56,740.00	45,920.00	-10,820.00
Supplies - Art/Science	3,487.00	3,486.02	2,480.00	2,200.00	-280.00
Supplies - Phys. Ed.	1,140.00	1,110.35	1,240.00	1,100.00	-140.00
Supplies - Music	1,140.00	1,136.39	1,240.00	1,100.00	-140.00
Books	26,666.00	25,734.83	32,694.00	10,720.00	-21,974.00
Additional Equipment	3,360.00	5,169.10	2,560.00	2,460.00	-100.00
Replace Inst. Equip.	2,070.00	2,360.49	4,990.00	5,900.00	910.00
<b>Function Total:</b>	<b>1,529,312.00</b>	<b>1,534,155.72</b>	<b>1,619,145.00</b>	<b>1,302,060.00</b>	<b>-317,085.00</b>
Salaries - Teachers	180,647.00	196,924.94	190,351.00	161,668.00	-28,683.00
Supplies	3,200.00	2,360.33	3,200.00	2,800.00	-400.00
Textbooks	1,600.00	1,599.25	1,600.00	1,000.00	-600.00
<b>Function Total:</b>	<b>185,447.00</b>	<b>200,884.52</b>	<b>195,151.00</b>	<b>165,468.00</b>	<b>-29,683.00</b>
Salaries Co - Curricular	832.00	135.00	832.00	873.00	41.00
Supplies - OM	0.00	0.00	1,200.00	1,200.00	0.00
<b>Function Total:</b>	<b>832.00</b>	<b>135.00</b>	<b>2,032.00</b>	<b>2,073.00</b>	<b>41.00</b>
Salaries - Guidance	45,452.00	45,452.00	46,557.00	47,715.00	1,158.00
Supplies	2,000.00	1,846.63	6,422.00	2,000.00	-4,422.00
<b>Function Total:</b>	<b>47,452.00</b>	<b>47,298.63</b>	<b>52,979.00</b>	<b>49,715.00</b>	<b>-3,264.00</b>
Salary - Nurse	32,625.00	26,749.40	29,310.00	25,623.00	-3,687.00
Supplies	998.00	0.00	1,099.00	880.00	-219.00
<b>Function Total:</b>	<b>33,623.00</b>	<b>26,749.40</b>	<b>30,409.00</b>	<b>26,503.00</b>	<b>-3,906.00</b>
Salary - Speech	77,339.00	65,219.20	91,580.00	95,805.00	4,225.00
<b>Function Total:</b>	<b>77,339.00</b>	<b>65,219.20</b>	<b>91,580.00</b>	<b>95,805.00</b>	<b>4,225.00</b>
Assemblies	500.00	0.00	500.00	350.00	-150.00
<b>Function Total:</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>350.00</b>	<b>-150.00</b>
Course Credit	6,600.00	18,053.87	6,600.00	10,000.00	3,400.00
Teacher Workshops	3,200.00	4,263.19	3,200.00	3,200.00	0.00
TGIF	19,000.00	2,942.14	22,334.00	27,833.00	5,499.00
Periodicals	350.00	332.92	350.00	350.00	0.00
<b>Function Total:</b>	<b>29,150.00</b>	<b>25,592.12</b>	<b>32,484.00</b>	<b>41,383.00</b>	<b>8,899.00</b>
Salaries-Library Aides	17,522.00	17,885.40	15,475.00	15,941.00	466.00
Audiovisual	250.00	188.22	250.00	250.00	0.00

ACCT DESCRIPTION	BUDGET 98 - 99	EXPENDED 98 - 99	BUDGET 99 - 00	BOARD 00 - 01	DIFF.
Supplies	2,490.00	2,472.03	2,490.00	2,290.00	-200.00
Books	2,336.00	2,328.06	2,336.00	2,120.00	-216.00
Supplies - Maps, Globes	1,180.00	471.66	1,180.00	950.00	-230.00
<b>Function Total:</b>	<b>23,778.00</b>	<b>23,345.37</b>	<b>21,731.00</b>	<b>21,551.00</b>	<b>-180.00</b>
Salary - Principal	67,937.00	67,937.00	96,826.00	66,000.00	-30,826.00
Salary - Head Teacher	2,800.00	2,800.00	3,200.00	3,200.00	0.00
Salaries - Secretaries	42,977.00	38,906.25	42,977.00	44,266.00	1,289.00
Postage	1,000.00	800.00	1,000.00	1,000.00	0.00
Supplies	2,000.00	1,804.84	2,000.00	2,000.00	0.00
Prof. Membership	995.00	955.20	995.00	995.00	0.00
<b>Function Total:</b>	<b>117,709.00</b>	<b>113,203.29</b>	<b>146,998.00</b>	<b>117,461.00</b>	<b>-29,537.00</b>
Salaries - Dept. Heads	10,796.00	10,197.00	10,796.00	11,075.00	279.00
Supplies - Report Cards	650.00	347.30	650.00	650.00	0.00
<b>Function Total:</b>	<b>11,446.00</b>	<b>10,544.30</b>	<b>11,446.00</b>	<b>11,725.00</b>	<b>279.00</b>
Salaries - Custodians	87,750.00	92,909.57	92,174.00	94,939.00	2,765.00
Building Improvement	0.00	0.00	80,000.00	85,000.00	5,000.00
Rubbish Removal	4,400.00	4,514.72	4,400.00	4,500.00	100.00
Snow Removal	3,500.00	3,066.33	3,500.00	3,500.00	0.00
Septic Tank	2,000.00	2,175.00	2,000.00	2,000.00	0.00
Repairs & Maintenance	7,000.00	13,438.66	7,000.00	7,800.00	800.00
Telephone	9,220.00	10,546.88	9,220.00	10,000.00	780.00
Supplies	10,300.00	12,170.78	12,000.00	12,000.00	0.00
Electricity	50,787.00	46,579.59	51,296.00	49,407.00	-1,889.00
Heat	37,380.00	37,661.48	31,450.00	29,760.00	-1,690.00
Replacement of Equipment	30,000.00	39,227.94	0.00	0.00	0.00
<b>Function Total:</b>	<b>242,337.00</b>	<b>262,290.95</b>	<b>293,040.00</b>	<b>298,906.00</b>	<b>5,866.00</b>
Sites	2,500.00	5,245.63	3,400.00	3,500.00	100.00
<b>Function Total:</b>	<b>2,500.00</b>	<b>5,245.63</b>	<b>3,400.00</b>	<b>3,500.00</b>	<b>100.00</b>
Contracted Maintenance	1,600.00	3,775.00	1,600.00	2,400.00	800.00
Repairs Non-Inst. Equip.	2,500.00	2,826.19	2,300.00	2,600.00	300.00
Repairs & Maintenance	14,800.00	10,037.17	18,300.00	38,700.00	20,400.00
Contracted Maintenance	7,600.00	12,627.72	8,600.00	9,000.00	400.00
Replace Non-Inst. Equip.	2,400.00	4,741.36	2,400.00	3,000.00	600.00
<b>Function Total:</b>	<b>28,900.00</b>	<b>34,007.44</b>	<b>33,200.00</b>	<b>55,700.00</b>	<b>22,500.00</b>
<b>Totals - Golden Brook School:</b>	<b>2,330,325.00</b>	<b>2,348,671.57</b>	<b>2,534,095.00</b>	<b>2,192,200.00</b>	<b>-341,895.00</b>
Salaries - Teachers	750,509.00	723,152.92	834,909.00	1,192,484.00	357,575.00
Salaries - Aides	43,199.00	42,546.86	47,475.00	70,619.00	23,144.00
Salaries - Substitutes	10,000.00	14,367.81	15,000.00	23,660.00	8,660.00
Repairs to Inst. Equip.	700.00	786.10	700.00	1,000.00	300.00
Repairs to Musical Inst.	600.00	145.00	750.00	800.00	50.00
Travel Expenses	1,000.00	107.10	1,000.00	1,000.00	0.00
Prof. Meetings	500.00	465.77	1,000.00	2,000.00	1,000.00
Supplies	21,288.00	20,765.88	24,621.00	39,775.00	15,154.00



ACCT DESCRIPTION	BUDGET 98 - 99	EXPENDED 98 - 99	BUDGET 99 - 00	BOARD 00 - 01	DIFF.
Supplies - Art	2,406.00	1,580.30	1,540.00	2,400.00	860.00
Supplies - Phys. Ed.	1,250.00	621.80	1,400.00	1,800.00	400.00
Supplies - Music	1,976.00	804.96	2,130.00	1,830.00	-300.00
Books	11,059.00	14,140.53	23,752.00	30,682.00	6,930.00
Additional Equipment	1,800.00	2,630.18	3,600.00	209,039.00	205,439.00
Replace Inst. Equip.	3,050.00	3,022.85	4,285.00	0.00	-4,285.00
<b>Function Total:</b>	<b>849,337.00</b>	<b>825,138.06</b>	<b>962,162.00</b>	<b>1,577,089.00</b>	<b>614,927.00</b>
Salaries - Teachers	83,931.00	83,931.00	87,143.00	119,797.00	32,654.00
Supplies	2,298.00	3,990.93	2,498.00	2,750.00	252.00
Textbooks	630.00	301.18	865.00	1,541.00	676.00
Pre-School	1,200.00	1,198.36	0.00	0.00	0.00
<b>Function Total:</b>	<b>88,059.00</b>	<b>89,421.47</b>	<b>90,506.00</b>	<b>124,088.00</b>	<b>33,582.00</b>
Salaries - Co-Curricular	4,893.00	4,701.00	4,916.00	5,039.00	123.00
Supplies - OM	0.00	0.00	1,200.00	1,200.00	0.00
<b>Function Total:</b>	<b>4,893.00</b>	<b>4,701.00</b>	<b>6,116.00</b>	<b>6,239.00</b>	<b>123.00</b>
Salaries - Guidance	28,907.00	29,763.80	30,794.00	45,918.00	15,124.00
Supplies	977.00	217.49	5,833.00	2,060.00	-3,773.00
Supplies - Reading	652.00	661.94	218.00	0.00	-218.00
<b>Function Total:</b>	<b>30,536.00</b>	<b>30,643.23</b>	<b>36,845.00</b>	<b>47,978.00</b>	<b>11,133.00</b>
Salary - Nurse	26,516.00	26,516.00	28,215.00	30,040.00	1,825.00
Supplies	1,000.00	1,054.64	1,000.00	1,800.00	800.00
<b>Function Total:</b>	<b>27,516.00</b>	<b>27,570.64</b>	<b>29,215.00</b>	<b>31,840.00</b>	<b>2,625.00</b>
Assemblies	900.00	1,028.00	1,050.00	1,400.00	350.00
<b>Function Total:</b>	<b>900.00</b>	<b>1,028.00</b>	<b>1,050.00</b>	<b>1,400.00</b>	<b>350.00</b>
Course Credit	5,600.00	11,434.06	5,600.00	10,000.00	4,400.00
Teacher Workshops	1,200.00	1,350.00	1,500.00	1,500.00	0.00
TGIF	18,000.00	10,639.22	21,333.00	28,834.00	7,501.00
Periodicals	2,513.00	2,422.63	2,430.00	0.00	-2,430.00
<b>Function Total:</b>	<b>27,313.00</b>	<b>25,845.91</b>	<b>30,863.00</b>	<b>40,334.00</b>	<b>9,471.00</b>
Salaries - Library Aides	14,452.00	14,779.36	14,880.00	16,320.00	1,440.00
Audiovisual	200.00	367.72	200.00	2,500.00	2,300.00
Supplies	2,500.00	2,853.58	2,455.00	2,265.00	-190.00
Books	4,200.00	4,103.51	4,800.00	6,960.00	2,160.00
Periodicals	0.00	0.00	0.00	3,728.00	3,728.00
Electronic Info	1,474.00	1,117.80	1,560.00	0.00	-1,560.00
Supplies - Maps, Globes	1,602.00	2,583.18	1,602.00	1,602.00	0.00
<b>Function Total:</b>	<b>24,428.00</b>	<b>25,805.15</b>	<b>25,497.00</b>	<b>33,375.00</b>	<b>7,878.00</b>
Salary - Principal	55,766.00	58,240.12	57,439.00	66,000.00	8,561.00
Salary - Head Teacher	2,800.00	2,800.00	3,200.00	3,200.00	0.00
Salaries - Secretaries	24,564.00	24,154.00	26,138.00	35,502.00	9,364.00
Postage	1,400.00	1,967.22	1,800.00	2,400.00	600.00
Supplies	1,200.00	1,740.97	1,300.00	1,600.00	300.00
Equipment	0.00	0.00	0.00	4,600.00	4,600.00

ACCT DESCRIPTION	BUDGET 98 - 99	EXPENDED 98 - 99	BUDGET 99 - 00	BOARD 00 - 01	DIFF.
Prof. Membership	1,385.00	1,499.95	1,385.00	2,340.00	955.00
<b>Function Total:</b>	<b>87,115.00</b>	<b>90,402.26</b>	<b>91,262.00</b>	<b>115,642.00</b>	<b>24,380.00</b>
Salaries - Dept. Heads	8,556.00	8,556.00	8,764.00	10,580.00	1,816.00
Supplies - Report Cards	900.00	509.73	900.00	1,500.00	600.00
<b>Function Total:</b>	<b>9,456.00</b>	<b>9,065.73</b>	<b>9,664.00</b>	<b>12,080.00</b>	<b>2,416.00</b>
Salaries - Custodians	63,806.00	64,285.26	68,231.00	109,805.00	41,574.00
Rubbish Removal	3,500.00	3,603.02	3,700.00	3,800.00	100.00
Snow Removal	3,000.00	1,316.33	3,000.00	3,000.00	0.00
Septic Tank	1,400.00	710.00	1,400.00	1,400.00	0.00
Repairs & Maintenance	5,000.00	4,351.02	5,000.00	7,000.00	2,000.00
Building Maintenance	35,000.00	21,993.55	0.00	172,502.00	172,502.00
Telephone	9,220.00	14,303.19	8,720.00	9,300.00	580.00
Supplies	8,000.00	10,066.01	8,000.00	14,000.00	6,000.00
Electricity	20,567.00	19,816.67	20,247.00	29,470.00	9,223.00
Heat	20,965.00	20,662.04	21,680.00	28,714.00	7,034.00
<b>Function Total:</b>	<b>170,458.00</b>	<b>161,107.09</b>	<b>139,978.00</b>	<b>378,991.00</b>	<b>239,013.00</b>
Sites	1,000.00	2,173.50	2,500.00	2,500.00	0.00
<b>Function Total:</b>	<b>1,000.00</b>	<b>2,173.50</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>
Contracted Maintenance	19,600.00	19,972.48	3,000.00	1,000.00	-2,000.00
Repairs & Maintenance	9,400.00	10,620.17	9,400.00	10,300.00	900.00
Replace Non-Inst. Equip.	0.00	0.00	3,700.00	4,300.00	600.00
Replace Other Equip.	2,000.00	1,887.02	2,500.00	0.00	-2,500.00
<b>Function Total:</b>	<b>31,000.00</b>	<b>32,479.67</b>	<b>18,600.00</b>	<b>15,600.00</b>	<b>-3,000.00</b>
<b>Totals - Center School:</b>	<b>1,352,011.00</b>	<b>1,325,381.71</b>	<b>1,444,258.00</b>	<b>2,387,156.00</b>	<b>942,898.00</b>
Salaries - Teachers	1,035,650.00	1,057,150.01	1,125,175.00	1,147,957.00	22,782.00
Salaries - Aides	38,194.00	53,166.44	55,161.00	56,816.00	1,655.00
Salaries - Substitutes	12,000.00	24,904.42	20,000.00	26,000.00	6,000.00
Repairs to Inst. Equip.	2,100.00	1,829.00	2,100.00	2,400.00	300.00
Travel Expenses	2,250.00	2,106.80	2,250.00	2,300.00	50.00
Prof. Meetings	645.00	659.50	705.00	1,005.00	300.00
Supplies	28,751.00	28,945.41	46,966.00	47,080.00	114.00
Supplies - Art	3,457.00	3,400.98	2,250.00	3,505.00	1,255.00
Supplies - Phys. Ed.	2,000.00	1,995.10	2,000.00	2,000.00	0.00
Supplies - Music	1,800.00	1,058.76	2,000.00	3,330.00	1,330.00
Books	26,497.00	26,488.37	16,939.00	23,300.00	6,361.00
Additional Equipment	7,770.00	8,071.19	10,270.00	59,792.00	49,522.00
Replace Inst. Equip.	2,675.00	4,473.00	2,915.00	2,895.00	-20.00
<b>Function Total:</b>	<b>1,163,789.00</b>	<b>1,214,248.98</b>	<b>1,288,731.00</b>	<b>1,378,380.00</b>	<b>89,649.00</b>
Salaries - Teachers	101,662.00	95,093.59	110,072.00	114,009.00	3,937.00
Supplies	950.00	1,478.00	1,000.00	1,000.00	0.00
Textbooks	900.00	842.02	1,000.00	750.00	-250.00
<b>Function Total:</b>	<b>103,512.00</b>	<b>97,413.61</b>	<b>112,072.00</b>	<b>115,759.00</b>	<b>3,687.00</b>

ACCT DESCRIPTION	BUDGET 98 - 99	EXPENDED 98 - 99	BUDGET 99 - 00	BOARD 00 - 01	DIFF.
Salaries - Co-Curricular Officials	38,717.00	38,867.00	39,945.00	42,531.00	2,586.00
Supplies - Co-Curricular	4,505.00	3,710.00	4,305.00	4,305.00	0.00
Supplies - OM	6,900.00	6,380.37	4,500.00	4,500.00	0.00
	0.00	0.00	1,200.00	1,200.00	0.00
<b>Function Total:</b>	<b>50,122.00</b>	<b>48,957.37</b>	<b>49,950.00</b>	<b>52,536.00</b>	<b>2,586.00</b>
Salaries - Guidance	50,257.00	50,257.00	51,450.00	52,700.00	1,250.00
Supplies	1,800.00	1,334.04	5,970.00	2,000.00	-3,970.00
<b>Function Total:</b>	<b>52,057.00</b>	<b>51,591.04</b>	<b>57,420.00</b>	<b>54,700.00</b>	<b>-2,720.00</b>
Salary - Nurse	36,792.00	36,792.00	37,845.00	39,238.00	1,393.00
Supplies	600.00	1,307.69	800.00	800.00	0.00
<b>Function Total:</b>	<b>37,392.00</b>	<b>38,099.69</b>	<b>38,645.00</b>	<b>40,038.00</b>	<b>1,393.00</b>
Assemblies	1,440.00	720.00	2,340.00	2,340.00	0.00
<b>Function Total:</b>	<b>1,440.00</b>	<b>720.00</b>	<b>2,340.00</b>	<b>2,340.00</b>	<b>0.00</b>
Course Credit	4,000.00	9,765.17	4,000.00	10,000.00	6,000.00
Teacher Workshops	1,000.00	0.00	1,000.00	1,000.00	0.00
TGIF	18,000.00	6,709.40	21,333.00	28,333.00	7,000.00
Periodicals	650.00	530.80	650.00	650.00	0.00
<b>Function Total:</b>	<b>23,650.00</b>	<b>17,005.37</b>	<b>26,983.00</b>	<b>39,983.00</b>	<b>13,000.00</b>
Salaries - Library Aides	15,475.00	17,175.50	17,441.00	18,819.00	1,378.00
Audiovisual	100.00	0.00	200.00	200.00	0.00
Supplies	6,175.00	5,936.31	6,675.00	7,225.00	550.00
Books	6,750.00	6,426.01	7,000.00	7,840.00	840.00
Periodicals	2,465.00	2,661.03	1,975.00	1,500.00	-475.00
Electronic Info	4,056.00	3,743.63	3,955.00	0.00	-3,955.00
Supplies - Maps, Globes	800.00	803.65	547.00	1,138.00	591.00
<b>Function Total:</b>	<b>35,821.00</b>	<b>36,746.13</b>	<b>37,793.00</b>	<b>36,722.00</b>	<b>-1,071.00</b>
Salary - Principal	64,327.00	61,852.88	66,257.00	69,000.00	2,743.00
Salary - Asst. Principal	2,800.00	2,800.00	46,390.00	49,500.00	3,110.00
Salaries - Secretaries	31,079.00	30,300.60	33,579.00	35,493.00	1,914.00
Postage	1,050.00	1,336.27	1,200.00	2,000.00	800.00
Supplies	2,725.00	1,862.70	2,893.00	3,035.00	142.00
Replace Equipment	0.00	0.00	0.00	2,200.00	2,200.00
Prof. Membership	795.00	720.00	795.00	1,490.00	695.00
<b>Function Total:</b>	<b>102,776.00</b>	<b>98,872.45</b>	<b>151,114.00</b>	<b>162,718.00</b>	<b>11,604.00</b>
Salaries - Dept. Heads	11,860.00	9,968.00	11,860.00	12,696.00	836.00
Supplies - Report Cards	435.00	793.00	435.00	548.00	113.00
Graduation	2,890.00	3,086.02	2,940.00	3,035.00	95.00
<b>Function Total:</b>	<b>15,185.00</b>	<b>13,847.02</b>	<b>15,235.00</b>	<b>16,279.00</b>	<b>1,044.00</b>
Salaries - Custodians	84,276.00	98,339.94	88,700.00	109,805.00	21,105.00
Rubbish Removal	4,650.00	4,954.20	4,650.00	5,450.00	800.00
Snow Removal	4,000.00	3,681.34	4,000.00	4,500.00	500.00
Septic Tank	2,000.00	1,970.00	2,000.00	2,000.00	0.00
Repairs & Maintenance	1,500.00	2,973.55	1,500.00	3,000.00	1,500.00



ACCT DESCRIPTION	BUDGET 98 - 99	EXPENDED 98 - 99	BUDGET 99 - 00	BOARD 00 - 01	DIFF.
Telephone	8,420.00	11,921.36	8,720.00	9,000.00	280.00
Supplies	10,150.00	9,937.69	10,400.00	13,800.00	3,400.00
Electricity	41,113.00	37,764.11	41,805.00	45,007.00	3,202.00
Heat	16,800.00	11,044.78	16,800.00	19,875.00	3,075.00
<b>Function Total:</b>	<b>172,909.00</b>	<b>182,586.97</b>	<b>178,575.00</b>	<b>212,437.00</b>	<b>33,862.00</b>
Sites	2,000.00	2,128.34	4,000.00	5,000.00	1,000.00
<b>Function Total:</b>	<b>2,000.00</b>	<b>2,128.34</b>	<b>4,000.00</b>	<b>5,000.00</b>	<b>1,000.00</b>
Repairs Non-Inst. Equip.	7,500.00	7,837.67	5,000.00	7,600.00	2,600.00
Repairs & Maintenance	0.00	0.00	1,750.00	20,152.00	18,402.00
Contracted Maintenance	7,100.00	9,370.96	7,300.00	8,400.00	1,100.00
Replace Non-Inst. Equip.	0.00	0.00	0.00	2,000.00	2,000.00
<b>Function Total:</b>	<b>14,600.00</b>	<b>17,208.63</b>	<b>14,050.00</b>	<b>38,152.00</b>	<b>24,102.00</b>
Sports Buses	0.00	0.00	6,050.00	6,500.00	450.00
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>6,050.00</b>	<b>6,500.00</b>	<b>450.00</b>
<b>Totals - Middle School:</b>	<b>1,775,253.00</b>	<b>1,819,425.60</b>	<b>1,982,958.00</b>	<b>2,161,544.00</b>	<b>178,586.00</b>
Tutoring	9,600.00	3,221.29	9,600.00	4,000.00	-5,600.00
Tuition to NH LEA's	3,321,653.00	3,240,916.42	3,245,835.00	3,272,642.00	26,807.00
Equipment	42,105.00	41,946.52	48,700.00	90,000.00	41,300.00
<b>Function Total:</b>	<b>3,373,358.00</b>	<b>3,286,084.23</b>	<b>3,304,135.00</b>	<b>3,366,642.00</b>	<b>62,507.00</b>
Salaries - Miscellaneous	100,549.00	99,651.60	103,567.00	106,674.00	3,107.00
Salaries - Teachers	166,459.00	188,741.60	170,423.00	193,791.00	23,368.00
Salaries - Title I	20,000.00	3,220.00	20,000.00	20,000.00	0.00
Salaries - Aides	296,848.00	389,451.79	342,989.00	468,224.00	125,235.00
Tuition to NH LEA's	238,233.00	196,133.37	268,692.00	268,692.00	0.00
Tuition	443,618.00	463,002.40	404,939.00	498,772.00	93,833.00
Supplies	5,000.00	2,253.66	7,500.00	7,500.00	0.00
Special Services	20,098.00	17,214.60	17,252.00	5,429.00	-11,823.00
<b>Function Total:</b>	<b>1,290,805.00</b>	<b>1,359,669.02</b>	<b>1,335,362.00</b>	<b>1,569,082.00</b>	<b>233,720.00</b>
Salary - Speech	71,974.00	80,529.08	82,604.00	84,718.00	2,114.00
<b>Function Total:</b>	<b>71,974.00</b>	<b>80,529.08</b>	<b>82,604.00</b>	<b>84,718.00</b>	<b>2,114.00</b>
Instructional Improvement	8,000.00	8.82	8,000.00	8,000.00	0.00
<b>Function Total:</b>	<b>8,000.00</b>	<b>8.82</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>0.00</b>
Salaries - School Board	3,500.00	3,500.00	3,500.00	3,500.00	0.00
Salaries - Secretaries	750.00	562.50	750.00	750.00	0.00
Census	0.00	0.00	700.00	700.00	0.00
Ballot Clerks	750.00	290.00	350.00	350.00	0.00
Advertising - Ballots	3,800.00	5,345.98	4,850.00	10,100.00	5,250.00
Supplies - District	4,900.00	7,254.46	6,000.00	7,200.00	1,200.00
NHSBA Dues	4,177.00	4,098.82	4,177.00	4,147.00	-30.00
Contingency District	0.00	0.00	100,001.00	0.00	-100,001.00
Committee Expenses	3,000.00	3,036.63	2,000.00	3,000.00	1,000.00
<b>Function Total:</b>	<b>20,877.00</b>	<b>24,088.39</b>	<b>122,328.00</b>	<b>29,747.00</b>	<b>-92,581.00</b>

ACCT DESCRIPTION	BUDGET 98 - 99	EXPENDED 98 - 99	BUDGET 99 - 00	BOARD 00 - 01	DIFF.
Salary - Clerk	300.00	300.00	300.00	300.00	0.00
<b>Function Total:</b>	<b>300.00</b>	<b>300.00</b>	<b>300.00</b>	<b>300.00</b>	<b>0.00</b>
Salary - Treasurer	2,600.00	2,685.00	2,600.00	3,000.00	400.00
Supplies - Treasurer	1,000.00	1,053.43	1,000.00	1,200.00	200.00
<b>Function Total:</b>	<b>3,600.00</b>	<b>3,738.43</b>	<b>3,600.00</b>	<b>4,200.00</b>	<b>600.00</b>
Salary - Moderator	200.00	0.00	200.00	200.00	0.00
<b>Function Total:</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>
Auditors	4,100.00	3,425.00	4,000.00	4,400.00	400.00
<b>Function Total:</b>	<b>4,100.00</b>	<b>3,425.00</b>	<b>4,000.00</b>	<b>4,400.00</b>	<b>400.00</b>
Counsel Fees	9,000.00	8,966.50	9,000.00	9,000.00	0.00
<b>Function Total:</b>	<b>9,000.00</b>	<b>8,966.50</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>0.00</b>
S.A.U. #28	220,852.00	220,852.00	229,113.00	245,162.00	16,049.00
<b>Function Total:</b>	<b>220,852.00</b>	<b>220,852.00</b>	<b>229,113.00</b>	<b>245,162.00</b>	<b>16,049.00</b>
Salary - Other Secretary	500.00	0.00	500.00	500.00	0.00
<b>Function Total:</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>
Contracted Maintenance	107,000.00	124,458.95	0.00	0.00	0.00
<b>Function Total:</b>	<b>107,000.00</b>	<b>124,458.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Maintenance Technology	0.00	0.00	25,080.00	20,085.00	-4,995.00
Salary - Maintenance	33,079.00	33,079.00	40,072.00	66,889.00	26,817.00
Snow Removal	0.00	0.00	600.00	600.00	0.00
District Rental	12,500.00	12,500.00	25,000.00	25,000.00	0.00
Electricity	0.00	0.00	2,160.00	2,160.00	0.00
Gas	0.00	0.00	1,000.00	1,000.00	0.00
<b>Function Total:</b>	<b>45,579.00</b>	<b>45,579.00</b>	<b>93,912.00</b>	<b>115,734.00</b>	<b>21,822.00</b>
Sites	0.00	0.00	700.00	700.00	0.00
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>700.00</b>	<b>700.00</b>	<b>0.00</b>
Maintenance	0.00	0.00	4,500.00	4,500.00	0.00
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>0.00</b>
Regular Buses	507,960.00	507,657.54	561,198.00	577,391.00	16,193.00
<b>Function Total:</b>	<b>507,960.00</b>	<b>507,657.54</b>	<b>561,198.00</b>	<b>577,391.00</b>	<b>16,193.00</b>
Special Pupil Buses	179,530.00	270,793.16	226,684.00	200,222.00	-26,462.00
<b>Function Total:</b>	<b>179,530.00</b>	<b>270,793.16</b>	<b>226,684.00</b>	<b>200,222.00</b>	<b>-26,462.00</b>
Special Buses	71,280.00	68,700.42	71,280.00	105,500.00	34,220.00
<b>Function Total:</b>	<b>71,280.00</b>	<b>68,700.42</b>	<b>71,280.00</b>	<b>105,500.00</b>	<b>34,220.00</b>
Student Transportation	0.00	0.00	9,000.00	0.00	-9,000.00
<b>Function Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>-9,000.00</b>
Health Insurance	634,085.00	566,341.87	698,884.00	863,302.00	164,418.00
Dental Insurance	76,473.00	70,233.22	86,408.00	93,174.00	6,766.00

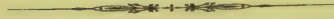
ACCT DESCRIPTION	BUDGET 98 - 99	EXPENDED 98 - 99	BUDGET 99 - 00	BOARD 00 - 01	DIFF.
Life Insurance	33,253.00	18,781.96	29,850.00	30,740.00	890.00
FICA - All Employees	425,869.00	412,768.53	451,012.00	457,511.00	6,499.00
Retirement - Employee	30,239.00	17,723.40	26,740.00	29,760.00	3,020.00
Retirement - Teachers	122,071.00	126,578.98	132,211.00	141,367.00	9,156.00
Unemployment Comp.	4,700.00	1,571.00	2,000.00	2,000.00	0.00
Workmen's Comp.	32,500.00	27,904.70	35,000.00	35,000.00	0.00
Liability Insurance	66,000.00	64,706.05	66,000.00	66,000.00	0.00
<b>Function Total:</b>	<b>1,425,190.00</b>	<b>1,306,609.71</b>	<b>1,528,105.00</b>	<b>1,718,854.00</b>	<b>190,749.00</b>
Food Service	100,000.00	0.00	100,000.00	100,000.00	0.00
<b>Function Total:</b>	<b>100,000.00</b>	<b>0.00</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>0.00</b>
Facilities Acquisition	20,001.00	21,443.88	2.00	2.00	0.00
<b>Function Total:</b>	<b>20,001.00</b>	<b>21,443.88</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>
Principal Debt	262,069.00	255,980.12	273,578.00	512,000.00	238,422.00
<b>Function Total:</b>	<b>262,069.00</b>	<b>255,980.12</b>	<b>273,578.00</b>	<b>512,000.00</b>	<b>238,422.00</b>
Interest Debt	28,452.00	25,459.22	216,892.00	410,482.00	193,590.00
<b>Function Total:</b>	<b>28,452.00</b>	<b>25,459.22</b>	<b>216,892.00</b>	<b>410,482.00</b>	<b>193,590.00</b>
Technology Trust	1.00	0.00	1.00	1.00	0.00
Expendable Trust	1.00	0.00	0.00	0.00	0.00
<b>Function Total:</b>	<b>2.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
District Money	1.00	0.00	1.00	1.00	0.00
<b>Function Total:</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
<b>Totals - Administration</b>	<b>7,750,630.00</b>	<b>7,614,343.47</b>	<b>8,184,995.00</b>	<b>9,067,338.00</b>	<b>882,343.00</b>
Title I	20,000.00	47,423.51	20,000.00	20,000.00	0.00
Title II	15,000.00	69,571.29	15,000.00	15,000.00	0.00
Title IV	10,000.00	10,159.92	10,000.00	10,000.00	0.00
Title VI	0.00	8,474.30	0.00	0.00	0.00
Title VI	0.00	40,504.71	0.00	0.00	0.00
<b>Function Total:</b>	<b>45,000.00</b>	<b>176,133.73</b>	<b>45,000.00</b>	<b>45,000.00</b>	<b>0.00</b>
IDEA	40,000.00	112,507.89	40,000.00	40,000.00	0.00
<b>Function Total:</b>	<b>40,000.00</b>	<b>112,507.89</b>	<b>40,000.00</b>	<b>40,000.00</b>	<b>0.00</b>
<b>Totals - Administration</b>	<b>85,000.00</b>	<b>288,641.62</b>	<b>85,000.00</b>	<b>85,000.00</b>	<b>0.00</b>
<b>GRAND TOTALS:</b>	<b>13,293,219.00</b>	<b>13,396,463.97</b>	<b>14,231,306.00</b>	<b>15,893,238.00</b>	<b>1,661,932.00</b>



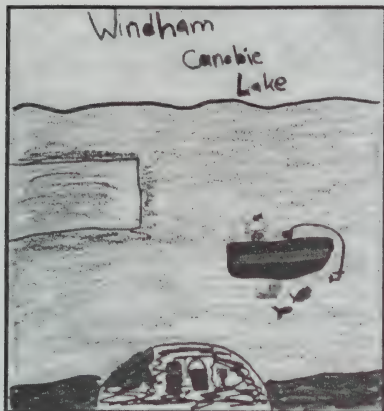
# NOTES



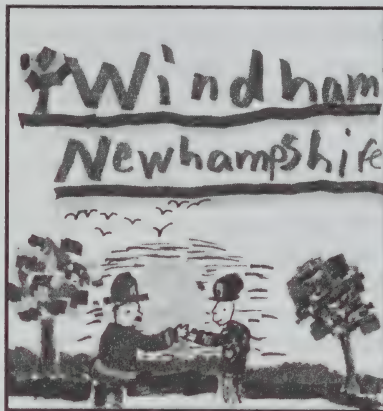
# NOTES



# ADDITIONAL HONORABLE MENTIONS



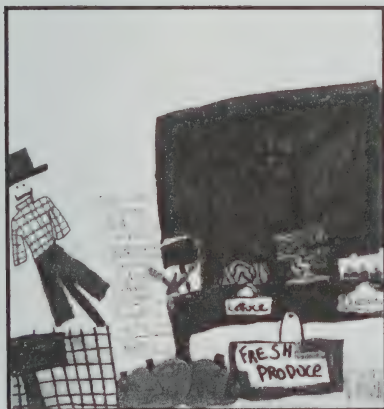
*Jenny Guessetto, Age 10*



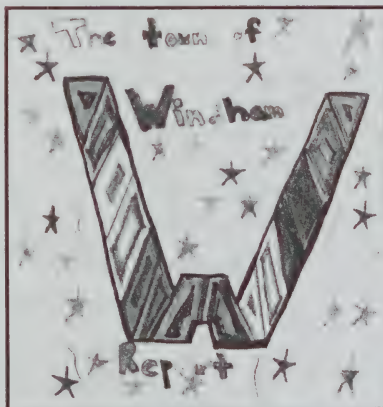
*Alicia Boucher, Age 10*



*Emma Bach, Age 9*



*Chelsea Morrison, Age 10*



*Elena McKone, Age 10*



# ANIMAL CONTROL OFFICER

It is with pleasure that I present my report for the year 1999, as the number of incidents reported as a whole continues its downward spiral. As illustrated below, we have once again witnessed a decrease in nearly every aspect of our duties. Deputy Butterfield and I, as in 1998, attribute this to the increased awareness and cooperation of our pet owners.

On a less light-hearted note, is an issue not ordinarily addressed in this report, that of animal abandonment. In 1999, we received a report of an abandoned canine and, upon investigation, we located a bewildered and frightened Pomeranian hiding in the woods near Range Road. After more than a week of coaxing, we finally managed to rescue the animal. Thankfully, the staff at the Massachusetts Society for the Prevention of Cruelty to Animals (MSPCA) successfully nursed the dog back to health, and it has since been adopted. Their work on behalf of this poor creature did not end there, however. As this report goes to print, the MSPCA has successfully prosecuted the individual who abandoned the animal here in Town, and is now planning to pursue action against the animal's owner.

Pet owners should be aware that animal abandonment is a crime, and is never a viable solution when unable or unwilling to take care of a pet. The MSPCA, Salem Animal Rescue League, and other local animal shelters exist primarily to prevent cruelties such as abandonment. Pet owners, if ever faced with the sad decision of giving up a pet, are urged to contact such an establishment for help before making any decision.

We again remind our new pet owners that all dogs, cats, and ferrets three months of age and older must be vaccinated against the rabies virus. Also, dogs must be registered with the Town Clerk's Office by three months of age, and re-registered annually. The Town continues to adhere to RSA 466:30-a, the Dog Control Law, and owners must keep their pet within their sight or hearing distance at all times and ensure that the animal does not roam off the owner's property.

In closing, complaints or concerns should be reported via the **non-emergency** number of the Police Department (434-5577). Messages will be relayed to us for response.

## ANIMAL CONTROL STATISTICS

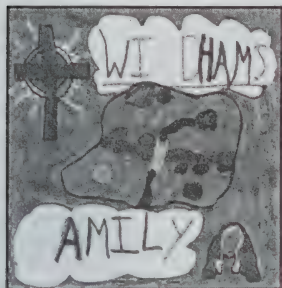
	1998	1999
Number of Dogs Picked Up	86	78
Number of Cats Picked Up	11	5
Number of Dog Bites Reported	24	14
Number of Cat Bites Reported	0	3
Number of Dogs Hit by Cars	12	14
Number of Dogs Euthanized	1	0
Number of Animals Adopted Out	11	7
Total Warnings Issued	84	77
Total Calls Logged	827	670
Total Hours Worked	1,092	949
Total Miles Traveled	7,295	6,930
<b>Total Assessed Penalties</b>	<b>\$4,005.00</b>	<b>\$4,145.00</b>

Respectfully submitted,

*Alfred Seifert*  
Animal Control Officer

# HUMAN SERVICES

The Town of Windham provides financial assistance to residents when emergencies arise in their lives which make it impossible for them to meet their basic needs. The Town serves as a safety net as provided for in the New Hampshire Statutes. As deemed appropriate, residents are assisted with shelter, food, utilities, and medical relief. This assistance is of a temporary nature, and may be provided directly by the Town, or by referral to appropriate Federal, State, or local agencies.



*Heather Ostberg, Age 10*

The Town also contributes to social and service agencies in the local area, which provide valuable help to our residents. These agencies include the Shepherd's Pantry, Visiting Nurse/Hospice, Center for Life Management, Community Caregivers, AIDS Response, A Safe Place, Rape and Assault Services, Big Brothers/Sisters of Greater Nashua, Community Health Services, Rockingham Community Action Program, and Meals on Wheels. The Town and these agencies work together to provide the most appropriate assistance to our residents. If persons applying are in need of employment, they are referred to the Department of Employment Security for help with their job search.

In 1999, Windham assisted 27 families, which we are happy to report is down from 1998. The total cost of this assistance was \$30,084.42, and the primary needs continue to be housing, food, and utilities. The Town received \$10,379.32 in reimbursements from previously assisted residents.

Holidays are always a time of extreme stress for those persons in need. It is gratifying to see how our residents went the extra mile to ensure joyful holidays for their neighbors. This year's donations of food and gifts were extremely generous, and certainly brightened the holidays for those giving as well as receiving these items. We extend our appreciation and heartfelt thanks on behalf of the families you assisted.

We hope that the present, healthy economy will bode well for our residents, but we remain ready to provide temporary assistance as needs arise in a timely, compassionate, and confidential manner.

## 1999 STATISTICS

Food Vouchers	\$3,276.05
Shelter Vouchers	21,643.48
Mortgage Vouchers	2,105.61
Electricity Vouchers	798.81
Fuel Vouchers	1,363.92
Medical Related	871.55
Telephone Bills	25.00

**Total Hardship Abatements Granted : \$4,316.34**

Respectfully submitted,

*Kathleen Davis*  
Welfare Administrator

# NESMITH LIBRARY DIRECTOR

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As the Town of Windham continues to grow, so do the number of library users. People come to use the new points of access to information offered by the Internet stations, the online magazine and newspaper databases, CD ROM reference sources for adults, computer games for children, and the online catalog. People also continue to come for the traditional services: books, magazines, newspapers, video cassettes, books on tape, story times, book discussion groups, and special programs. Many enjoy a quiet time in one of the reading areas. Others enjoy working on a jigsaw puzzle.

Technology is the fastest growing area of library service. After months of consideration of four library systems, the Follett circulation system was updated from a single, stand alone circulation station to a fully integrated, networked system. This system allows multiple tasks at numerous work stations, provides an online patron access catalog (OPAC) and the potential to access the library holdings from home via the Internet. In addition, for the public, there are currently three OPACs, two Internet workstations, and several other patron use work stations that can offer multiple functions. These include word processing, and online and CD ROM reference access.



*Ian Joubert*

A very special machine is the OPTelec large print reading machine. This machine allows a person with very poor vision to enlarge print, pictures, and real objects in black and white or color. A gift from the Lions Club, it gets regular use, and is much appreciated by those who need it.

Our Reference Librarian maintains the library home page on the web. Check it out for favorite sites, as well as information about Library programs and services. The address is <http://www.ultranet.com/~nesmith/>.

Volunteers continue to provide support to the Library in numerous areas. Jacques Borcoche and J. Gross keep the library network updated and running smoothly. Fourteen faithful people shelve books every week and provide help with special projects. Mary Lee Underhill, a volunteer herself, continues to coordinate this effort. Garden Club members keep the gardens tidy. Friends of the Library of Windham (FLOW) provide numerous services and work on special projects and some programs. The Trustees of the Library are elected volunteers charged with overseeing the proper running of the Library.

The Library benefits from the generosity of many groups and individuals. The Windham Women's Club and FLOW donate books on an ongoing basis. Several individuals donated expensive reference sources we could not otherwise afford. Many people honor individuals or remember them in memoriam with donations toward book and material purchases. These items receive a bookplate recognizing the honoree, and the donor, if desired.

Mike Kosek continues to support the library's computer system with Microsoft donations of CD ROM programs, additional licensing, and several copies of Office 2000.

The Garden Club donated a flowering tree, in memory of Larry Faye, a long time member. This tree is planted near the new commemorative walkway, provided by a FLOW fund-raiser.



While Library collections and equipment continue to grow and change, the Library staff remains its best resource. These dedicated individuals are ready to assist with answering questions, finding sources, locating material in the Library or obtaining it from another library. They will take program registrations, help with computers, and perform many other functions. Many take advantage of workshops, conferences, and courses to hone their skills for even better service.

1999 was another successful year of programs for both children and adults. Animals appear to be a big draw for Windham residents – our “Wingmasters/Birds of Prey” presentation during April school vacation was “standing room only.”

In June, the library was visited by all of the first-graders from Golden Brook School. In two week’s time, we saw more than 200 students and teachers!

Over the summer, we had two programs dealing with bats. One was an introduction to bats, presented by the NH Audubon Education Department, and the second was hosted by local bat expert, Carol Desilets. The latter included a field trip across the street to the old library area to see the bats leave their roost.

The Summer Reading Program, “Once Upon a Summer Reading...” saw more than 200 children reading books, filling our two wall murals with stickers, and being entertained in July by Judy Pancoast’s “KidPop” musical performance. To end the summer, magician Steve Ayotte dazzled the children while FLOW provided ice cream cones.

This fall, we had another capacity crowd for a return engagement of the English Handbell Choir of the First Congregational Church of Pelham, and we ended the year with an evening of music and readings by “Charles Dickens” (a.k.a. performer Dick Conway in costume).

#### Year End Statistics\*

Number of library cards in use	7,405	Number of magazine subscriptions	189
Items circulated	127,057	Number of on-line subscriptions	17
Items borrowed from other libraries	817	Newspapers received	16
Items loaned to other libraries	301	Audio books owned	1,055
Books added to the collection	5,126	Microfiche subscriptions	7
Books discarded from the collection	800	Videos owned	836
Number of book titles owned	45,729		

\*Note: Some statistics are estimates due to migration through three circulation system changes.

#### Income Statement

Fines	\$ 3,604.50
Copies	627.15
Book Account	2,882.52
Donations	2,604.99
Interest	461.60
General Fund Income	345.00
Town History Account	101.44
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<b>Total Income</b>	<b>\$10,627.20</b>

Respectfully submitted,

**Kathleen D. Hutchins**  
Nesmith Library Director

# NESMITH LIBRARY TRUSTEES

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We recently celebrated our second anniversary at the Nesmith Library, and the new building is really starting to feel like home. It is exciting to see how much the usage has grown in the new facility. Increased circulation of books, magazines, audio, and video tapes is only part of the story. The library is just plain busier, with more people sitting reading magazines and newspapers, researching school assignments, looking at exhibits, using the study and meeting rooms, taking advantage of more accessible reference sources, and using a variety of computer services. I guess you could say we've been rediscovered!

The Nesmith Library continues to benefit from the generosity of the community. In many ways, a library is a direct reflection of the people it serves, and we are blessed with wonderful contributions in a variety of forms. Every donation is unique and special. Some honor loved ones through a memorial to their life and connection to the community. Others see a way to add to the growing capabilities or to enhance the aesthetics of the library for everyone's benefit. In a very real sense, this is the essence of a town library.

The community's direct involvement in offering programs allows the Library to offer a wide variety of topics. Ranging from fun to serious, and always interesting, these programs were put together without cost, and often attracted packed audiences. We welcome your continued participation in these events.

Our biggest booster is the Friends of the Library, also known as FLOW. Proceeds from the town festivals and other fundraisers, such as the ongoing book sale and the new engraved brick walkway, funded many new projects. The free passes available to many museums and local attractions continue to be very popular. Updates to the Children's room, a flagpole, and other activities too numerous to mention directly benefit our library.

The Women's Club, Garden Club, Lions Club, and Suzdal Sister City Committee have all been very generous with donations of books, plants, a print magnifying machine, quilts, time and money, and we are very grateful.

Our first addition, a storage shed, was constructed this summer as an ambitious Eagle project by scout Mark Robinton. Believe it or not, it was in use before the shingles were on.

A beautiful new weathervane was completed with a donation from Kelly Construction. Look for it to sprout from the cupola in the spring! Also scheduled for a spring dedication is the installation of granite benches in memory of Joseph Fedorchuk. This will finish the patio area of the brick walkway, along with the new flagpole.

A major volunteer program, coordinated by Mary Lee Underhill, saves the staff many hours of shelving time and keeps the computers operating more cost efficiently. We want to thank the active volunteers that contribute faithfully. It means much more than just saving money, it means that eighteen people care enough about the library to regularly give their time and energy.

The Trustees always welcome your comments and suggestions to make your library even better.

Respectfully submitted,

*J. Gross, Chairman*  
Nesmith Library Trustees

# CEMETERY TRUSTEES

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As the Trustees move into the new millennium, we are able to look back on 1999 with great satisfaction as, with the help of numerous individuals, we were able to complete several of our planned projects.

Conducted as an Eagle Scout Project and affording the Town great savings, a wall was erected in the Infant Section by Scout Carl DiFranco. Carl's dedication to this task was immense, and is evident in the finished product.

In addition to Carl's efforts, another Scout, Matthew Parsons, performed various repairs to the cemetery gates and applied a fresh coat of paint to our hearse house. Both boys are to be praised for their efforts and contributions to their community.

Not to be outdone by their older counterparts, our youngest volunteers in the Cub Scouts and Brownies once again pitched in by replacing all of our veteran gravesite flags in preparation for our Memorial Day ceremonies. Without the assistance of these organizations, as well as others, the cost to our budget would surely escalate.

We are also pleased to report that the ongoing process of improving the cemetery roadways was completed in 1999, and as we enter into the year 2000 we look forward to addressing the following projects:

- ✿ Completion of improvements to Garaphelia Park.
- ✿ Paving of the road between the Tarbell Gate and entrance from Ministerial Road.
- ✿ Research into the construction of a Mausoleum in the future.
- ✿ Coordination of an "Adopt-A-Grave" program with the Boy/Girl Scouts, Cub Scouts, and Brownies.
- ✿ Addressing the needs and concerns of the townspeople.

We would like to take this opportunity to advise the residents that, with the exception of burials, the cemeteries are officially closed from November 1 to April 15 of each year. No other work is performed at the cemeteries during this time period.

It was with sad regrets that the Trustees accepted the resignation of John Drury, owner of Tri-Town Landscare, as groundskeeper. Mr. Drury consistently performed above and beyond his contract specifications, and his dedication was appreciated by all. Although he will be sorely missed, we wish him well in all his future endeavors.

In closing, we again wish to thank the townspeople and local organizations for their continued support, and we look forward to serving the Town of Windham in the year 2000.

Respectfully submitted,

*Gail Webster, Chairman*  
*Jill Moe*  
*Carl Luhrmann*  
Cemetery Trustees

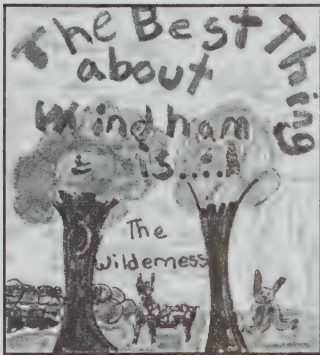


# CONSERVATION COMMISSION

## Open Space:

Open Space acquisition and protection has been a priority this year, as it always is, and several successful, creative means to preserve our town for open space have been employed. The Commission activated a Land Acquisition Sub-Committee to look at town-wide possibilities for land protection as a future plan and strategy, in keeping with the Commission's Priority Land Acquisition Plan. This information is also incorporated in the Conservation section of the soon-to-be-published, Windham Master Plan.

The major win for the Town this year was the acquisition of the development rights to 72 acres of land along Lowell Road, which has become known as the Landry Ski Hill. The Landry family generously offered this land to the Commission for \$216,000. This was put in a third party trust with the Rockingham County Conservation District. This was a true bargain, as the easement appraisal was quoted at \$905,000. Trails dot this beautiful area, and all are welcome to hike the hills.



*Abby Derick, Age 11*

The Commission has worked with the developers of the H and B Homes development to create Windham's first open space project at the corner of Londonderry and Kendall Pond roads. The development is conducive to this approach of development which allows for 65% of the backland to remain development free and in its natural state. Additionally, the Fletcher's Corner development, off Marblehead Road, is an Open Space approach which will allow the backland to abut hundreds of acres of existing open space. Two other large Open Space concepts were passed through the Commission for our input in December, which look promising.

Terrace Communities Windham LLC, and the Windham Conservation Commission have signed a conservation easement which encompasses scenic and historic interest around the Windham Terrace Assisted Living Facility to be built on Church Street. This easement will assure that the property designated will forever remain in its undeveloped state.

## Grants:

The Commission received notification that they have been awarded a grant for trail work in the amount of \$8,110. Plans are being finalized to complete some bridge work in the Foster's Pond area with these funds.

## Publications:

The first edition of the free "Walking in Windham" book is nearly totally disbursed. Over 3,000 books have been distributed since September of 1998. The Commission is planning another edition, which will include a map and description of the Landry property. In the meantime, you can pick up a walking map of the ski area at the Nesmith Library.

The Commission instituted a "Did You Know?" article in the Windham Independent this year. Periodically, there have been articles on everything from ticks to fall foliage observations.

The Nesmith Library has displayed two Conservation Commission Scrapbooks that detail our efforts over the last two years. Come by and browse.

**Eagle Scout Project:**

Scout Eric Foster blazed a trail in the Gage Conservation land, making the trail four feet wide and installing signs so that people can find their way. His documentation of the project was so impressive that it was on display at the Commission's table at the Apple Festival.

**Commission-Sponsored Site Walks:**

The Commission sponsored two site walks in 1999. The first was a June walk to allow the townspeople to become familiar with the Landry Conservation Easement. The second was around Foster's Pond on a crisp, Fall day in October.

**General Business:**

The Commission met twice every month and reviewed a total of 7 Conceptual plans, 26 Planning Board plans, 11 Dredge and Fill permits, 1 Zoning Board of Adjustment case, and investigated 4 Dredge and Fill violations. We also conducted 19 site inspections this year.

The citizens of Windham promptly dismissed a warrant article at the Annual Town Meeting to drop the Current Use money for Conservation from 100% to 25%. This welcome vote of confidence helped the Commission to purchase the Landry development rights for the Town, and we are currently working on another land acquisition purchase. This year, the amount of Current Use money collected was \$137,782 as of December 6, 1999.

We wish to express our gratitude to Ginny Gray, who has served as our Secretary for a number of years. Ginny has gone on to be the Secretary for the Planning and Development Department. We wish her well, and welcome Mary MacDonald as our new secretary.

Respectfully submitted,

*Nancy Surette, Chairperson*  
Conservation Commission

# PRIVATE ROADS STUDY COMMITTEE

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This is the report of the 1998 Private Roads Study Committee. This Committee arose out of Article 35 of the 1997 Windham Town Meeting which called for the establishment of a study committee to “investigate private road problems, especially Sawtelle Road, and to review all regulations and state laws relating” to private roads.

This Committee was formed in January, 1998 and held its first meeting on February 25, 1998. Thirteen subsequent meetings were held over the following eight months.

The Committee was composed of the following members: Thomas DeWitt, Chairman; Margaret Case; Robert Hertrich; Louise Lynch; Robert Skinner; E. Laurence Strondak and Denis Tremblay.

## **Background:**

Beginning in the late 19<sup>th</sup> century, cottages began to spring up on the shores of many of the lakes and ponds of Windham (Cobbett's Pond, Canobie Lake, Shadow Lake, Seavey Pond and Rock Pond). These cottages were accessed by dirt roads which, in many cases, remain today. Some of these private roads have been somewhat improved in terms of pavement and drainage, but in most cases, they are in poor condition for travel, particularly in the winter and spring months.

For many years, these cottages were primarily accessed by the owners during the summer season, and the winter and spring conditions of these roads were of little concern to anyone. However, in the past 40 years many summer cottages have been converted to year-round occupancy. In addition, many new year-round homes have been built on these private roads.

In 1985, a study committee was appointed to look into the feasibility of Town acceptance of the private roads in Windham. This committee identified 56 private roads, with a total length of approximately 11 miles. In 1985, there were approximately 357 seasonal residences and approximately 200 year-round residences on these private roads (excluding, for reasons explained later, the data with respect to Cole and Doiron Roads). Therefore, at that time, approximately 36% of these residences were year-round. The 1985 study committee recommended that the residents of each private road bear the responsibility to bring their road up to Town road standards before Town acceptance of the road would be considered.

In 1998, Windham has approximately 302 seasonal residences and approximately 262 year-round residences on its private roads (excluding Colonial Road because it was not covered in the 1985 report). This is a percentage of 46% year-round. Private road owners contribute approximately 10% of the total property taxes raised in Windham. Detailed data on this information is attached to this report as Exhibit A.

In many cases, the Town has granted variances to permit the conversion and/or replacement of existing summer cottages to allow them to be used year-round, thus compounding the private road problem in Windham.

## **Identification of Private Roads:**

During the deliberations of the current Committee, the focus was placed on the problems experienced by the year-round residents of private roads which have existed in Windham for a considerable period of time. In order to identify the older private roads in Town, we went back to the list contained in the report of the 1985 study committee. We then deleted Cole Road and Doiron Road since, pursuant to a court decision in 1989, Windham was required to assume all maintenance and snow removal functions for this road.



The remaining list of private roads, together with their approximate length in miles as calculated by the prior committee, is as follows:

Abbot Road	.40	Fossa Road	.04	Seavey Road	.32
Allen Road	.21	Fourth Street	.11	Second Street	.17
Ash Street	.31	Fox Street	.04	Shady Lane Road	.08
Beech Street	.15	Gardner Road	.21	Short Street	.03
Bell Road	.19	Grove Street	.09	Silver Road	.09
Bella Vista Road	.36	Hayes-Hart Road	.12	Smith Road	.14
Cedar Road	.08	Horne Road	.19	South Shore Road	.08
Cheryl Road	.09	Hunt Road	.18	Spring Street	.19
Coburn Road	.08	Jordan Road	.34	Spruce Road	.10
Colonial Road	.11	Lakeshore Road	.13	Summer Street	.09
Cross Street	.10	Moulton Road	.13	Third Street	.10
Dow Road	.23	North Shore Road	.47	Turtle Rock Road	.66
Elm Street	.11	Oak Street	.09	Viau Road	.13
Emerson Road	.40	Pine Brook Road	.09	Walkey's Road	.40
Esty Road	.13	Prescott Road	.14	Water's Edge Road	.09
Farmer Road	.32	Rocky Ridge Road	.17	Willow Road	.10
First Street	.28	Sawtelle Road	.55	Woodbury Road	.31
Fish Road	.17	Sawyer Road	.53	York Road	.15

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10.57

This Committee discussed the importance of determining the exact ownership of each private road in order to answer questions concerning maintenance obligations and liability responsibilities. However, because of the complexity of this task, the Committee was unable to make any determinations as to ownership.

### **The Problem:**

With numerous year-round residents now living on the private roads of Windham, it is critical to maintain minimum standards on these roads in the winter season so that fire trucks, ambulances, and police vehicles can reach residents on these roads quickly. At present, snow plowing and sanding is carried out by the residents of each road. However, due to the difficulty of collecting funds from each resident, these functions are not always performed adequately.

This Committee believes that a public safety issue exists during the winter season for year-round residents of private roads in Windham. This Committee also believes that the Town has played a role in having this public safety issue come into existence through the granting of numerous variances. Therefore, the Committee believes that the Town bears some responsibility in helping to resolve this safety issue.

### **Emergency Lane Statute:**

Prior to January 1, 1996, it was illegal in New Hampshire to expend public funds for private purposes, such as plowing and sanding private roads. However, the state legislature saw fit to soften this somewhat to allow Towns to spend money on private roads to render the roads passable for emergency vehicles if the private road had been declared an emergency lane by the selectmen. This is the Emergency Lane Statute, RSA 231:59-a, which is attached to this report as Exhibit B. In order to declare a private road an emergency lane, the selectmen must find that the "public need for keeping such lane passable by emergency vehicles is supported by an identified public welfare or safety interest which surpasses or differs from any private benefits to landowners abutting such lane." The statute states that the emergency lane will not be declared if any person having a legal interest in the private road objects to the declaration.

The declaration of certain private roads in Windham as emergency lanes will not change the status of those roads. They will remain private roads because the Emergency Lane Statute provides that it will “not be deemed to alter the classification or legal status of any highway or private way.”

This Committee recognizes that road maintenance on private roads is the obligation of the abutting property owners as well as parties having easements to the private roads. Furthermore, some of the private roads are not in a sufficient state of minimal maintenance to allow the Town to take over snow plowing and sanding without putting the vehicles used by the Town’s contractors at risk. There may also be issues of adequate turnarounds on some roads. Therefore, we believe that the appropriate personnel of the Town should assess each private road and make a determination of whether or not it is suitable for Town plowing. If not, the property owners themselves would have the financial obligation to bring that particular road up to a sufficient state of maintenance that the road could be safely plowed. At that point, these roads could then be considered by the Town for declaration as an Emergency Lane.

#### **Other Towns:**

Other neighboring towns have recognized the safety issues for year-round residents of private roads during the winter season. For years, Salem has plowed, sanded, and salted unaccepted roads on which year-round residents reside.

Since 1995-’96, Pelham has plowed and sanded all 8 miles of its private roads under the Emergency Lane Statute.

Also, the Town of Atkinson has declared five of its private roads emergency lanes, and plows these five roads under the Emergency Lane Statute.

#### **Cost:**

According to data gathered by Laureen Schreiner from Town records (which is attached to this report as Exhibit C), the cost to plow and sand Town roads in calendar year 1997 was \$124,719. This includes the cost of the sand and salt, plow repairs, and the operation of the Town shed. There are approximately 83 miles of Town road so the cost per mile in 1997 was \$1503. Using this figure, it would cost approximately \$16,000 per year to plow and sand all private roads.

The cost to plow private roads could be somewhat higher than the cost to plow paved Town roads. Some problems will undoubtedly be encountered in finding places to push the snow on the more narrow private roads. In addition, plow repairs will probably run higher on gravel and dirt roads. But even if these factors cause a 30% increase in the private road plowing cost, the total to plow all private roads in Windham would be under \$21,000 per year (again based on 1997 data).

#### **Recommendations:**

Therefore, based on our consideration of the problems of private roads in Windham, this Committee recommends:

1. That the selectmen consider petitions from year-round residents of any private road in Windham who would like to request that the Town plow and sand their road under the Emergency Lane Statute;
2. That the appropriate Town personnel make a study of each road on which a petition is received to determine if, and to what extent, the road is suitable for Town plowing;
3. That the selectmen vote to declare all such roads, to the extent that they are suitable for Town plowing, emergency lanes under the Emergency Lane Statute for the sole purpose of snow plowing and sanding during the winter;

4. That the selectmen include an appropriate additional amount in the 1999 Town Warrant to cover the cost of plowing and sanding these emergency lanes.

**Basis for Emergency Lane Declaration:**

The Committee believes that the selectmen's declaration under the Emergency Lane Statute should be based on the following:

1. The public need for keeping these private roads passable for emergency vehicles is supported by the welfare and safety interests of people other than landowners living on these roads. These other people would include children living with landowners, renters and visitors (the statute requires an interest other than the landowners themselves and we believe that in all probability, there are minor children, renters and/or visitors who are not landowners themselves yet are placed at risk in the winter season due to the condition of these roads);
2. Having private roads which provide access to our ponds properly plowed and sanded during the winter will dramatically increase the chances of a successful water rescue, should that be necessary;
3. Having private roads properly plowed and sanded will also provide fire fighting equipment better access to the large areas of woods and fields that can be accessed only via these private roads.
4. If private roads are properly plowed and sanded during the winter months, emergency vehicles will be able to traverse these roads with less chance of getting stuck and/or damaged and with improved safety for Town employees operating these vehicles. Also, to the extent that these vehicles are not stuck and/or damaged, the response time on calls to other parts of Town will be improved.

**Conclusion:**

The recommendations of this Committee represent a compromise between the interests of private road owners and other residents of the Town. It is our best collective judgement as to how to proceed to solve a very difficult problem that presently divides the Town. Like all compromises it is not perfect when viewed by those on the extremes of this issue, but it is our hope that these recommendations will be something with which most of us can live.

Respectfully submitted,

*Thomas H. DeWitt, Chairman*  
Private Roads Study Committee



### Exhibit A - Private Roads Summary Data

<i>Location</i>	<i>Total Value</i>	<i>Seasonal</i>	<i>Permanent</i>	<i>Other</i>	<i>% Permanent</i>
Abbot Rd	\$ 1,243,700	12	4	11	25%
Allen Rd	508,700	2	3	1	60%
Ash St	2,470,800	7	10	12	59%
Beech St	518,500	1	1	0	50%
Bell Rd	1,503,800	2	10	1	83%
Bella Vista Rd	668,700	0	3	0	100%
Cedar Rd	416,000	6	1	1	14%
Cheryl Rd	1,108,700	4	5	0	56%
Chipmunk Rd	91,700	1	0	1	0%
Coburn Rd	188,600	0	1	6	100%
Colonial Rd	1,015,200	0	17	0	100%
Cross St	1,177,900	6	3	2	33%
Dow Rd	589,500	3	2	6	40%
Elm St	944,700	12	4	2	25%
Emerson Rd	1,195,200	11	5	5	31%
Esty Rd	19,400	0	0	2	N/A
Farmer Rd	3,957,200	11	11	5	50%
First St	2,703,300	26	9	8	26%
Fish Rd	2,818,500	27	5	8	16%
Fourth St	458,600	2	2	14	50%
Fox St	616,600	1	5	0	83%
Gardner Rd	1,543,100	3	11	3	79%
Grove St	1,844,500	10	6	1	38%
Hayes Hart Rd	500,000	0	2	0	100%
Horne Rd	2,170,900	2	6	3	75%
Hunt Rd	566,300	2	7	2	78%
Jordan Rd	1,965,900	12	10	10	45%
Lake Shore/Fossa Rd	1,839,500	11	4	9	27%
Moulton Rd	483,100	0	3	1	100%
No Shore Rd	2,892,800	5	11	1	69%
Oak St	1,234,600	8	3	5	27%
Pine Brook Rd	360,700	4	1	0	20%
Prescott Rd	692,300	0	5	0	100%
Rocky Ridge Rd	1,435,900	4	8	3	67%
Sawtelle Rd	2,433,600	12	7	40	37%
Sawyer Rd	1,246,800	3	2	5	40%
Seavey Rd	727,300	2	5	10	71%
Second St	1,302,300	18	4	8	18%
Shady Lane Rd	417,900	2	2	0	50%
Short St	132,100	2	0	0	0%
Silver Rd	183,300	2	1	0	33%
Smith Rd	110,600	0	1	0	100%
So Shore Rd	1,218,000	1	8	3	89%
Spring St	1,596,400	11	6	5	35%
Spruce Rd	566,400	5	3	2	38%
Summer St	433,100	1	4	0	80%
Third St	690,200	7	3	13	30%
Turtle Rock Rd	7,364,100	11	33	3	75%
Viau Rd	2,972,900	13	6	1	32%
Walkey Rd	1,258,700	9	2	2	18%
Willow	340,800	3	1	0	25%
Waters Edge Rd	753,100	0	6	1	100%
Woodbury/Abbot Rds	210,500	0	0	1	N/A
York Rd	1,333,900	5	7	2	58%
<b>Totals:</b>	<b>\$67,036,900</b>	<b>302</b>	<b>279</b>	<b>219</b>	<b>48%</b>

# WINDHAM CABLE ADVISORY BOARD

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1999 proved to be another year of changes for WCTV. The studio policies were thoroughly rewritten, reviewed, and approved for the first time since 1990. Also, WCTV had an intern for the first time in many years. Jessica Murphy worked at the studio as part of her Salem High School curriculum. In addition to other projects, Jessica worked on the tape inventory system. In March, the Windham Cable Advisory Board (WCAB) presented the Windham Garden Club with a programming award for their ongoing series, "The Garden Club Presents...." Arthur Baker and Jim Bulen were also awarded plaques in appreciation of their many hours of work as the series' producers/videographers/editors.

1999 Volunteer Awards were presented to long-time, dedicated volunteers, Wayne Bailey and John O'Connor. Our new volunteers participated in training and became "members". A variety of training workshops were offered, including Lighting for the Field, Camcorder Techniques, Intro to the Video Toaster, and brief classes in various aspects of studio production. Volunteer participation cards were developed and issued. Elizabeth Blundell contributed many hours in assisting Coordinator Wally Keniston with administrative tasks, and both Barbara Coish, who continues to serve as WCTV's volunteer Cablecasting Coordinator, and Tom Case, volunteer Technical Coordinator, continued to log many hours in support of the studio operations. Volunteers Debra Talcott and Greg Truhlar both assisted Wally in keeping the Community Calendar updated. An equipment inventory was also initiated, and is nearly complete.

In terms of production, Government programming included Selectmen's meetings, School Board meetings (still conducted in the studio whenever possible), Town Meeting, School District Deliberative Session, as well as various other public hearings. New to the line-up are Planning Board meetings, which are now cablecast live bi-weekly from the Town Hall. Dave Sullivan's annual Budget show also added to the variety of Governmental programming.

In the Public Access arena, Mary Griffin, producer of "Windham Watch", arranged interviews with some high profile guests, most notably Dan Quayle. After months of persistence, Mary also hosted Governor Jeanne Shaheen in a relaxed, half-hour show. "Anna Marie's Euro Kitchen" had a prolific year also, with the production of nine new programs. "The Garden Club Presents..." continued production, incorporating new production techniques which Arthur Baker and Jim Bulen learned on the Video Toaster. New series include "What's Up Today?" produced by Doug MacSwan, and "Yoga with Mimi", produced by Mimi Kolodziej. Volunteer J. Gross is producing a special series on Russia after logging hours of videotape during his 1999 travels. Coverage of special events included the Easter Egg Hunt, Strawberry Festival, Apple Festival, and the Tree Lighting, complete with a visit from Santa.

Educational Access programming is currently cablecast from Salem High School, and shown on Channel 52.

WCTV is very fortunate to have many dedicated and talented volunteers producing their own programming and assisting others with their projects. Our 1999 volunteer listing included: Wayne Bailey, Arthur Baker, Chris Barlow, Pam Bartlett, Elizabeth Blundell, John Breda, Jr., Jim Bulen, Anna-Marie Carreiro, Tom Case, Barbara Coish, Chuck Crisler, Chris Curran, Chad Dow, Bob Gray, Mary Griffin, J Gross, Eldon Haegle, Roger Hohenberger, Wanda Koch, Mimi Kolodziej, Bill McNally, Doug MacSwan, John O'Connor, Debra Talcott, Brian Vincent, Ethan Arndt, Jordan Borges, Tim Hynes, Christopher Rizzo, and Greg Truhlar.

The most far-reaching change faced by the WCAB was the license transfer from Harron Communications to Adelpia Communications. This transfer was necessitated by the sale of Harron to Adelpia, which was announced in April. WCAB members spent many hours looking into the past track record of Adelpia, specifically regarding bad press in Vermont. In June, the WCAB decided to join with the other NH Harron towns to form a consortium. The purpose of this group was to pool information and resources, and to reduce potentially costly attorney's fees. Board members attended Coalition meetings and spoke with the attorney at length. Windham was the only town that required special transfer conditions. The WCAB finally recommended that the Selectmen approve the license transfer, which was finalized in September.

On September 1, Wally Keniston submitted his resignation to pursue college coursework. The WCAB has pursued several qualified candidates, and we hope to have a new Studio Coordinator in place by the end of 1999.

The Windham Cable Advisory Board wishes to thank Lisa Evarts for continuing to assist WCTV-51 with her expertise over the last few years.

Respectfully submitted,

*Margaret Case, Chairperson*  
Cable Advisory Board



# HISTORIC DISTRICT/HERITAGE COMMISSION

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During 1999, the Commission continued to aggressively pursue the preservation of Windham's special historic structures and archeological sites. The Commission has been able to utilize its fully-developed status as a Heritage Commission, and has been working in conjunction with the Planning Board and developers to encourage preservation of some of Windham's most fragile historic resources. Preservation of stone walls and cellar foundations as well as the use of historic names for new roads continue to be of paramount importance, and are key in preserving Windham's past. Some of the old names for new roads this year are: Jenny's Hill, Senter, Squire Armour, and Corliss at Fletcher's Corner. The Commission was pleased to provide historical information to one developer, who then incorporated this information into a brochure given to prospective buyers.

The Historic Resource List, as a viable, changeable document, has been divided into two sections: one for buildings and the second for archeological sites and structures. Bob Thorndike continues to help in this area, and he has also developed a corresponding map. This list is invaluable in locating historically sensitive areas that may be threatened by development.

In March, the Commission began to explore long-term possibilities for the adaptive re-use of the Bartley House. This building will be vacant after Planning and Development moves to larger quarters. Although this is a town-owned building, CIP funds have previously been denied for repairs. Various ideas were discussed and, after much thought, the Commission is proposing a commercial lease agreement whereby a private, third party would fund restoration/rehabilitation in lieu of rent for a certain term. The work would be done in accordance with the Secretary of the Interior's Standards for Rehabilitation wherever possible, and the Commission would oversee changes. Many details remain to be worked out, but this solution appears to be the most viable option for the preservation of this building which contributes so much to the character of the Historic Center.

The NH Land & Community Heritage Commission has issued its final report. The Historic District Commission is proud to say that it participated in the groundwork for this important State legislation by identifying and mapping historic places in Windham that are worthy of special recognition. This information was correlated with information from other towns across the state, and has culminated in an effort to pass legislation that would provide matching funds for preservation of historic buildings as well as many other preservation/conservation projects.

The Commission accepted, with regrets, the resignation of member Clare Todisco. She has been a valuable member of this commission and will be missed. The Commission's newest member, Pat Schena, was welcomed in September and the Commission is pleased to have him as a part of the team.



*Jill Turner, Age 11*

Respectfully submitted,

***Carol Pynn, Chairperson***  
Historic District/Heritage Commission

# HISTORIC COMMITTEE

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At the end of 1998, the Historic Committee was concerned with the low number of rentals that had taken place at Searles School during that year, especially considering how encouraging the previous year had been. A vote by the members to take over the responsibility of renting the building for the 1999 season and to establish what the problems were, was approved. A letter was forwarded to the Board of Selectmen detailing our proposal, which they accepted, and as of March 1, 1999, Jeanette McMahon of Windham has worked as rental agent and coordinator for the Searles School.

The Selectmen issued a list of committees and organizations that could meet at the Searles free of charge, and another of those who would be able rent the building at a reduced rate. The building would be available to these groups as long as there were no income producing events taking place.



*Amanda Soucy, Age 9*

When you look at the Searles Trust Fund, it is evident how successful Jeanette has been. The number of events has more than tripled since last year. Her reports to the Historic Committee are professional and complete, and help to address all uses of the building. Reports from individuals renting the building have been a source of pride.

During the year, there have been hurdles to overcome. Parking has continued to be a problem, but with the construction of the beautiful parking area to the right of the building this summer, it appears the problem will dissipate.

To date, there has been no sign in front of the building, so it has been very difficult for people renting the Searles to locate and identify the building. A granite memorial sign has been gifted to the building but, because we do not have an exact location of the new Route 111, it cannot be installed. The Friends of Searles have purchased a temporary sign for use in the interim, but we await permission from the Planning Board. Additional gifts have been received, for which we are very grateful. In particular, we are thankful for a very generous gift from the Salem Cooperative Bank.

During the year, tile was purchased for the front foyer. Also, painting of the exterior of the building was completed during the fall, and the two interior rooms had a facelift. Other plans for restoration are in the planning stages, and funds are available in the Trust Fund. Money was raised by selling chowder at the Apple Festival and through various other fundraisers.

The most exciting happening this year was the recognition of Searles School and Chapel by the New Hampshire Preservation Alliance. The statewide organization's 1999 Preservation Achievement Awards were presented at its Annual Meeting, June 4, at the Mountain View House of Whitefield. The Preservation singled out six restoration projects for their "significant contribution" to preserving the state's historic resources. "These projects represented outstanding examples of community-based preservation activities," said Elizabeth Durfee Hengen, Chairman of the Alliance's board. We are very proud of this honor and award.

Respectfully submitted,

**Marion Dinsmore, Co-Chair**  
**Patricia Skinner, Co-Chair**  
Historic Committee

# JOINT LOSS MANAGEMENT COMMITTEE

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The mission of the Joint Loss Management Committee is to provide a forum for cooperation between the workforce of the Town and the Town management personnel to address and correct unsafe working conditions. The Committee was established upon the passage of State of New Hampshire, Department of Labor RSA 281-A:60.

The statute dictates the make-up of the Committee, and our 1999 membership was as follows:

<b>Committee Member:</b>		<b>Representing:</b>
Steven Fruchtmann,	Fire Chief	Management
Douglass Barker/Chris Doyle*	Selectman	Management
Wayne Bailey	Transfer Station Manager	Management
Kathleen Hutchins	Nesmith Library Director	Management
Jay Moltenbrey	Fire Union	Labor
Glenn Record	Police Union	Labor
Bob Dobson	Municipal Union	Labor
Allan Barlow	Residual Pool	Labor

\*Note: Selectman Representative changed in April, 1999.

1999 was the first year that the Committee's efforts were supported with budgeted funds. The Committee oversaw the purchase and placement into service of thirty (30) First Aid and Infection Control Kits in each Town building and vehicle. Training sessions on the proper use of these kits, as well as basic infection control and bloodborne/airborne pathogens, was offered to all Town employees.

The efforts of the Committee were somewhat hampered by an extremely busy fall season. With the advent of the new year, however, we will recommit to increasing the general level of health and safety for all Town employees and those members of the public that we service.

Respectfully submitted,

**Jay Moltenbrey, Chairman**  
Joint Loss Management Committee



# LOCAL EMERGENCY PLANNING COMMITTEE

The mission statement of Emergency Management is to “provide the Town of Windham with fast, friendly and professional disaster management control services, protecting and preserving life, property, and the environment, at a reasonable cost.”

Windham is fortunate to have an active Local Emergency Planning Committee (LEPC), composed of daytime employees, as well as numerous volunteers, who meet on a monthly basis to improve our state of preparedness and readiness.

In June, a completely revised Emergency Management Plan was issued. In the event of an imminent or existing emergency situation that cannot be handled by normal Town forces, operations under this plan will commence on the orders of the Chairman of the Board of Selectmen, or approved alternates. A copy of the Town's Emergency Management Plan is available for your review at the Nesmith Library.

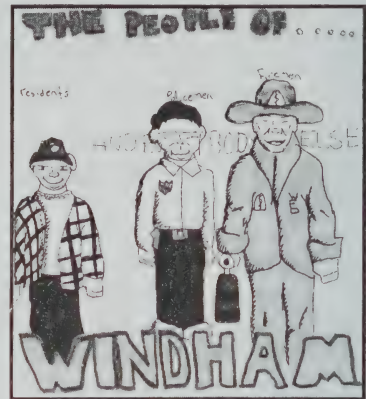
During the year, the Town received an Emergency Management Assistance Grant in the amount of \$7,000, which allowed the committee to purchase needed administrative and shelter supplies.

Currently, the LEPC is working on many detailed tasks to further improve the plan. Some of these tasks include developing detailed communications, sheltering manuals, and complying with legal requirements by insuring that the inventory of known hazardous chemicals used by various businesses in our town is up to date.

We extend an invitation to any resident who would like to volunteer to assist us in such areas as community/business resource identification and management database integration, logistics, etc. Our shelter sub-committee is continuing to develop plans for our various shelters, and is in search of people who could staff a shelter during an emergency. Interested citizens can contact the Selectmen's Office at Town Hall.

As 1999 draws to a close, we look forward to our move to permanent space in the new Fire Station/Emergency Management Center which will provide the Town with a state-of-the-art Emergency Operations Center in the event that a major disaster strikes.

In closing, we wish to thank Virginia Gray for her assistance with secretarial support for our meetings this past year, as well as all members of town government for their continued dedication and our spirited team of volunteers who have continued to contribute their expertise to improving our plan.



*Taylor Wood, Age 11*

Respectfully submitted,

**Douglass L. Barker**  
Emergency Management Director

# TECHNICAL ADVISORY COMMITTEE

The Technical Advisory Committee brought several projects to successful completion during 1999. A large part of our mission focused on enhancing existing technologies to work in a more integrated fashion throughout every town department. A key ingredient of this synergy is the emphasis on communication across an expanding network and database infrastructure. The town now benefits from an integrated telephone system that has been extended to all major departments. This telephone system provides many convenience features, allows for better use of existing lines during emergencies, and avoids external lines for inter-departmental calls.



*Kayla Heres, Age 11*

The next phase of a fiber optic network between all Town buildings is being developed. The fiber cable, provided and installed at cost by Adelphia Cable, will form the backbone of a Town data network, and will join with a fiber network being developed at the schools. The emphasis on creating a state-of-the-art network is to achieve both efficiency and cost savings from the reduction of leased phone lines.

The town website, [www.town.windham.nh.us](http://www.town.windham.nh.us), expanded its content with many committee reports and budget information not easily available on any other format. The webmaster also maintains a town-wide activities schedule. We welcome suggestions on what you would like to see on your town website.

Nesmith Library continues to add to its offering of electronic library services. The Committee assisted with a new circulation system having electronic card catalogs. CD ROM capability has been upgraded to include more titles and multimedia software for kids of all ages.

During the year, the Committee was active in the Fire Department Building Committee, reviewed plans for an upgrade of the MUNIS system used by Town Hall, an upgrade of the Tax Assessor's computer system, and an expansion of the Planning and Development Department's computers. Also, the Committee recommended a plan to convert existing town tax maps to a Graphical Information System (GIS) electronic format for use in tax assessing, planning and development, and emergency response.

The census database monitored by the Town Clerk's Office, an example of which follows this report, was enhanced to provide a better planning tool as the town continues to rapidly grow. Residents are urged to verify the accuracy of their household information with the office staff.

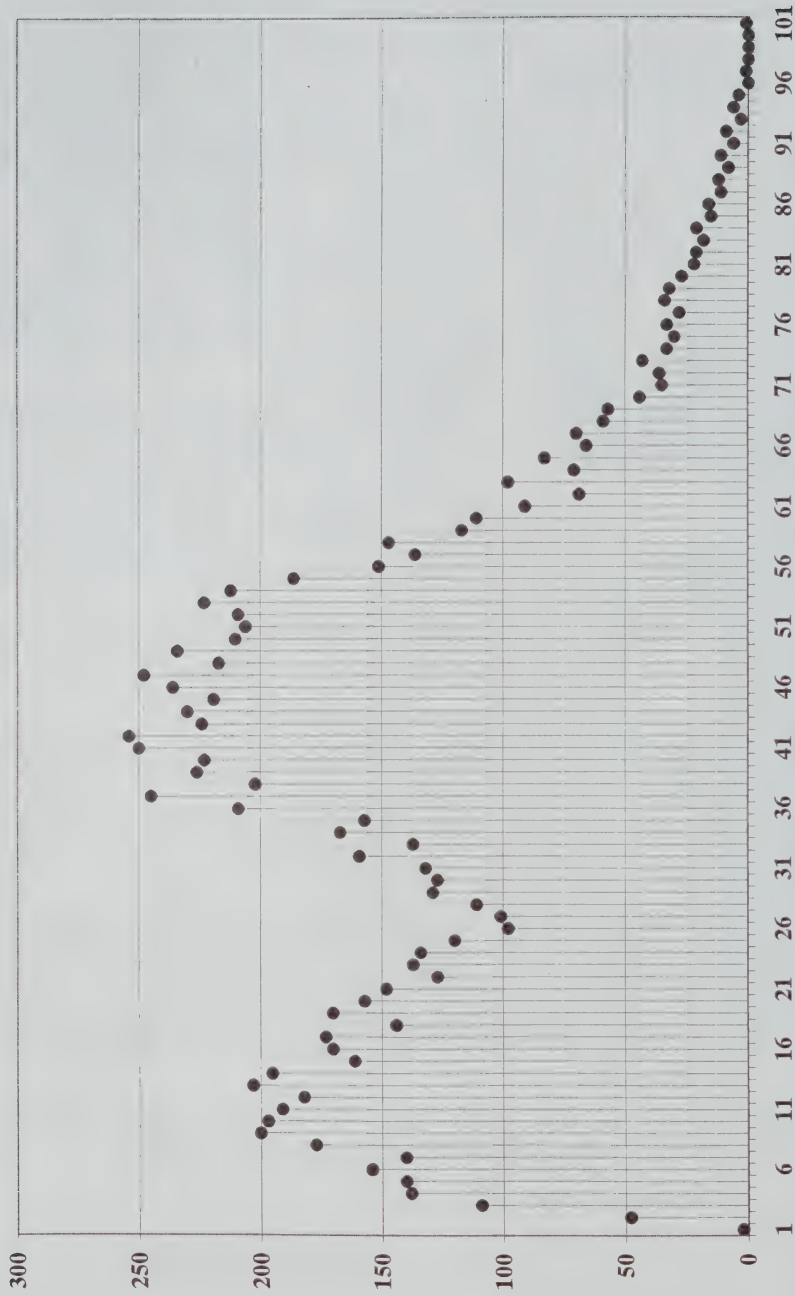
Currently, the Committee is assisting in the upgrade of CRIS, the existing Police dispatch system, to a new system that is year 2000 compliant. We are also assisting in the data conversion effort associated with this change.

The Technical Advisory Committee remains heavily involved in all aspects of Windham's use of technology, and enthusiastically welcomes your participation in our activities.

Respectfully submitted,

**Dick Gumbel, Chairman**  
Technical Advisory Committee

# POPULATION STATISTICS



WINDHAM CENSUS BY AGE

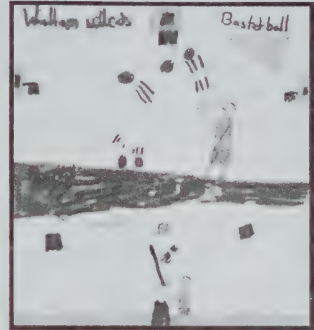


# GRIFFIN PARK COMMITTEE

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At the 1996 Town Meeting, the Citizens of Windham voted overwhelmingly to purchase the 36-acre Griffin Farm for the purpose of developing it for recreation. In October of 1996, the Board of Selectmen appointed the nine-member Griffin Park Committee with the charge that they develop the plan for the park. By October, 1997, the Committee had completed the Final Park Plan, and the Board of Selectmen voted their unanimous approval.

When completed, this 36-acre park will provide a true, multi-purpose, year-round facility which provides a balance between structured athletic facilities, unstructured areas, and an extensive trail network that compliments the unique character of the property. The **athletic facilities** include: 6 tennis courts, 4 basketball courts, 2 little league fields and 2 soccer fields. Areas are also set aside for roller sports, horseshoe pits, volley ball and a small play area. There are 3 connecting **trail systems**: a 1 mile paved trail which is easily used by people with handicaps and small children, a ¼ mile gravel track around the irrigation pond, and a ¾ mile natural surfaced trail in the wooded area. The **pond area** provides 2 acres of open area for leisure activities such as kite flying, picnicking and park benches. There are 11 acres of **natural woods** that contain indigenous plants and animals and are well-suited for a scout activity area.



*Josh Bracken, Age 10*

The 1997 Cost Estimate to construct the Park with one turnkey contract was \$1.1M. Budgetary considerations resulted in the Capital Improvements Committee recommending that construction be performed in phases and programmed \$700,000 for Phase One, which was overwhelmingly approved by the voters at the 1999 Town Meeting.

The Committee developed a Phase One – Construction Strategy, which provides the basic elements of a functional park. This phase will accomplish all the site excavation, sub-surface drainage and utilities, final grading, seeding, irrigation, gravel paths, and paved parking. The Committee's estimate to complete the remaining elements of the Park is \$575,000. The major items which were deferred include: baseball fields (\$30,000), tennis courts (\$100,000), basketball courts (\$75,000), skateboard park (\$40,000), paving for paths (\$40,000), play area/benches/tables (\$30,000), landscaping/fencing (\$45,000), and lighting (\$200,000).

At their November 1, 1999 meeting, the Board of Selectmen unanimously accepted the Committee's recommendation to award the Phase One construction contract to David White Co. in the amount of \$526,500. The remainder of the \$700,000 appropriation is identified in smaller contracts managed by the Committee. Construction will begin in December, and be completed in June of 2000. Funding for remaining elements of the Park is currently not programmed.

A key factor to the Committee's success has been the extensive participation of other town committees, organizations, citizens, and many businesses, who donated their valuable time and expertise. We cannot mention them all, so we extend this note of appreciation to all of you.

Respectfully submitted,

***Rick Hancock, Chairman***  
Griffin Park Committee

# COMMUNITY STEWARDSHIP COMMITTEE

For the Community Stewardship Committee, 1999 was marked by the continued development of two projects begun in 1998.

The first was in the area of transportation. The Committee continued to explore the opportunity for alternative modes of transportation beyond the previously announced regional road projects. As a result of the Committee's efforts, and their work in conjunction with the New Hampshire Railroad Revitalization Association, there has been a bill filed in the New Hampshire Legislature.

Co-sponsored by Senator Arthur Klemm and Representative George Katsakiores, the intent of the bill is to establish a study committee to evaluate the feasibility of re-establishing both freight and passenger rail service on the old Manchester and Lawrence rail line in conjunction with the widening of Route 93. Historically, this line ran on a North/South axis through Windham.

In addition to the above, the Committee also continued its efforts to identify opportunities for recreational trails in Windham.

In 2000, the Committee looks forward to continuing its efforts in the aforementioned areas, as well as participating in planning for the new Village District.

The Community Stewardship Committee welcomes community participation in these, and other projects it may choose to undertake.



*Sandra Nakkoul, Age 11*

Respectfully submitted,

*Sally D'Angelo, Co-Chairman*

*Peter J. Griffin, Co-Chairman*

Community Stewardship Committee

# HIGHWAY SAFETY COMMITTEE

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The Highway Safety Committee was formed several years ago for the expressed purpose of promoting highway safety by means of signage, literature, and/or educational media. The Committee is charged with the responsibility of reviewing requests and making recommendations to the Board of Selectmen regarding placement of guardrails, delineators, warning and speed limit signs, and the removal of brush within the rights of way to improve sight lines.

For years, the Highway Safety Committee was comprised of representatives from various departments, a Selectmen, and a few residents. These individuals served our community well over these years, giving their time and energies to make our roads a safer place to travel. Recently, however, it had become more difficult to get enough people to attend the monthly meetings in order to have a quorum. Feeling these frustrations, the Committee recommended that their duties be reassigned to the department heads to handle as part of their biweekly department head meetings. Although the Selectmen accepted the Committee's recommendation, it was with mixed emotions, feeling a sense of loss that the traditional Committee makeup was ending. For now, the department heads will serve as the Highway Safety Committee, however we could once again have a Committee comprised of residents and officials should individuals show the interest and commitment to serve.

The number of requests for review of safety issues continues to remain steady from year to year, with no noticeable increase or decrease. Residents who have safety concerns should first contact the Town Administrator or Chief of Police for a "Highway Safety Request Form." This is a standardized document in which all information pertinent to your concern should be outlined. The Highway Safety Committee will then review and discuss the issue, and make recommendations to the Board of Selectmen to either approve or deny the request.

Although we have reassigned the task of handling highway safety issues, we remain steadfast in assuring that all request are given full consideration and working to insure that Windham roads are safe for travel. As we move into another year, I wish to take this opportunity to send a sincere thank you to all the Highway Safety Committee members, both past and present, for their efforts and dedication on behalf of the Town. I would also like to extend a special thank you to Bill Russell for all his years of service as member and Chairman of this Committee.

Respectfully submitted,

*David Sullivan, Chairman*  
Highway Safety Committee



# OFFICIAL TOWN WEBSITE

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The Town website was created in the latter part of 1997, and truly came into its own in 1998. The acceptance of the site by Town departments and organizations as a communication vehicle greatly contributed to its growth. The acceptance of the site by the readership gave verification of the credibility of the site. It has matured into something more than just a toy; it is something to be proud of. It is an essential form of communication for the Town, both within and without. 1999 was a year of growth, in which the number of visitors to our website doubled.

Currently, there are more than 400 distinct pages of information available on the site, as well as over 100 images. In 1999, we added the Windham Cable Public Access schedule, which is updated weekly and displays the schedule for the upcoming two weeks. Not only is there general and historical information about the Town, there are minutes of different boards, a list of upcoming events, links to Town department pages, links to Town organization pages, and a map of the Town.

Statistics, gathered weekly, show that usage of our website has doubled in the past year. Our busiest time of day is 8:00 to 9:00 PM, followed by 1:00 to 2:00 PM. Although most of the visits to our site come from local folks, we do get a surprising number of visits from foreign countries.

Items for inclusion in the Town's website may be e-mailed to the webmaster, or left with the dispatcher on a diskette at the Police Station. It is preferred that these items be in text format, however, with arrangement, other formats are acceptable. I would like to extend my continued thanks to the Police Department, especially the dispatching staff, for their help in routing these items to me.

I would also like to thank Internet Connection, Inc., (iCi) for hosting our site. Without their help, the site would not be where it is today.

It is still the objective to have all Town departments represented on the website, and to have a complete set of minutes on the web for each committee in Town. Civic organizations within the town are invited to participate with their presence on the website.

Respectfully submitted,

*Richard J. Forde*  
Webmaster

[www.town.windham.nh.us](http://www.town.windham.nh.us)



# WINDHAM COMMUNITY BAND

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The Windham Community Band, a little more than two years old, continued its successful performance schedule in 1999. The concert band has 60 members, who are all volunteer musicians. We have continued to expand our musical repertoire, giving pleasure to audiences throughout southern New Hampshire and northern Massachusetts.

Our membership age ranges from 14 to retirement, and consists of seasoned musicians, music teachers and directors from local school systems, professionals, retirees, students, and career men and women. The majority of our membership resides in Windham, but we also have members from surrounding towns in New Hampshire, Massachusetts, and Maine. The band's repertoire includes folk songs, show tunes, marches, classical scores, pops, and big band sounds.

The Windham Community Band is fortunate to have Mr. Bruce Lee as Music Director since its inception. Mr. Lee has impeccable music credentials from the University of Rochester's Eastman School of Music, and has taught at the elementary, junior, and high school levels in both public and private schools. In addition, Mr. Lee is an instructor and performing trumpet soloist, and performs with other community-based bands in New Hampshire.

The Windham Community Band concert band, joined on occasion by the Windham Swing Band and Windham Flute Ensemble, performed at fourteen events during 1999. Most concerts required two hours of performance. Many venues have requested us to return. Our 1999 concert performance schedule included:

Opening Day for Windham Baseball/Softball  
Windham Strawberry Festival  
Veteran's Park Concert, Manchester  
Lawrence River Walk, Lawrence, MA  
N. Andover Common, N. Andover, MA  
Field of Dreams, Salem  
Village Green Mall "Cruise Night", Windham

McGregor Park Stage, Derry  
Maudslay Art Center, Newburyport, MA  
Londonderry Old Home Day  
Windham Apple Festival  
Magical Evening of Giving, Salem  
Tree Lighting Ceremony, Windham  
1st Celebration New Year, Salem

The Windham Swing Band, begun in 1998, performed solo at two events, and with the concert band at two others. The group consists of musicians who love to play jazz and swing, and was founded by Mr. Lee and members of the concert band, who have now been joined by big band enthusiasts. The Windham Flute Ensemble, started at the end of 1998, performed solo at three events and with the concert band at three others. They play a range of light classical to popular favorites.

The band kicked off the new year 2000 with a two-hour performance at the entrance to Salem's 1st Celebration at Rockingham Park. We are preparing for another great year, beginning with our second annual Pops concert on March 11 at Castleton, and a summer concert season.

The band wishes to thank their families, friends, and faithful followers. We thank town and school officials and the Recreation Committee for their support. We look forward to another successful year, and will continue to be ambassadors for Windham, no matter where we perform. A great deal of planning and time goes into our concerts. The band truly appreciates our enthusiastic, supportive audiences.

Respectfully submitted,

*Roanne Copley*  
*Judy Howard*  
Band Managers

# EMPLOYEE WAGE AND BENEFIT REPORT

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFF.	O.T.	HOL.	CONTRACT SERVICES*	INCENTIVE PAY	O.L/HOL RECALC.	OTHER	1999 TOTAL GROSS PAY	**1999 BENEFITS	99 SALARY/ BENEFITS	98(1) RETRO.
<b>TOWN OFFICERS</b>													
Barker, Douglass	Selectmen	1,300.00								1,300.00	99.45	1,399.45	
Crisler, Margaret	Selectmen	1,200.00								1,200.00	91.80	1,291.80	
Dowd, Claire	Dep. Treasurer	150.00								150.00	11.48	161.48	
Doyle, Christopher	Selectmen	1,100.00								1,100.00	84.15	1,184.15	
Johnson, Mary	Trustee of T. Fund	350.00								350.00	26.78	376.78	
Skinner, Robert	Treasurer	1,500.00								1,500.00	114.75	1,614.75	
Stearns, Galen	Selectmen	1,150.00								1,150.00	87.98	1,237.98	
Webber, Carolyn	Selectmen	1,200.00								1,200.00	91.80	1,291.80	
<b>ADMINISTRATION</b>													
Davis, Kathleen	Adm Assistant	35,132.54		2,243.30						37,375.84	3,430.53	40,806.37	
Devlin, Wendli	Adm Sec/Assessor	26,674.15		247.95					843.20	(d)	2,852.99	30,618.29	
Keefe, Elaine	Adm Secretary	31,090.13								31,090.13	2,853.51	33,943.64	
Nicholson, Cory	Intern	5,600.00								5,600.00	81.20	5,681.20	
Sullivan, David	T. Administrator	63,072.05							27.00	(a)	6,615.27	69,714.32	
<b>TOWN CLERK</b>													
Hobbs, Laurie	Asst Town Clerk	23,139.25		49.78						23,189.03	2,455.38	25,644.41	
Robertson, Ruth	Asst Town Clerk	4,093.80								4,093.80	313.23	4,407.03	
Tuck, Joan	Town Clerk	20,080.00								20,080.00	1,289.48	21,369.48	
<b>TAX COLLECTOR</b>													
Champagne, Sandra	Tax Collector	25,438.16								25,438.16	2,936.36	28,374.52	
Robertson, Ruth	Dep. Tx Collect.	16,201.64		2,991.63						19,193.27	2,991.63	22,184.90	
<b>MAINTENANCE</b>													
Barlow, Alan	Maint. Supervi	23,793.96		975.13						24,769.09	2,623.98	27,393.07	
Erickson, Tom	Custodian	9,568.38								9,568.38	138.84	9,707.22	
Porter, Robert	Custodian	14,343.82		37.38						14,381.20	1,819.27	16,200.47	
<b>ELECTIONS</b>													
Griffin, Peter	Moderator	150.00								150.00	11.48	161.48	
Skinner, Robert	Supervisor	572.50								572.50	43.80	616.30	
Webster, Gail	Supervisor	62.50								62.50	4.78	67.28	
<b>ASSESSING</b>													
Fedele, Michael *	Assessor	1,511.63								1,511.63	158.01	1,669.64	
Norman, Rex	Assessor	42,448.80							10.80	(a)	4,513.78	46,973.38	
<b>POLICE</b>													
Baumann, Cathy	Prosecutor	24,598.58								24,598.58	1,881.82	26,480.40	
Caron, Michael	Sergeant	44,017.18		1,939.42	11,687.31	3,203.78	13,678.65	655.93	654.32	(a/c)	4,592.89	80,429.48	3,571.55
Town of Windham, New Hampshire												1999 Annual Town Report	
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DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFF.	O.T.	HOL.	CONTRACT SERVICES*	INCENTIVE PAY	O.T./HOL RECALC.	OTHER	1999 TOTAL GROSS PAY	**1999 BENEFITS	99 SALARY/ BENEFITS	98(1) RETRO.
Cavallaro, Kevin	Patrolman	34,926.11	779.51	8,047.75	2,281.79	9,571.87	1,768.81	751.02	325.00	(c)	58,451.86	61,921.43	1,448.14
Conseau, David	Patrolman	34,926.13	1,502.20	4,629.82	2,699.99	12,494.58	1,768.81	688.17	650.00	(c)	59,359.70	62,880.52	1,461.98
Crys, Laura	Secretary	23,137.61		255.18							23,392.79	24,770.00	
Fedele, Edward	Patrolman	29,152.36	268.59	1,425.23	2,261.70	4,430.50		33.66			37,572.04	39,795.35	547.41
Foley, Wendy	Patrolman	34,926.13	391.50	3,974.02	2,546.09	841.89	1,768.81	415.70	389.22	(c)	45,253.36	46,266.29	47,879.65
Knigut, Mark	Patrolman	21,941.40	462.02	928.31	1,350.24	210.98		35.98			24,928.93	1,490.49	26,419.42
Lodise, Michael	Patrolman	34,926.08	298.62	3,511.02	2,402.23	6,733.15	1,768.81	348.88	650.00	(c)	50,638.76	52,901.80	1,227.31
Malloss, Greg	Patrolman	34,926.05	608.32	8,586.54	2,009.66	14,343.99	884.40	452.66	650.00	(c)	62,461.65	66,106.63	1,486.77
Moeddel, Bruce	Chief	60,792.25							1,696.80	(a/c/d)	62,489.05	65,136.52	
Mollenbreyc, Steven	Patrolman	34,926.04	200.96	3,355.35	2,001.85	1,247.11	833.63	158.55	650.00	(c)	43,373.49	45,951.24	1,163.32
Ochjipinti, Chuck	Sergeant	45,851.37	485.56	3,694.92	2,638.34	4,865.38	2,322.11	386.73	650.00	(c)	60,894.41	63,632.83	1,486.63
Palemo, Louis	Patrolman	34,926.11	316.50	2,335.97	2,009.66	4,946.30	1,768.81	259.41	650.00	(c)	47,212.76	2,118.38	49,331.14
Record, Glen	Patrolman	34,926.07	1,274.23	8,963.39	2,674.34	10,233.99	1,768.81	1,013.13	650.00	(c)	61,503.96	3,647.42	65,151.38
Rogers, Scott	Patrolman	34,245.77	404.74	12,460.75	2,410.04	15,033.16	1,768.81	923.24	650.00	(c)	67,896.51	3,987.95	71,884.46
Wagner, Carl	Sergeant	45,325.21	1,119.61	5,384.03	3,232.03	1,733.90	2,322.11	653.01	654.32	(a/c)	60,564.22	64,174.25	1,591.35
Watson, Douglas	Sergeant	45,851.35	450.50	6,878.56	2,995.58	11,706.26	2,322.11	597.18	654.80	(a/c)	71,456.34	3,194.39	74,650.73
Yatsvitch, Patrick	Captain	3,488.10									3,488.10	171.95	3,660.05
DISPATCHING													
Morgan, Leonard	Dispatcher	27,701.72	748.52	10,484.37	1,708.11			327.84	350.00	(c)	41,320.56	3,886.61	45,207.17
Mullaney, Diane	Dispatcher	22,628.14	427.56	4,390.58	2,031.87			97.54	1,178.50	(b/c)	30,754.19	3,354.14	34,108.33
Seadock, Barbara	Dispatcher	24,462.52	267.80	5,786.72	1,594.00			71.06	3,628.05	(c/d)	35,810.15	3,080.67	38,890.82
Talbot, Beth	Dispatcher	11,248.35		800.14							12,048.49	921.71	12,970.20
Tuck, Cindy	Dispatcher	26,006.13	985.50	7,658.16	2,295.87			357.36	1,863.00	(c/d)	39,156.02	4,169.91	43,325.93
FIRE DEPARTMENT													
Bergeron, Rita	Secretary	733.52									733.52	10.63	744.15
Brown, James	Lieutenant	39,639.58		17,965.60	2,178.00		479.16	243.96	315.00	(c)	60,821.30	3,450.51	64,271.81
Brown, William	Lieutenant	39,639.59		31,888.08	2,355.50	29.55	479.16	414.22	315.00	(c)	75,121.10	4,262.03	79,383.13
Campbell, Gordon	Call firefighter	5,078.74				45.97					5,124.71	392.02	5,516.73
Celeste, Robert	Call firefighter	1,487.02									1,487.02	113.76	1,600.78
Cimadonia, Louis	Call firefighter	2,547.30									2,547.30	194.86	2,742.16
Curran, Joseph	Call firefighter	2,118.98									2,118.98	162.08	2,281.06
Davis, Glenn	Deputy Chief	22,674.47									22,674.47	605.18	23,279.65
Decicco, Frank	Call firefighter	846.25									846.25	64.72	910.97
Decker, Lisa	Call firefighter	3,818.77									3,818.77	292.10	4,110.87
Delaney, Scott	Lieutenant	39,639.57		11,508.15	1,995.17		1,257.80	429.00	157.50	(c)	54,987.19	3,120.46	58,107.65
Delaney, William	Lieutenant	2,855.81									2,855.81	218.45	3,074.26
Delorato, Deborah	Call firefighter	87.19									87.19	6.67	93.86
Delmarco, Ralph	Firefighter	24,159.72		7,949.56	1,175.75				56.50	(c)	33,341.53	2,380.21	35,721.74
Dunn, Timothy	Call firefighter	14,387.58		1,740.76	111.98	60.42			28.50	(c)	16,329.24	1,249.14	17,578.38
Fruchman, Steven	Chief	51,581.87							11.88	(d)	51,530.75	3,655.94	55,186.69
Gendron, Wendy	Call firefighter	4,144.93				15.87					4,160.80	318.30	4,479.10
Hanlon, Jennifer	Firefighter	35,235.23		2,509.91	1,773.49		993.82	121.27	315.00	(c)	40,948.72	2,913.13	43,861.85
Hildebrandt, Eric	Call firefighter	3,728.03									3,728.03	285.17	4,013.20

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIFF.	O.T.	HOL.	CONTRACT SERVICES*	INCENTIVE PAY	O.T./HOL. RECALC.	OTHER	1999 TOTAL GROSS PAY	**1999999 SALARY/ BENEFITS	98(1) BENEFITS	RETRO
Hoegen, Ron	FF/Fire Inspect.	40,493.89		57.12			326.33	0.47	315.00	(c)	41,192.81	2,338.47	43,531.28
Johnson, Wilfred	Firefighter	9,472.46		2,618.87	473.34	34.32			11,289.69	(e)	23,888.68	1,578.38	25,267.06
Kummer, Gayle	Call firefighter	2,466.36									2,466.36	188.65	2,655.01
Levesque, Gary	Call firefighter	25.43									25.43	0.37	25.80
Lipe, Henry *	Chief	12,560.93									12,560.93	896.18	13,457.11
Martin Robert	Call firefighter	903.28									903.28	69.06	972.34
McPherson, Tom	Firefighter	35,235.23		7,201.82	1,773.49		638.89	163.10	315.00	(c)	45,327.53	2,573.30	47,900.83
Misretta, Michael	Firefighter	31,088.40		5,952.95	1,556.67	177.34		96.03	315.00	(e)	39,563.25	2,809.37	42,372.62
Mollenhrey, Jay	Lieutenant	38,035.52		16,095.29	1,393.26		1,539.62	707.81	315.00	(c)	58,086.50	4,127.52	62,214.02
Norton, David	Call firefighter	4,173.59							900.00	(b)	4,173.59	319.31	4,492.90
Ramsden, Patricia	Secretary	20,545.83		1,044.76		14.61					22,490.59	2,845.08	25,335.67
Robertson, Patrick	Call firefighter	4,486.82							4501.43		4,501.43	344.38	4,845.81
Ruppel, Jeffery	Call firefighter	169.50							169.50		169.50	12.97	182.47
Savard, Steven	Firefighter	32,000.23		9,608.24	1,614.95	604.32	787.99	291.55	315.00	(c)	45,222.28	3,214.18	48,436.46
Smith, Michael	Call firefighter	653.62									653.62	50.00	703.62
Taylor, Robert	Call firefighter	1,798.12									1,798.12	137.55	1,935.67
Tokamel, John	Call firefighter	563.83									563.83	43.14	606.97
Vanvoorthuis, Steve	Call firefighter	3,094.94									3,094.94	236.77	3,331.71
Winsor, Alan	Call firefighter	4,162.55									4,162.55	318.42	4,480.97
Worthington, Don	Firefighter	35,235.22		10,652.87	1,773.49	1,365.51	1,118.05	437.08	315.00	(c)	50,897.22	3,618.39	54,515.61
Zins, Scott	Call firefighter	24,235.32		5,231.96	1,214.22						30,681.50	2,178.76	32,860.26
PLANNING/DEVELOP													
Charland, Nancy	Secretary	1,828.32									1,828.32	26.52	1,854.84
Curtin, Cathy	Secretary	34,509.59			106.14						34,615.73	3,181.25	37,796.98
Fectuel, Mona	Secretary	11,228.88									11,228.88	858.96	12,087.84
Flinders, Bruce	Building Insp.	46,827.76							25.80	(a)	46,853.56	4,300.69	51,154.25
Gray, Virginia	Secretary	18,792.47									18,792.47	1,500.24	20,292.71
Gumbel, Erin	Intern	4,532.50									4,532.50	65.74	4,598.24
MacDonald, Mary	Secretary	607.61									607.61	8.81	616.42
Turner, Alfred	Planting Direct.	57,887.48							49.68	(a)	57,937.16	6,145.18	64,082.34
SOLID WASTE													
Bailey, Wayne	Transfer Mgr.	45,349.32							4.68	(c)	45,354.00	4,804.82	50,158.82
Beauchesne, Ron	Truck Driver	42.28									42.28	3.22	45.50
Bell, Lesley	Laborer	29,858.55		43.88	1,046.22				270.03	(c)	31,218.68	3,309.23	34,527.91
Bleeker, Kevin	Truck Driver	78.54									78.54	6.03	84.57
DoMarco, Ralph	Truck Driver	18.13									18.13	1.39	19.52
Dobson, Robert	Laborer	30,199.43		748.57	929.21					(c)	31,877.21	3,379.24	35,256.45
Fritch, Albert	Truck Driver	332.28									332.28	25.42	357.70
Gendron, Wendy	PT Laborer	9,468.00									9,468.00	724.25	10,192.25
Groetzinger, Tom	PT Laborer	172.00									172.00	13.15	185.15
Hohn, Wayne	Supervisor	37,263.38		887.76	1,290.92				235.00	(c)	39,677.06	3,641.68	43,318.74
Lorentzen, Chris	Laborer	25,714.81		9.66	856.17				200.01	(c)	26,780.65	2,840.34	29,620.99
Rohitaille, Edward	PT Laborer	1,194.00									1,194.00	91.34	1,285.34

DEPARTMENT/ NAME	POSITION	REGULAR SALARY	SHIFT DIF.	O.T.	HOL.	CONTRACT SERVICES*	INCENTIVE PAY	O.T./HOL RECALC.	OTHER	1999 TOTAL GROSS PAY	**1999 BENEFITS	99 SALARY/ BENEFITS	98(1) RETRO
Sevigny, James	PT Laborer	622.25								622.25	9.03	631.28	
Zins, Scott	Truck Driver	115.99								115.99	1.67	117.66	
ANIMAL CONTROL													
Butterfield, Charles	Dep. AC Officer	1,482.26								1,482.26	113.39	1,595.65	
Seifert, Alfred	AC Officer	11,949.67								11,949.67	914.30	12,863.97	
RECREATION													
Alosso, Jodie	Beach Staff	1,725.02								1,725.02	131.96	1,856.98	
Brunelle, James	Beach Staff	1,950.00								1,950.00	149.18	2,099.18	
Burkett, Jill	Beach Staff	496.00								496.00	37.94	533.94	
Chamberland, A.	Beach Staff	1,545.78								1,545.78	118.25	1,664.03	
Costa, Tricia	Beach Staff	3,436.00								3,436.00	262.87	3,698.87	
Gallagher, Brian	Beach Staff	2,970.00								2,970.00	227.19	3,197.19	
Gallagher, Colleen	Beach Staff	5,683.00								5,683.00	434.76	6,117.76	
Hardy, Sandra	Beach Staff	312.51								312.51	23.91	336.42	
Maroon, Bethany	Beach Staff	1,009.40								1,009.40	77.22	1,086.62	
Maroon, Kori	Beach Staff	5,467.50								5,467.50	418.26	5,885.76	
McGuinness, Molly	Beach Staff	1,560.00								1,560.00	119.34	1,679.34	
Moser, Kerri	Beach Staff	1,168.77								1,168.77	89.41	1,258.18	
Piskin, Stephanie	Beach Staff	231.26								231.26	17.69	248.95	
LIBRARY													
Corvi, Alberta	Cataloger	24,318.92		2,223.99						26,542.91	2,436.10	28,979.01	
Freeston, Lois	Reference Lib.	28,224.79		1,108.83						29,333.62	3,108.43	32,442.05	
Frey, Karen	Library Clerk	7,504.42								7,504.42	574.12	8,078.54	
Hutchins, Kathy	Library Director	48,018.24							16.56 (a)	48,034.80	5,096.71	53,131.51	
Lawlor, Claire	Library Clerk	3,428.76								3,428.76	49.72	3,478.48	
Mayr, Diane	Children's Lib.	25,400.67		2,411.07						27,811.74	3,486.23	31,297.97	
Milloro, Michael	Library Clerk	6,584.13								6,584.13	503.68	7,087.81	
Monterio, Kim	Library Clerk	25,726.62		782.31					975.00 (b)	27,483.93	2,921.01	30,404.94	
Nagle, Barbara	Library Clerk	4,243.29								4,243.29	61.58	4,304.87	
Rittenhouse, Elaine	Library Clerk	20,778.42		355.27						21,133.69	1,967.00	23,100.69	
Shea, Carolyn	Library Clerk	16,144.72		225.06						16,369.78	1,640.04	18,009.82	
Strauss, Elizabeth	Library Clerk	11,312.88								11,312.88	865.43	12,178.31	
CABLE													
Keniston, Wally	Coordinator	18,664.72								18,664.72	1,978.04	20,642.76	

\* - Individual who either retired or resigned from the Town during 1999

(1) refers to amounts paid to members of Police Union retroactively based on their contract which was approved at the 1999 Town Meeting. These amounts are not reflected in the 1999 Total earnings

(a) refers to non-cash payment representing employees factored portion of their life insurance policy over \$50,000

(b) refers to payment for waiver of health insurance benefits - \$75/month

(c) refers to taxable portion of clothing allowance

(d) refers to disability pay from insurance company

(e) refers to earn time buyout at time of termination

Note: The total benefit column includes cost associated with insurances, retirement, medicare, and FICA taxes.



# VITAL STATISTICS RECORDED

## BIRTHS - 1999

<b>Date</b>	<b>Location</b>	<b>Child's Name</b>	<b>Parents' Names</b>
Jan.	1 Nashua, NH	Aubrey Otis	Aubrey and Lisa Hampton
	12 Derry, NH	Melissa Beth	Steven and Kimberly Murphy
	12 Derry, NH	Danielle Ruth	Steven and Kimberly Murphy
	14 Manchester, NH	Jake Thomas	Clint and Diane Miller
	21 Nashua, NH	Gabrielle	Charles and Maura Dionne
Feb.	1 Derry, NH	Andrew Joseph	Stuart and Jodie Moyes
	3 Derry, NH	Joseph Allan	James Dickerson and Carol Polcari-Dickerson
	9 Derry, NH	Brandan Leland	James and Maria Madigan
	15 Nashua, NH	Parker James	Andrew and Jaculin Irvine
	16 Nashua, NH	Kiley Hannan	Mark and Lesley White
	17 Nashua, NH	Molly Marie	Paul and Rita Ryan
	18 Nashua, NH	Ben Richardson	Paul and Christine Daniels
Mar.	4 Manchester, NH	Carleigh Elisabeth	Robert and Patricia Leyman
	9 Manchester, NH	Kelly Anne	Christopher and Kathleen Raymond
	15 Nashua, NH	Eric Jacob	Stephen and Alison Christensen
	17 Nashua, NH	Liam James	Bruce and Catherine Alderman
Apr.	5 Derry, NH	Jared Michael	Troy Heath and Karla Doukas
	6 Winchester, MA	Alyse Kathryn	John and Clare Harradon
	7 Manchester, NH	Stephen John	John and Karen Morris
	11 Derry, NH	Connor Timothy	William Brennan and Lisa Coburn-Brennan
	12 Derry, NH	Kacie Anne	Charles Flahive and Eileen Heaphy
	16 Methuen, MA	Kathryn Marie	Joseph and Karen O'Connor
	19 Boston, MA	Meghan Elaine	Eric and Wendy Decker
	19 Nashua, NH	Lily Rose	Theodore Shpak and Katherine Garrett
	21 Methuen, MA	Garrett Arthur	Ronald and Carol McPhail
	22 Nashua, NH	Maxwell Valentine	Jeffrey and Ronda Daly
	28 Derry, NH	Lydia Marie	Michael and LoriAnn Safford
May	5 Nashua, NH	Willem Daniel	Daniel and Patricia Shattuck
	6 Lowell, MA	Brett Sullivan	Gary and Joanne Curtis
	11 Manchester, NH	Samuel Steven	Steven and Kristina Ferrante
	18 Derry, NH	Christopher James	Douglas and Cynthia Tower
	22 Nashua, NH	Carly Rose	Theodore and Mary Cote
	30 Derry, NH	Brandon Robert	Christopher and Margery Hoff
Jun.	4 Nashua, NH	Olivia Grace	David and Rebecca Husak
	5 Derry, NH	John Henry	John Malfy and Stephanie Paone
	30 Manchester, NH	Amy Nicole	Alan and Marci Jacobson
Jul.	4 Manchester, NH	Daniel James	Jonathan and Heidi Kaplan
	6 Nashua, NH	Cara Elizabeth	Richard and Janet Sullivan
	7 Derry, NH	Shawn Charles	John and Denise Sweeny
	13 Derry, NH	Riley Kerne	Kyle and Susan McInnis
	16 Derry, NH	Ryan Paul	Patrick and Monique Donovan
	22 Nashua, NH	Emily Elizabeth	Harold and Pamela Lalmond
	23 Derry, NH	Sarah Michele	John and Shelley Monahan
	28 Derry, NH	Jordan Evelyn	J. F. and Jennifer Pellerin

Jul.	29	Nashua, NH	Chandler James	James and Beata Dreyfuss
Aug.	14	Nashua, NH	Christopher Michael	Michael and Jo-Ann Houde
	18	Derry, NH	Mia Monique	William and Sylvie Brikiatis
	20	Manchester, NH	Emma Caroline	Thomas O'Rourke and Susan Tabb
	26	Derry, NH	Jared Thomas	Steven Sergi and Heidi Sanderson-Sergi
	29	Nashua, NH	Brooke Nicole	Robert and Sue Johnson
	30	Methuen, MA	Mason David	Garrett and Susan Wein
Sept.	1	Methuen, MA	Marisa Constance	Gregory and Stacey Marino
	3	Winchester, MA	Olivia Ann	Barry and Helen Munroe
	3	Winchester, MA	Alexa Eleni	Barry and Helen Munroe
	6	Nashua, NH	Robert James	Frank and Kathleen Merchel
	6	Salem, ME	Brian John	Brian and Nicole Murdza
	7	Methuen, MA	Linnaea Ann	Kurt and Mona Anderson
	8	Derry, NH	Jacob Preston	Thomas and Marie Newbern
	8	Derry, NH	Sarah Elizabeth	Richard and Melissa Locke
	8	Derry, NH	Kendra Nicole	Richard and Melissa Locke
	17	Dover, NH	Lyle Anthony	Lawrence and Marcy Rea
	24	Derry, NH	Robert James	Ronald and Amy Tringale
Oct.	7	Lawrence, MA	Jacob Leo Bak	David Reise and Eva Bak
	11	Manchester, NH	Maxwell Clayton	Courtney and Kathleen Brown
	20	Derry, NH	Jasmine Jade	Julian Vazquez and Diana Castricone
	20	Methuen, MA	Isabelle Joy	Kenneth and Lillian Eterian
	21	Methuen, MA	Samuel David	Christopher and Irene Cohen
	23	Derry, NH	Scarlett Claire	David Souter and Claire Robertson-Souter
	23	Nashua, NH	Jessica Marie	Kevin and Lisa Irish
	26	Manchester, NH	Alexa Laine	Jeffrey and Patricia Slaski
Nov.	16	Derry, NH	Jennifer Lynne	James and Patricia Burgess
	17	Nashua, NH	Ryan Charles	Michael and Dianne Nolin
	19	Derry, NH	Derek Leslie	John and Lynn Malone
	25	Nashua, NH	Nicholas Jack	Scott and Jessica Hampoian
	26	Nashua, NH	Kaleigh Anne	Robert and Michele Walsh
	28	Manchester, NH	Spencer Austin	Peter and Susan Dias
Dec.	6	Derry, NH	Julia Thomas	Peter and Jessica O'Neill
	6	Derry, NH	Andrew Paul	Paul and Denise MacCausland
	24	Manchester, NH	Meghan Elizabeth	David and Becky Blake
	30	Derry, NH	Harry Nathan	Frank and Christine Johnson

### MARRIAGES - 1999

Date	Place of Marriage	Name of Groom Maiden Name of Bride	Residence
Mar. 19	Salem, NH	Derek M. Thornton Tiffany Mazzola	Windham, NH Salem, NH
Apr. 2	Salem, NH	David F. Dellea Dawna M. Bills	Windham, NH Windham, NH
	10 Danville, NH	David R. Monty Juli A. Malfatti	Windham, NH Windham, NH
	10 Londonderry, NH	James Laudani Kimberly J. Lemire	Londonderry, NH Windham, NH

	11	Windham, NH	Richard G. Grant	Windham, NH
			Connie L. Jacques	Windham, NH
	24	Ctr Ossipee, NH	Keith A. Daigneault	Windham, NH
			Barrie A. Twyon	Concord, NH
	30	Barrington, NH	Jeffrey E. Hollingworth	Windham, NH
			Dianne K. Ball	Dover, NH
May	1	Salem, NH	Mark L. Lucas	Windham, NH
			Theresa F. Martin	Windham, NH
	16	Salem, NH	Henry Bijeol	Windham, NH
			Mae Taylor	Windham, NH
Jun.	27	Gilford, NH	Justin A. Casanave	Windham, NH
			Tiffany A. Morin	Windham, NH
Jul.	10	Salem, NH	Deke A. Hollenbeck	Atkinson, NH
			Leanne J. Veilleux	Windham, NH
	24	Hampstead, NH	Sean D. George	Windham, NH
			Jamie L. Hurley	Hampstead, NH
	24	Salem, NH	David R. Thorndike	Windham, NH
			Linda A. Catanzaro	Londonderry, NH
Aug.	21	Manchester, NH	David A. Clairmont	Windham, NH
			Michelle A. Pinard	Hooksett, NH
Sept.	3	Derry, NH	Richard N. Kelley	Windham, NH
			Linda E. Calkowski	Windham, NH
	25	Nashua, NH	Seth M. Enwright	Windham, NH
			Allison L. Cilwa	Windham, NH
Oct.	10	Salem, NH	Michael V. Grieco	Windham, NH
			Michelle A. DiFonzo	Windham, NH
Nov.	13	Salem, NH	Thomas J. Trainor	Windham, NH
			Joanne E. Berger	Windham, NH

### DEATHS - 1999

<b>Date</b>	<b>Decedent's Name</b>	<b>Place of Death</b>
Jan. 1	Beverly Kinhart	Derry, NH
1	Elizabeth Smith	Salem, NH
6	William C. Klemm	Windham, NH
9	Genevieve Quinn	Windham, NH
13	Betty F. Clough	Windham, NH
22	Matty S. Jaskolka	Derry, NH
Feb. 3	Consolata Shane	Windham, NH
3	Rosita Giacalone	Derry, NH
5	Pauline A. Kay	Manchester, NH
20	Philip P. Curran	Derry, NH
21	Ralph M. Marino	Windham, NH
23	Alma M. Zins	Nashua, NH
Mar. 1	George W. Callahan	Bedford, NH
18	Hugh T. Halbert	Windham, NH
28	James C. Katsekas	Nashua, NH
Apr. 2	Carol L. Kroeter	Derry, NH
4	Albert A. DeNuccio	Windham, NH



Apr.	6	William W. Turner	Pinellas, FL
	24	Bruno M. Dul	Derry, NH
	29	Elizabeth A. McKay	Windham, NH
May	31	Mildred M. Brennan	Derry, NH
Jun.	16	Dorothy Dinn	Windham, NH
Jul.	8	Mary M. Edwards	Windham, NH
	12	Macrina H. Markey	Windham, NH
	13	Bessie A. Milley	Derry, NH
	30	Mark T. Aherne	Nashua, NH
	31	Marjorie J. Haley	Derry Village, NH
Aug.	4	Irene Hathaway	Windham, NH
Oct.	9	Eileen Johnson	Windham, NH
	21	Catherine M. Curtin	Derry, NH
	28	Francis W. Sweeney	Nashua, NH
	30	Marion A. Cronin	Derry, NH
Nov.	2	Leo Pincince	Windham, NH
	13	Patrick K. Harrison	Derry, NH
	15	Dorothea J. LaFlamme	Windham, NH
Dec.	1	Lillian M. Capron	Exeter, NH

Respectfully submitted,

***Joan C. Tuck***  
Town Clerk

# INDEX OF HONORABLE MENTIONS

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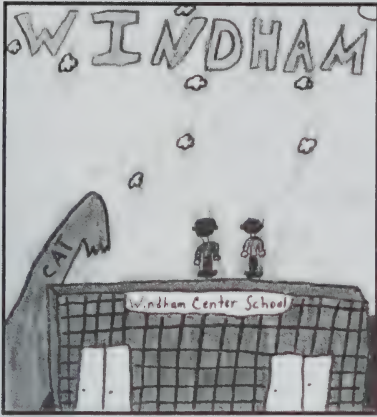
- Page 56 : Mike Babineau, Age 11 (Grade 5) writes: *My picture is about the peace and quiet in Windham, such as no highways, just the country side. The town has the nicest people you might find in a town. The fire and police men have done the best job they could do to keep our town safe in every way they can. The bus drivers get us to school, and the teachers teach us all we can get in our heads, and the pilgrims that found this land we live on today, tomorrow, and the next.*
- Page 69: Emma M. Bach, Age 9 ½ (Grade 4) writes: *I like the rec. soccer teams because you get to play competitively, but it's more for fun. I've been playing for three years and I've had really good coaches, especially when my Dad coached! I like that the parents can be coaches and assistant coaches, too. The team spirit is definitely Windham style! My inspiration for this entry was this year's soccer team I played on, the Windham Dragons. I like that Windham provides so many recreational sports that we can participate in such as softball, track, field hockey, basketball and soccer. I love that Windham gives us this opportunity!*
- Page 62: Ryann Baudin, Age 11 (Grade 5) writes: *My picture is about Windham's woods. (The wood we have). I believe that trees tell stories of Windham's history. For example, if there was a hole in the trunk of the tree, you'd think, how did it get there? Also, because trees are used for our wood stoves (if you have one!), and it also helps us build things.*
- Page 69: Alicia Boucher, Age 10 (Grade 4) writes: *Because Windham has a new police station and fire station. We have the police officer visit our school. We have lots of fire drills at our schools. Windham is a good place to live.*
- Page 91: Josh Bracken, Age 10 (Grade 4) writes: *My picture is about baseball.*
- Page 107: Jessica Cole, Age 10 (Grade 4) writes: *My picture was inspired when I was in school one day and I watched the workers building our new school. They all had to work together to get it done. Then I realized how many things our town has done by working together, and bingo! I had my cover idea! Anything can happen when Windham works together!*
- Page 107: Mark Crowley, Age 10 (Grade 4) writes: *For the Windham Town Report cover I'm doing the construction outside my class window. I'm doing this for the Center School add on.*
- Page 76: Abby Derick, Age 11 (Grade 5) writes: *I did my picture on the wilderness because Windham has lots of forests, and animals. It doesn't have lots of buildings such as Derry and Salem. Windham has about just enough people and not too many new developments. Windham is really safe, and hardly any crimes are committed.*
- Page 107: Meghan Donohue, Age 10 (Grade 4) writes: *My picture is of the construction that is going on at Center School. My picture shows that our town is growing and that we need more classrooms for kids to learn in. The 3<sup>rd</sup> grade will be coming to center school when the construction is finished.*
- Page 49: Aaron Edward Foster, Age 9 (Grade 4) writes: *This picture is about the Police Station. Without it we will have speeding cars, bad guys. The friendly Police Station is helpful.*
- Page 69: Jenny Guessetto, Age 10 (Grade 4) writes: *I drew a picture of Canobie Lake. It's in Windham. Too bad you can not swim in it. But you can fish and ice skate on it in the winter. I think Canobie Lake is a pretty lake... And in July you could go on the beach and watch the fire works.*
- Page 51: Jaymi Haegle, Age 11 (Grade 5) writes: *I drew this picture because the old fire station is a part of me. My great-grandfather Gene Zins helped do all the stone work and he was a police and fire man. If this station was not here half of Windham would be burnt down, so all I really want is to enter my entry for the contest and hope this will make you think before you make a decision to tear it down!*

- Page 89: Kayla Heres, Age 11 (Grade 5) writes: *I decided to draw this picture because the Fire Department, the Town Hall, Center School, and the library is all part of our town and I couldn't decide which one I should draw so I decided to draw all 4 of them. I love Windham because it is a nice little town and it is quiet and there is not a lot of highways, unlike Boston. Another reason why I like Windham is because there is not a lot of people and there is a lot of wildlife and a lot of trees all around me.*
- Page 107: Rachel Hurst, Age 10 (Grade 4) writes: *My drawing is of my school. We are adding on to the school then putting a 3<sup>rd</sup> grade into my school. My school is just another sign that the town is growing. Our classroom has the best view outside to see this happen.*
- Page 72: Ian Joubert, Grade 5 writes: *"I enjoy having the Nesmith Library because it's a nice, quiet place where I can read and find out information. I also like that they put my name on one of the bricks.*
- Page 69: Elena McKone, Age 10 (Grade 5) writes: *For my picture I drew a picture of a W representing the town of Windham. I made my picture very colorful (and in marker). I drew the stars representing the excitement in Windham and how busy we are. I like Windham because it's a nice small town with nice people in it. Windham has all the things a small town like ours should have. Unlike big cities, such as Boston or New York, it's quiet at night.*
- Page 69: Chelsea Morrison, Age 10 (Grade 4) writes: *My picture represents all the great farms in Windham like Lake View, Johnson's and Windham Farms. I live really close to Windham Farm, we go there a lot. I love Johnson's because it sells ice cream. I like Lake View because they have really good vegetables.*
- Page 92: Sandra Nakkoul, Age 11 (Grade 5) writes: *My picture is about the people in Windham who make the community so fantastic.*
- Page 71: Heather Ostberg, Age 10 (Grade 5) writes: *I drew my picture because Windham has so many churches and religions that some how we manage to get along for all these years. Windham is very successful. We are getting a new library, police station, fire station and new school! That is why I did what I did for my picture.*
- Page 42: Mark Pelletier, Age 10 (Grade 5) writes: *I like nature. I decided to pick that picture because I think Windham is sunny, it has a lot of colorful birds, and there is a lot of houses. I like Windham because of the country-like scenery. Also, it has everything, gas stations, variety stores, etc.*
- Page 46: Alex Pitt, Age 9 (Grade 4) writes: *Windham's town hall means a lot to me. It means a lot because: all of the people do great things for Windham. The people also make wonderful laws that keep the town safe. The people there have lots of celebrations that are fun for everyone, like the Strawberry Festival and the tree lighting at Christmas. That's why I like the town hall.*
- Page 86: Amanda Soucey, Age 9 (Grade 4) writes: *I drew Searles School because I find it is one of the interesting sights of Windham. Windham has many fine things to offer such as great school system, which I attend every day, a playground that I visited many, many times, and fields to play baseball and soccer. Windham also has a big library, a new police station, and a new fire department, which is under construction and coming along nicely. Windham is a nice place to live!*
- Page 58: Susan Souza, Age 10 (Grade 5) writes: *Windham is building up and so is its population! That is why the letters are expanding.*
- Page 85: Jill Turner, Age 11 (Grade 5) writes: *My picture is about a colonial house because there are a lot of old houses in the town of Windham. I always like old houses and my fourth grade teacher's helper lived in a colonial house. I like living in the town of Windham and the new buildings are very good.*
- Page 88: Taylor Wood, Age 10 (Grade 5) writes: *I drew this picture of the people of Windham because everybody in Windham is so nice. We also have a great fire department and police department. Once the fire department had to come to our house and they were so nice and friendly. Also all the employees are very friendly and so are our neighbors, they are very kind too.*

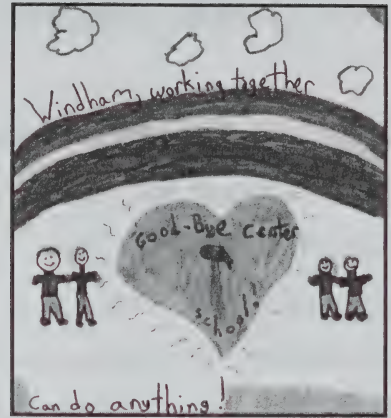


# NOTES





*Meghan Donohue, Age 10*



*Jessica Cole, Age 10*

# SCHOOL REPORTS

OF THE

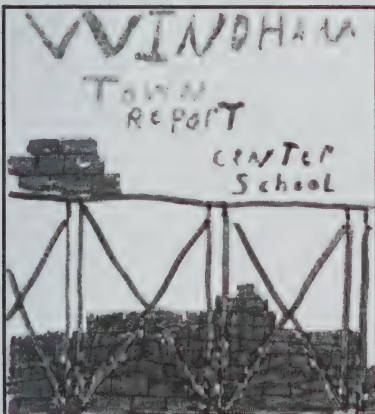
## SCHOOL DISTRICT

OF THE

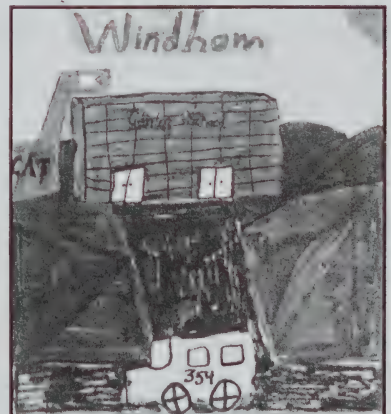
# TOWN OF WINDHAM

## NEW HAMPSHIRE

## 1999



*Mark Crowley, Age 10*



*Rachel Hurst, Age 10*

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# SCHOOL DISTRICT OFFICERS

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## **MODERATOR**

Elizabeth Dunn

## **CLERK**

Lucie Lachance

## **TREASURER**

Rose C. Boda

## **SCHOOL BOARD**

Richard Horrigan-----	2000
Beth Ann Talbott-----	2000
Marcia Unger-----	2001
Albert J. Letizio, Jr. -----	2002
Katherine Smith-----	2002

## **SUPERINTENDENT OF SCHOOLS**

Raymond J. Raudonis

## **BUSINESS ADMINISTRATOR**

Gerald P. Boucher

## **DIRECTOR OF SPECIAL SERVICES**

Sandra A. Plocharczyk

## **BUILDING ADMINISTRATORS**

James Flynn-----	Golden Brook School
Maureen Bass-----	Windham Center School
Stephen Plocharczyk-----	Windham Middle School

## **SCHOOL NURSES**

Marylou Linnemann

Kathy Watson

Elizabeth Rocheleau

# SCHOOL DISTRICT DELIBERATIVE SESSION

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February 5, 1999  
Golden Brook School

School District Moderator, Elizabeth Dunn, called the meeting to order at 7:30 p.m. Jessi Drake carried the American flag; Laura Shank carried the NH State flag; Vicki Alm and Janette Donohue served as Color Guard; Jen Dickie led the Pledge of Allegiance. All are members of Girl Scout Troop 44. Peter Maggio, Kyle Proehl, Alex de Sargo, Lauren Crowley and Steven Lachance, members of Windham Middle School Jazz Band, played the Star Spangled Banner.

Moderator Dunn introduced School District Clerk, Lucie Lachance, Windham School Board members: Beth Ann Talbott, Katy Smith, Roger Hohenberger, Marcia Unger, and Richard Horrigan, Superintendent, Ray Raudonis, Business Administrator, Gerry Boucher, and Windham School District Counsel, Bob Leslie. She then gave instructions to those present regarding the procedures to be used during the deliberative session.

Moderator Dunn read Article 2 into the record.

**Article 2** – To see if the Windham School District will vote to raise and appropriate Five Million Nine Hundred Ninety-Two Thousand Dollars (\$5,992,000) for the construction, furnishing and renovations to the Windham Center School and the Windham Middle School and to authorize the issuance of not more than Five Million Nine Hundred Ninety-Two Thousand Dollars (\$5,992,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to authorize the School Board to expend any income derived from the temporary investment of bond proceeds on the project; and further to raise and appropriate the additional sum of (\$348,000) for the first interest payment; and to take any other action in relation thereto. (2/3 ballot vote required) (Recommended by the Windham School Board)

E. Richards and R. Hohenberger presented the building proposal and included information on tax impact.

R. Hohenberger motioned, T. Case seconded to amend the first interest payment amount to \$202,000. Motion passed.

G. Stearns motioned and J. Gross seconded to split Article 2 into 2A for Middle School and 2B for Center School. Motion failed.

Clerk was instructed to place Article 2, as amended on the ballot:

**Article 2** – To see if the Windham School District will vote to raise and appropriate Five Million Nine Hundred Ninety-Two Thousand Dollars (\$5,992,000) for the construction, furnishing, and renovations to the Windham Center School and the Windham Middle School and to authorize the issuance of not more than Five Million Nine Hundred Ninety-Two Thousand Dollars (\$5,992,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33); and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to authorize the School Board to expend any income derived from the temporary investment of bond proceeds on the project; and further to raise and appropriate the additional sum of Two Hundred and Two Thousand Dollars (\$202,000) for the first interest payment; and to take

**any other action in relation thereto. (2/3 ballot vote required) (Recommended by the Windham School Board)**

R. Horrigan motioned, A. Desrosiers seconded to restrict reconsideration on Article 2. Motion passed.

**Article 14** – To see if the voters of the Windham School District support the construction of a new school building for the long term space needs of the District as opposed to the continued expansion of existing facilities as proposed by the Windham School Board. And further, to encourage the Windham School Board to submit such plans for consideration at a future school district meeting. (Submitted by Petition)

S. Miller motioned, A. Desrosiers seconded to amend as follows: ...support the construction *as outlined in Article 2. And further, to encourage the Windham School Board to continue to examine the needs of the school district and community in the future.* Motion passed.

Clerk was instructed to place Article 14, as amended, on the ballot:

**Article 14** – To see if the voters of the Windham School District support the construction as outlined in Article 2. And further, to encourage the Windham School Board to continue to examine the needs of the school district and community in the future. (Submitted by petition)

Mr. Lehrman motioned, A. Desrosiers seconded to restrict reconsideration on Article 14. Motion passed.

**Article 12** – To see if the Windham School District will vote to raise and appropriate the sum of Ten Thousand Eight Hundred Dollars (\$10,800). Said sum of money for a late bus to transport Windham students from Salem High School. This bus would run concurrently with the Salem School Calendar. (Submitted by Petition) (Recommended by the Windham School Board)

S. Kiedaisch motioned, R. Hohenberger seconded to amend appropriation to \$9,000. Motion passed.

Clerk was instructed to place Article 12, as amended, on the ballot:

**Article 12** – To see if the Windham School District will vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000). Said sum of money for a late bus to transport Windham students from Salem High School. This bus would run concurrently with the Salem School Calendar. (Submitted by Petition) (Recommended by the Windham School Board)

**Article 3** – To see if the Windham School District will vote to approve the new cost items included in the Collective Bargaining Agreement between the Windham School District and the Windham Education Association for the years 1999-2000, 2000-2001, and 2001-2002 which calls for the following increases in salaries and benefits:

<u>Year</u>	<u>New Costs</u>
1999-2000	\$ 157,316
2000-2001	\$ 160,286
2001-2002	\$ 164,869

**And further to raise and appropriate the sum of One Hundred Fifty-Seven Thousand Three Hundred Sixteen Dollars (\$157,316) for the 1999-2000 school year. (Recommended by the Windham School Board)**

Clerk was instructed to place Article 3 on the ballot.



R. Horrigan motioned, E. Richards seconded to restrict reconsideration on Article 3. Motion passed.

**Article 4 – If Article 2 is defeated, shall the Windham School District vote to establish a capital reserve fund under the provisions of RSA 35:1 to be known as the School District Capital Improvement/Capital Reserve Fund for the purpose of construction, improving and equipping future school buildings or improvements and to raise and appropriate the sum of Fifty-Nine Thousand Five Hundred Forty-Three Dollars (\$59,543) to be placed in this fund. This article will be of no effect if Article 2, the school building construction article, is adopted. (Recommended by the Windham School Board)**

R. Horrigan motioned, J. Gross seconded to restrict reconsideration on Article 4. Motion passed.

Clerk was instructed to place Article 4 on the ballot.

G. Webster motioned, T. Case seconded to consider Articles 5, 6, 7, 8, 9, 10, 11, 13 and 15 as a block without reading each individual article. Motion passed.

**Article 5 – To see if the Windham School District will vote to raise and appropriate Forty-Five Thousand Seventy-Seven Dollars (\$45,077). Said sum of money being the amount necessary to fund a 3% salary increase and related costs, such as retirement and FICA for three (3) principals and seventy-six (76) support staff for the 1999-2000 school year. (Recommended by the Windham School Board)**

**Article 6 – To see if the Windham School District will vote to raise and appropriate Fifty-Five Thousand Dollars (\$55,000). Said sum of money being the amount necessary to fund salary and benefits for an Assistant Principal at the Windham Middle School. (Recommended by the Windham School Board)**

**Article 7 – To see if the Windham School District will vote to raise and appropriate Thirty-Five Thousand Dollars (\$35,000). Said sum of money being the amount necessary to fund the salary and benefits of an additional eighth grade teacher at the Windham Middle School. (Recommended by the Windham School Board)**

**Article 8 – To see if the Windham School District will vote to raise and appropriate Forty-Eight Thousand Seven Hundred Dollars (\$48,700). Said sum of money being the amount necessary to fund the next phase of the long-range technology plan by purchasing computers and installing fiber optic cables to the three Windham schools. (Recommended by the Windham School Board)**

J. Kobzik motioned, T. Crocker seconded to amend the appropriation to \$97,400. Motion failed.

**Article 9 – To see if the Windham School District will vote to raise and appropriate Twenty-Five Thousand and Eighty Dollars (\$25,080). Said sum of money being the amount necessary to fund the salary of a technology maintenance person for the Windham School District. (Recommended by the Windham School Board)**

R. Hohenberger motioned, G. Stearns seconded, to amend the appropriation to \$12,500. Motion failed.

**Article 10 – To see if the Windham School District will vote to raise and appropriate Eighty Thousand Dollars (\$80,000). Said sum of money being the amount necessary to begin phase one of a four-phase project to replace the roof at the Golden Brook School. This will be**

a non-lapsing appropriation per RSA 32:7 and will not lapse until the roof at the Golden Brook School is replaced or by June 30, 2003. (Recommended by the Windham School Board)

*Article 11* – To see if the Windham School District will vote to raise and appropriate One Hundred Thousand Dollars (\$100,000) for the establishment of a contingency fund to meet the costs of unanticipated expenses that may arise during the year as provided for in RSA 198:4-b. A detailed report of expenditures from this fund, if any, shall be made by the School Board at the next annual meeting. (Recommended by the Windham School Board)

*Article 13* – In accordance with RSA 197:3 (Authorization for Special Meeting on Cost Items) “Shall the Windham School District, if Article 3 is defeated, authorize the governing body to call one special meeting at its option, to address Article 3 cost items only.”

*Article 15* – Shall the Windham School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant article, the amounts set forth on the budget posted with the warrant, for the purposes set forth therein, totaling Thirteen Million Four Hundred Seventy-Four Thousand One Hundred Thirty-Three Dollars (\$13,474,133). Should this article be defeated, the operating budget shall be Thirteen Million Two Hundred Seventy-Four Thousand Six Hundred Forty-Two Dollars (\$13,274,642), which is the same as last year's, with certain adjustments required by previous action of the School District, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13X and XVI to take up the issue of a revised operating budget only.\*

\*(Note: Warrant Article 15 [Operating Budget] does not include appropriations proposed under any other warrant articles.)

R. Horrigan motioned, A. Desrosiers seconded to restrict reconsideration on Articles 5, 6, 7, 8, 9, 10, 11, 13 and 15. Motion passed.

Clerk was instructed to place Articles 5, 6, 7, 8, 9, 10, 11, 13 and 15 on the ballot.

During the deliberative session R. Horrigan recognized Mr. Roger Hohenberger for eight years of service and dedication as a Windham School Board member. He presented Mr. Hohenberger with the Windham School District's **“You’ve Made a Difference Award”** and thanked him for his work.

R. Horrigan also presented the first Windham School District “Distinguished Service Award” to Mrs. Irene Blenis, a seventh grade teacher at Windham Middle School. He praised her many efforts in her 20 years in the district and read the inscription on the award: “By word and deed, your presence has enriched the lives of students... and served as an example to all. We honor your service to education”.

The voters honored both Mr. Hohenberger and Mrs. Blenis with standing ovations.

Moderator Dunn thanked all for participating and reminded those present to vote on March 9, 1999 at Center School.

Meeting adjourned at 10:15p.m.

Respectfully submitted,

*Lucie Lachance*  
Windham School District Clerk

# ANNUAL SCHOOL DISTRICT ELECTION

March 9, 1999

Center School

The Windham School District Election was held on March 9, 1999 between the hours of 7:00 a.m. and 8:00 p.m. at Center School, Lowell Road, Windham, N.H.

Those present included: Peter Griffin, Town Moderator, Joan Tuck, Town Clerk, Betty Dunn, School District Moderator, Lucie Lachance, School District Clerk, Supervisors of the Checklist and Ballot Clerks. Roger Hohenberger, Katy Smith, Marcia Unger, and Rick Horrigan were in attendance for the official count after the polls had closed at 8 p.m.

Absentee ballots were publicly opened by School District Clerk and Supervisors. There were 6722 names on the checklist and 2339 ballots cast.

The following were duly elected:

For **SCHOOL BOARD MEMBER** for three years:

Albert J. Letizio Jr. 1027 Votes

Katherine (Katy) Smith 1240 Votes

For **SCHOOL DISTRICT MODERATOR** for one year:

Elizabeth Dunn 1931 Votes

For **SCHOOL DISTRICT TREASURER** for one year:

Rose Boda 1903 Votes

For **SCHOOL DISTRICT CLERK** for one year:

Lucie Lachance 1856 Votes

The following school district warrant articles were voted on as follows:

Article 2	Yes 1666	Article 3	Yes 1636
	No 638		No 623
Article 4	Yes 1735	Article 5	Yes 1697
	No 517		No 572
Article 6	Yes 1363	Article 7	Yes 1761
	No 890		No 500
Article 8	Yes 1688	Article 9	Yes 1473
	No 587		No 775
Article 10	Yes 1884	Article 11	Yes 1188
	No 364		No 1032
Article 12	Yes 1577	Article 13	Yes 1455
	No 682		No 697
Article 14	Yes 1443	Article 15	Yes 1519
	No 700		No 660

Elected officials will be sworn in at town meeting, March 13, 1999.

Respectfully submitted,

*Lucie Lachance*

Windham School District Clerk



# WINDHAM SCHOOL BOARD

---

The Windham School District has worked diligently towards our goal of providing a high quality education for, and meeting the needs of, all of our students. A great deal of the District's efforts were focused on meeting the rapidly growing space needs at all of our schools.

The Facilities Planning Committee worked hard to provide the School Board with a building plan which was both fiscally responsible and educationally sound. In March, the voters approved a 5.9 Million Dollar building project consisting of additions and renovations to both Windham Center and Windham Middle Schools.

As a result of the building boom in New Hampshire, we experienced some difficulty finding a suitable construction firm, but in mid-August, the bid was awarded to Brookstone Builders. The construction began in early September, and is expected to be ready to welcome students at the beginning of the 2000-2001 school year.

The School Board would like to take this opportunity to recognize the following groups who worked hard to make sure the townspeople could make an educated decision when they were asked to vote on the School Building Plan. The Facilities Planning Committee presented the board with an excellent plan. The Make Room for Education Now Committee and the School councils worked tirelessly to inform the public about the plan. Finally, we would like to thank the people of Windham who showed that they support the District's long-term educational goals.

The Facilities Planning Committee is still active. They are completing their work on the building process, and are expected to give a report to the School Board at the beginning of the new year. Once their report has been given, they will be charged by the School Board to begin further studies.

Development in Windham has been a driving force of many of the district's changes. A total of 1508 students are currently enrolled in grades Transition through Eight. This number represents a 3.4% growth over last year's population. The large population at the Middle School led to the hiring of Alicia Albach as the school's first Assistant Principal.

Technology in Windham schools continues to expand. In addition to a budget to add computers and peripherals to the schools, the voters approved the installation of Fiber-Optic cables to connect the three Windham schools and the SAU. The cables will be installed by Adelphia within the next few months. The district also hired a part-time technology maintenance person who is working in all three schools. The Technology Director is now able to spend the majority of her time with teacher training and securing grants for the district.

At the request of the School Board, the Program Evaluation and Review Committee (PERC) undertook a detailed examination of the Transition Program, and will present the board with its findings in January. PERC's current charge is to examine how the district can ensure that it is meeting the needs of Windham's highly-able students.

Another major goal of the School District this year was to guarantee the safety of all of our students. The Superintendent, School Principals, Police Department and Fire Department have been working together to make sure that our schools are a safe place for our children. Officer Steve Moltenbrey is Windham's Community Services Officer. He is working in all three schools this year. He assists with school and community functions during and after school hours. He is working with students and staff on safety issues in general, and is teaching drug and alcohol prevention. His presence has been a great addition to the School District.

The School Board has continued its joint meetings with the Selectmen, and our Representatives to the State Legislature. The purpose of the joint meetings is to keep all Board members and our legislators informed of issues which may affect the School District, Town and State. We encourage the public to attend these meetings. It is a great opportunity to hear and be heard. We are also meeting twice annually with the Salem School Board. The focus of those meetings is on budgetary issues, curriculum, and other items of interest to both boards.

The School Board and the Windham Education Association signed a 3-year contract in March. The contract offers teachers some exciting changes which will have a positive impact on our students. One of the highlights of the contract is an annual increase to Teacher Initiative Grants, which focus on rewarding innovation, initiative, improvement, and increased responsibility. The expected outcome to the professional development initiatives is to achieve excellence in teaching and learning in the Windham schools. Additionally, teachers will pay a higher percentage of their insurance premiums. At the end of the three years, teachers will pay 20% of the premiums.

The School Board welcomed Al Letizio this year. He replaced Roger Hohenberger, who dedicated many years to the board. The board would like to take this opportunity to thank the many people who assist us with our job: the district's dedicated leadership team, faculty and staff, the PTA, the cable volunteers, and the legions of community volunteers who work in our schools and on our committees. Let us continue to work together to provide Windham's students with an educational experience we can all be proud of.

Respectfully submitted,

***Katy Smith, Chairman***  
Windham School Board

# SUPERINTENDENT OF SCHOOLS

The growth in population being experienced by the town of Windham has been reflected in the schools as well. In response, voters approved additions and renovations to both Windham Center School and Windham Middle School in March of 1999. The building plan, developed by the Facilities Planning Committee and adopted by the Windham School Board, should result in having classroom space sufficient to meet anticipated enrollment growth for several years. During the interim, the Facilities Planning Committee will continue to meet in order to address remaining issues within the school district. They are: public kindergarten, a full service kitchen in the Middle School, and Golden Brook renovations. A long range plan for the education of Windham's high school students will soon become a joint venture with Salem School District officials, since it appears likely that Salem High will need additional space within the next ten years if it is to continue to serve students from both communities in increasing numbers. Our present AREA agreement with Salem ends in 2008 which gives both districts the opportunity to create good plans in a timely fashion and to submit the plans to voters for approval of a continued relationship or any other options.

The 1999-2000 Fall Enrollments were:

Grade 1*	238	Grade 5	192	Grade 9	112
Grade 2	199	Grade 6	181	Grade 10	131
Grade 3	180	Grade 7	175	Grade 11	133
Grade 4	182	Grade 8	161	Grade 12	125

\*Includes Transitional first grade

Historically, the following has been true of our enrollments:

<u>Year</u>	<u>Students</u>	<u>Year</u>	<u>Students</u>	<u>Year</u>	<u>Students</u>
1989	1545	1993	1680	1997	1893
1990	1552	1994	1706	1998	1959
1991	1593	1995	1782	1999	2009
1992	1630	1996	1834	2000	*2055

\*Projected

One can readily see that grades one through eight are moving steadily towards two hundred students per grade level, which can be accommodated by existing buildings once the additions are on line in September of 2000.

Three long-time Windham teachers retired from service at the end of the 1998-1999 school year. They were Irene Blenis, Andrea Goldthwaite, and Janice Rokel. Coincidentally, Mrs. Blenis was also recognized by the school board at the Annual School District Meeting for her distinguished service as an educator. All three will be missed by colleagues, students, and community. It is anticipated that staff retirement will become a way of life for the next several years as veteran staff members begin to reach the end of their careers. Interestingly, we are entering a time when enrollments are growing, staff is retiring, and the pool of candidates for teaching positions appears to be growing smaller.

One of the real strengths of this school district has been, and continues to be, the extraordinary participation of the community in our schools. On a daily basis we realize the benefit of dozens of adults who bring time, energy and talent that results in improved opportunities for children. All three Windham schools have been recognized as Blue Ribbon Schools because of the extent of



volunteerism present, and it is very noteworthy that the New Hampshire Parent Teachers Association has named the Windham PTA as the State's PTA of the Year for 1998-1999. These honors speak volumes about the community and its support for the education of its children.

The 1999 Annual School District Meeting approved a new collective bargaining agreement to cover the years 1999-2000, 2000-2001, and 2001-2002. Most noteworthy in this new contract are increases in the pools of money in the Teacher Grants and Incentives Fund, which is a system of recognizing and rewarding additional responsibilities, creativity, innovation, program development designed to improve teaching and learning, and initiatives that improve schools and build community partnerships. Traditionally, compensation has been based solely on experience and education. Those things are indeed valuable, however, the growth in the incentive pools reflects the agreement that other attributes and responsibilities that result in a continuously improving learning organization are also valued.

In a concrete example of how things going on in our state's capitol can affect us locally, the spring of 1999 found the school district on the brink of closing its doors if the legislature did not present a solution to the school funding crisis known as Claremont II. The New Hampshire Supreme Court had given the legislature until April 1<sup>st</sup> of 1999 to provide a legislative solution to funding education in New Hampshire after having found the reliance on local property taxes unconstitutional. When the deadline came and went without legislation being passed, New Hampshire school districts were alerted that all funding would cease on June 30, 1999 and that local funding raised by property taxes could not be used to continue operations. The legislature did, in the final analysis, act in time and passed the law that created a statewide property tax and used several other revenue sources to create the funding for what was termed "an adequate education". Again this fall, the issue reappeared when the Supreme Court found that phasing in the tax burden to so-called donor towns was also unconstitutional. It appears that funding public education in New Hampshire, particularly how the money will be raised, shall continue to be a dilemma into the foreseeable future.

Each year, the Windham School Board reviews and revises Board goals and priorities based on the district's Framework for Quality. The 1999-2000 School Board priorities are:

**Long Term Priority** – Character Development (Indicators A8, A11)

- a. Class Meeting Forums.
- b. Full Time Guidance.
- c. Parent Education, Awareness and Involvement.
- d. Curriculum Guidelines for Counseling in Classroom.
- e. Community Services Officer.

**Long Term Priority** – Review of Decisions, Programs, Practices (Indicators B4, and B5)

- a. Evaluate performance of new programs by requiring that a process for assessing the effectiveness of a new program is designed and implemented at the time that the program is approved.
- b. Assess long standing programs.

**Mid Term Priority** – Create a school district master plan (Indicator B1, B6, and B7)

- a. Develop plans for facilities.
- b. Develop plans for educational programs and curriculum development.
- c. Develop plans for staff improvement.
- d. Develop plans for technology.

**Mid Term Priority** – Expand teacher evaluation to include peer reviews, portfolio assessment and parent/student input (Indicators A1 and A5)

a. Implement district Professional Development Model.

**Mid Term Priority** – Provide consistent technology instruction to all students (Indicator A4)

**Mid Term Priority** – Developmentally appropriate programming for all grades (Indicators A8 and A11)

**Short Term Priority** – Analyze the Enrichment Program (Indicators A8 and A11)

**Short Term Priority** – Parent Involvement (Indicators C7 and C10)

The Windham School District enjoys many advantages that serve it well: fine and able students; an active and responsible community; a talented staff; an involved and committed school board. It is this combination that produces results such as a school bond passing, strong state test scores, actively engaged students, innovative practices in classrooms, and a children-first attitude that is pervasive. In the same manner in which our facilities and space issues have been or will be solved, we are committed to examining programs and practices to ensure that they, too, will meet student needs well into the future. The Windham School District mission statement requires us “to be a continuously improving learning community, providing quality services that enable all children to master the knowledge and competencies necessary to function skillfully throughout life.”

Bring on the new millennium.

Respectfully submitted,

***Raymond J. Raudonis***  
Superintendent of Schools

# DIRECTOR OF SPECIAL SERVICES

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Over the course of the 1998-99 school year, the Windham School District provided special education and educationally related services to a total of two hundred eighty-six students between the ages of three and twenty-one. In Windham, special education students represented close to 12.5% of all students enrolled in transition through grade 12. These students have been identified through a comprehensive referral and evaluation process, and classified in one or more of the 14 areas of disability, as defined in state and federal regulations. The services provided by the Windham School District are individually determined by a team of people knowledgeable about the student, including parents, and are designed to ensure that each child's educational needs are met within the least restrictive environment, to the greatest extent that is possible and appropriate.

A full range of special education and educationally related services is available to Windham students in all three of Windham's schools, as well as through the Windham-Pelham Preschool (located next to the SAU 28 Administrative Offices) and Salem High School. These services are described in detail in the SAU 28 Policies and Procedures Manual, which is housed in the Office of the Superintendent of Schools. In accordance with SAU 28's local Child Find Program, referrals for students between the ages of 0 and 21 who are suspected of having an educational disability can be made at any time by contacting the Director of Special Services. A continuum of alternative educational environments is available for students identified with special needs between the ages of 3 and 21 and includes full or part-time participation in regular classrooms with specially designed modifications and/or special education instruction and consultation, individual or small group support within a resource setting, as well as placement outside the local, public school if determined necessary. A variety of educationally related services is also available, again, based upon students' individualized education programs. These include physical and occupational therapy, counseling, speech/language therapy, vision therapy, behavior management, and rehabilitation counseling.

Project applications for federal monies were completed in May and submitted to the Department of Education for approval and funding in conjunction with Windham's Consolidated Grant Application. Entitlement monies received for the 1998-99 school year were allocated to the support of in-district programs. Preschool funds were combined with funding from three other school districts to continue the Regional Preschool Improvement Project, which was organized and managed by Southeastern Regional Education Service Center, Inc. (SERESC). The goal of this project was to provide technical assistance, training and support for the families and staff of participating preschool programs in order to maximize inclusionary opportunities for preschool children with disabilities. Through the project, specialized services of several consultants and therapists were provided. SERESC also coordinated the regional child check program with federal funds from four local districts. In October, the Golden Brook School hosted SAU 28's Saturday screening, one of four which took place throughout the fall and winter months, for the purpose of determining the existence of educational disabilities for students between the ages of 0 and 5 years. Follow up appointments were made with members of the district team for those students requiring further testing in accordance with initial screening results.

Consultative and direct services to support augmentative communication needs of children were contracted with I.D.E.A. entitlement funds. Also funded were the salaries of four instructional assistants to support programs and services at the preschool and Windham Middle School and training activities for both teachers and instructional assistants.



Additional I.D.E.A. dollars received for FY '99 were allocated to the continuation of the Augmentative Communication Team. This district team, comprised of a speech/language pathologist, physical therapist, and occupational therapist, provided ongoing, comprehensive diagnostic services to identify and maintain appropriate assistive technology supports for several students within the district. Creation of this local team continues to be an important aspect contributing to positive outcomes for students who experience significant educational disabilities.

Title I monies funded the salaries for four tutors who provided remedial math and reading instruction to approximately 80 students in all three of Windham's schools (grades 2-8). Participation in these programs remains based on several selection criteria, including teacher referral, standardized test scores, and classroom performance.

As always, thanks are extended to the Windham community, members of the Windham School Board, and the administrators and faculty of Windham's schools, for their continued efforts on behalf of all students, and their continued support for our students with educational disabilities.

Respectfully submitted,

***Sandra A. Plocharczyk***  
Director of Special Services

# PRINCIPAL – GOLDEN BROOK SCHOOL

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During this past school year, Golden Brook School continued to grow in enrollment. In September of 1999, we had an opening enrollment of 617 pupils in grades T-3. The second grade was impacted the heaviest with new students who moved into the community during the year. Next year, we will need an additional second grade and third grade teacher. When a building is overcrowded for several years it begins to show its age. Within the next few years, Golden Brook should undergo a substantial renovation in order to maintain this facility as a quality building. Issues involving the heating system, ventilation, lighting, windows and doors will need to be addressed.

This year, the staff has been working tirelessly on implementing our new "Signature" reading series. It is a demanding series for teachers and students, but very rewarding. The school is also placing a greater emphasis on challenging our more able learners. Various teacher workshops on this topic have been attended by staff throughout the district.

In May of 1999, our third graders scored among the highest in the state on the NHEIAP testing. We have adopted a new math series that is more closely aligned with the state testing.

Last June, we had two dedicated veteran teachers retire; Andrea Goldthwaite in grade 3, and Jan Rokel in grade 2. This year, our Reading Specialist, Betsy Nelson, will retire. Betsy has been a valued staff member during her tenure at Golden Brook. On June 30, 2000, I will retire as Principal of Golden Brook School after 29 years. I have enjoyed the time and experiences that I have had over the years. I will miss the students, the parents, and a terrific, dedicated faculty. I want to express my sincere appreciation in thanking all the Windham residents and School Board Members, past and present, for their support over the last 29 years.

Respectfully submitted,

*James Flynn*

Principal

Golden Brook School

# PRINCIPAL – WINDHAM CENTER SCHOOL

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A school is a reflection of the community and its values, and it is with pride that I write this 1999/2000 report for the Windham Center School.

All of our staff and students are thankful for the hard work parents, members of the Windham community, and School Board members put forth in educating the town of the needs for more space at Center School. This has been an exciting beginning for all of us. Our main focus continues to be promoting a safe learning environment for all students.

A weekly newsletter is being sent to parents giving a construction update. The student playground area has been limited this year - we are very fortunate to have such a cooperative group of students. Our students are creating weekly paragraphs on the construction progress of our new building. These paragraphs are published in our monthly newsletter.

Our new guidance counselor, Mary Brand, is in the process of training 12 of our fifth graders to participate in the Peer Mediation Program. This is a conflict resolution program. Peers help each other in solving conflicts. There will be adults advising in this process.

Our Windham PTA has just been named the N.H. PTA of the 1998/1999 school year. These parents work diligently in promoting learning activities and extra curricular activities for our students. We, the staff at Center School, are very proud to be working with the very best PTA in the state. We commend their efforts.

We have a new face in our building this year, Office Steven Moltenbrey, Windham's Community Service Officer. He is in our school almost daily. He assists with our new Peer Mediation Program, and will be teaching a safety course in the spring.

Another opportunity for our fourth and fifth graders to grow as responsible citizens is through the student council. Students participate in many student council sponsored activities.

Center School was a first time participant in a Japanese Intern program. We had a young Japanese man, Kenichi Kikuhara, stay with us from September to December of 1998. Students were exposed to Japanese activities such as origami, writing their names in Japanese, and had an introduction to the Japanese language. Many families welcomed Mr. Ken into their homes to share their American traditions with him.

Our Looping Program is now in its second year. It has been a very successful program. We are presently creating information on the program to pass on to parents. This will allow parents to have information in making the decision whether to place their child in the program for grade four.

We are constantly assessing our curricula and in doing so we decided to add a longer Language Arts period, in continuing to assist students with their personal and cognitive development. Personal adjustment and growth and academic advancement are goals for all of our students.

There are many exciting things happening at Center School. Our main goals are to provide a safe learning environment for our students and to celebrate the respect for and value of each individual. When we accomplish this we pull together as a community and this bond can soar us to new heights.

I look forward to a year of challenges, that will culminate with a large building and the addition of another grade. This experience is interesting, exciting and packed with many learning opportunities. Next year at this time, we will be writing about our new building.

Respectfully submitted,

**Maureen Bass**

Principal

Windham Center School



# PRINCIPAL – WINDHAM MIDDLE SCHOOL

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The 1998-1999 school year was another productive year for students and staff. The student population of the district continued to grow and that growth resulted in the addition of a new teacher to grade seven. Current enrollments would indicate that an additional classroom teacher will be added to grade eight the following year, resulting in seven classroom teachers per grade level.

The voters passed a bond issue for new construction and renovations at both Center and Middle Schools. The new space will allow nine sections of each grade level to be housed in the Windham Middle School.

The training of staff continues to be a priority as many of our teachers were involved in technology education, school to career initiatives, analysis of student achievement on the New Hampshire Educational Improvement and Assessment test, and project REACH, a program designed to meet the needs of more able students.

The Windham Middle School extra-curricular and co-curricular activities continue to be an integral part of the Middle School program. This year we added a "B" team to boy's and girl's basketball which essentially doubles the number of students who are able to participate. Golf was also added as an activity and it had a very successful debut. Other interscholastic programs such as cross country, field hockey, boy's and girl's soccer, track and field, softball, baseball, the tennis club, and cheerleading continue to be successful. Involvement in programs such as the yearbook club, art club, drama club, ski club, and chess and computer club, continues to provide students with rich after school experiences. The Odyssey of the Mind and Earth Shuttle programs also continue to provide students with very challenging and rewarding experiences.

We are all especially proud of the "Blue Ribbon" award that we received through the N.H. State Board of Education and their N.H. Partners in Education program. The Windham P.T.A. organized a parent volunteer program for the Windham Middle School and over 10,000 hours were accumulated during the 1998-1999 school year. This is clearly a reflection of Windham's strong support for quality education.

Respectfully submitted,

*Stephen Plocharczyk*  
Principal  
Windham Middle School

# SCHOOL COUNSELORS

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As the Counselors of the Windham School District, we take this opportunity to present an overview of our role in the school system with reference to our 1999-2000 activities. Academic performance has an integral relationship to the social, physical and emotional changes of student development.

Mrs. Mary Brand is the new Guidance Counselor at Center School. As part of her responsibilities, she will be teaching Classroom Guidance to third grade students at Golden Brook School during the second semester.

Ms. Christa van der Smitten, School Counselor at the Middle School, and Mrs. Sally Hunt, School Counselor for Golden Brook School, are continuing their joint effort in making Middle School peer assistants available to students at Golden Brook School. At Center School, Mrs. Mary Brand is continuing to develop a peer mediation program. Ms. van der Smitten is continuing her doctoral studies.

The major portion of our time is spent counseling students in groups, but also individually as our schedules permit. At present, the student to counselor ratio is 540 to one at the Middle School, 375 to one at Center School, and 616 to one at Golden Brook School. Counseling services include, but are not limited to, crisis intervention regarding school, and any school related problems. In addition, we regularly enter classrooms and give guidance presentations to students through the eighth grade. Topics include conflict resolution, decision making skills, stress management, coping skills, bullying, violence and intolerance prevention, peer pressure, drug and alcohol awareness, self esteem, personal safety, body image, feelings, and values clarification. Some of the presentations utilize the services of our new community resource officer, Steve Moltenbrey. Social skills presentations are offered in each school. The program is developmental and sequential in nature. Throughout the year, we meet with parents and teachers concerning students and their problems. Consultation with teachers and administrators is an ongoing process. We are an active part of the Special Education Teams at our respective schools. As team members, we participate in all meetings, conduct student observations, administer testing as requested by the School Team, consult with teachers, and make recommendations to parents and staff. Each counselor is the Section 504 coordinator for their respective building. We continue to be members of the School to Work Committee, and are directly involved in the implementation of this initiative. We also take an active role in the transition of students from Golden Brook School to Center School, from Center School to the Middle School, and from the Middle School to Salem High School.

As Counselors in the school system, our services are often indirect and difficult to quantify. Based on the number of students and families we service, the quality of time we devote to both problems and prevention would point to a successful school year. It has been our experience that the positive, preventative aspects of guidance and counseling can have long-term effects on student attitudes, knowledge, and decision making, leading them to effective study skills, good citizenship, and greater productivity.

Our efforts are enhanced as home and school work as a team toward the same goals. This fall we offered a workshop series for parents entitled "The Active Parenting of Teens". As school counselors, we are able to work with students fostering mutual respect, cooperation, responsibility, and self-reliance.

Respectfully submitted,

*Christa van der Smitten*  
*Sally Hunt*  
*Mary Brand*  
School Counselors

# SCHOOL NURSES

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As enrollments in our schools continue to increase, our three health rooms continue to be very busy places. Health conditions, which were managed during the year, include earaches, scarlet fever, chicken pox, scrapes, cuts, eye injuries, fractures, asthma, allergies, communicable diseases, respiratory infections, gastrointestinal conditions, seizure conditions, skin conditions, orthopedic problems, nutritional issues, Attention Deficit Disorder, birth defects, and genetic disorders.

Evaluation and treatment of students with illness or injury is an ongoing responsibility. Fortunately, most student visits to the Health Room are for relatively minor ailments. However, we occasionally must deal with serious emergency situations requiring speedy consultation and referral involving parents and/or other medical professionals. Follow up and monitoring a student's return to school is often part of this process.

At each school, all students' health records have been reviewed and letters sent home if immunizations or physicals needed to be updated. Also, school wide screenings are done each year for vision, hearing, scoliosis, height, weight, blood pressure, and pediculosis. These activities all help our students emphasize maintaining health and wellness. They also help ensure that medical conditions, which may interfere with a student's ability to learn, are addressed and quickly corrected and followed up regularly.

Health education is carried out in all of our schools in a number of ways. Individual, informal health counseling with students, consultation with parents and school staff, and classroom instruction are all ways that the school nurses interact with members of our community.

The school nurses are also involved with the Special Education, Inclusion Programs, School Crisis Teams, Staff Health Maintenance Programs, and PTA Volunteer Programs.

We would like to thank the school administration, staff, Dr. Douglas Eddy, our school physician, the Windham Fire Department, school volunteers, and PTA members for their generous support and assistance to our health rooms.

Respectfully submitted,

***Elizabeth Rocheleau, RN***

Golden Brook School

***Kathy Watson, RN, BSN***

Center School

***Mary Lou Linnemann, RN, BS***

Middle School



# SCHOOL DISTRICT TREASURER

Fiscal Year July 1, 1998 to June 30, 1999

## SUMMARY

Cash on Hand July 1, 1998 (Treasurer's Bank Balance)		\$ 445,512.57
Received from Selectmen:		
Current Appropriation	\$ 12,470,559.00	
Revenue from State Sources:	460,684.78	
Revenue from Federal Sources:	276,930.77	
Received as Income from Trust Funds:	276.45	
Received from all Other Sources:	353,531.75	
	-----	
TOTAL RECEIPTS		13,561,982.75
		-----
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR (Balance and Receipts)		\$ 14,007,495.32
LESS SCHOOL BOARD ORDERS PAID		13,833,520.59
		-----
BALANCE ON HAND JUNE 30, 1999		\$ 173,974.73

Respectfully submitted,

*Rose C. Boda*  
District Treasurer

# DEPARTMENT OF REVENUE ADMINISTRATION

## SCHOOL PORTION

Net Local School Budget	\$ 13,510,080.00
Regional School Apportionment	0.00
LESS: Adequate Education Grant	- 2,343,988.00
State Education Taxes	-5,273,077.00
	-----

APPROVED SCHOOL(S) TAX EFFORT

\$ 5,893,015.00

**LOCAL EDUCATION TAX RATE = \$ 6.81**

## STATE EDUCATION TAXES

Equalized Valuation (no utilities) x	\$ 6.60	
798,951,061		5,273,077.00
Divide by Local Assessed Valuation (no utilities)		<b>\$ 6.16</b>
Excess State Education Taxes to be Remitted to State		0.00

Respectfully submitted,

**Andrea M. Reid, CPA**  
Department of Revenue Administration

# ENROLLMENT INFORMATION

## ENROLLMENT IN ELEMENTARY AND MIDDLE SCHOOLS

Grade	1999-00
1	238
2	199
3	180
4	182
5	192
6	181
7	175
8	161
	-----
<b>Total</b>	<b>1508</b>

## ENROLLMENT IN SALEM HIGH SCHOOL

The following tabulation shows the number of high school pupils by grades and the tuition rate:

1999-2000	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	Total	Tuition
Salem High School	112	131	133	125	501	\$6,533

## DISTRIBUTION OF SUPERINTENDENT'S SALARY

Windham	50.0%	\$ 42,503.00
Pelham	50.0%	42,503.00
		-----
		<b>\$ 85,006.00</b>

## DISTRIBUTION OF BUSINESS ADMINISTRATOR'S SALARY

Windham	50.0%	\$ 32,077.00
Pelham	50.0%	32,077.00
		-----
		<b>\$ 64,154.00</b>



# INDEPENDENT AUDITOR'S REPORT

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To the Members of the School Board  
Windham School District  
Windham, New Hampshire

We have audited the accompanying general purpose financial statements of the Windham School District as of and for the year ended June 30, 1999 as listed in the table of contents. These general purpose financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Windham School District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Windham School District, as of June 30, 1999, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

The Unaudited Supplementary Information on page 17 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and do not express an opinion on it. In addition, we do not provide assurance that the Windham School District is or will become year 2000 compliant, the Windham School District's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Windham School District does business are or will become year 2000 compliant.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Windham School District taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Windham School District. The accompanying Single Audit related schedules are presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular

A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and are not a required part of the general purpose financial statements. All such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 16, 1999 on our consideration of the Windham School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Respectfully submitted,

***Plodzick & Sanderson***  
Professional Association

**Note:** Materials relating to the Auditor's Report are available for review. Any person or persons wishing to review this document can do so by visiting the Office of the Superintendent of Schools, 19 Haverhill Road, Windham, NH, during the hours of 8:00 am to 4:00 pm.

# PROFESSIONAL STAFF LISTING

FULL NAME	ASSIGNMENT	DEG.	CONTRACT	LONGEVITY	EX./CO CURR.	COMM. SVC.	TOTAL BENEFITS	TOTAL WAGES
Abraham, Stephanie	Special Needs Teacher	BACH	\$37,290.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,606.33	\$ 41,896.33
Accardo, Sara	Special Needs Teacher	BACH	38,991.00	1,200.00	0.00	0.00	12,143.17	52,334.17
Aherne, Meredith	Grade 5 Teacher	BACH	33,817.00	0.00	0.00	520.00	11,512.29	45,849.29
Albach, Alicia	Special Needs Teacher	MAST	38,040.00	0.00	3,207.00	1,377.00	12,396.74	55,020.74
Barry, Kathleen	Readiness Teacher	BACH	42,094.00	1,400.00	0.00	500.00	11,645.16	55,639.16
Blenis, Irene	Grade 7 Teacher	BACH	38,991.00	1,400.00	1,782.00	0.00	10,195.02	52,368.02
Boisvert, Carl	Grade 8 Teacher	MAST	47,232.00	0.00	950.00	500.00	10,897.11	59,579.11
Boynton, Todd	Physical Education	BACH	35,408.00	0.00	3,204.00	500.00	11,418.93	50,530.93
Briand, Kristine	Music	BACH	30,064.00	0.00	1,710.00	163.00	9,092.85	41,029.85
Burns, Peter	Grade 5 Teacher	MAST	28,907.00	0.00	0.00	300.00	6,063.43	35,270.43
Burns, Tamara	Grade 3 Teacher	BACH	28,907.00	0.00	1,402.00	170.00	6,199.72	36,678.72
Carleton, Kathryn	Special Needs Teacher	BACH	40,512.00	1,200.00	654.00	1,240.00	12,508.32	56,114.32
Caswell, Melissa	Physical Education	BACH	27,795.00	0.00	0.00	0.00	10,802.02	38,597.02
Cherbonneau, Mark	Grade 8 Teacher	BACH	38,991.00	0.00	0.00	0.00	12,014.29	51,005.29
Colantuono, Dolores	Enrichment Teacher	MAST	47,232.00	1,200.00	832.00	566.00	10,209.98	52,487.98
Corrigan, Mary Elaine	Special Needs Teacher	MAST	45,452.00	1,400.00	832.00	320.00	12,983.23	58,373.86
Crocker, Theresa	Inclus. Facilitator	MAST	47,232.00	0.00	0.00	820.00	12,988.30	60,987.23
Daigle, Gay	Grade 7 Teacher	MAST	47,232.00	1,400.00	832.00	0.00	10,983.70	61,040.30
Denneen, Wendy	Grade 4 Teacher	BACH	35,694.00	0.00	950.00	950.00	6,967.48	44,561.48
Desfosses, Kathleen	Grade 3 Teacher	MAST	43,740.00	1,200.00	654.00	230.00	12,748.74	58,572.74
Doherty, Laurie	Grade 2 Teacher	BACH	40,512.00	1,700.00	0.00	810.00	12,446.52	55,468.52
Donegan, Nancy	Grade 1 Teacher	BACH	28,907.00	0.00	0.00	20.00	4,609.00	33,536.00
Dorman, Nancy	Readiness Teacher	BACH	24,710.00	0.00	0.00	20.00	5,569.49	30,299.49
Dube, Heather	Grade 5 Teacher	MAST	47,232.00	1,200.00	832.00	20.00	10,895.67	55,541.09
Dufour, Sheryl	Grade 7 Teacher	MAST	25,669.00	0.00	0.00	0.00	10,566.87	36,235.87
Fahey, Nancy	Grade 3 Teacher	BACH	23,760.00	0.00	0.00	150.00	8,213.36	32,123.36
Fava, Martha	Grade 2 Teacher	BACH	40,512.00	1,200.00	0.00	260.00	12,335.44	54,307.44
Fay, Sherry	Physical Education	MAST	40,274.00	0.00	1,307.00	0.00	7,396.99	48,977.99



FULL NAME	ASSIGNMENT	DEG.	CONTRACT	LONGEVITY	EX./CO CURR.	COMM. SVC.	TOTAL BENEFITS	TOTAL WAGES
Fothergill, Nancy	Music	BACH	42,094.00	0.00	0.00	0.00	10,190.50	52,284.50
Frigon, Eileen	Grade 7 Teacher	BACH	42,094.00	1,700.00	1,639.00	410.00	6,035.69	51,878.69
Goldthwaite, Andrea	Grade 3 Teacher	MAST	47,232.00	1,200.00	832.00	290.00	10,556.41	60,110.41
Guelli, Susan	Grade 4 Teacher	MAST	47,232.00	1,200.00	0.00	0.00	8,137.19	56,569.19
Guessetto, Jeanne	Grade 2 Teacher	BACH	23,760.00	0.00	0.00	0.00	10,355.33	34,115.33
Haas, Tracie	Grade 1 Teacher	BACH	28,907.00	0.00	0.00	40.00	5,668.36	34,615.36
Hardy, Jenna	Grade 5 Teacher	BACH	24,710.00	0.00	0.00	0.00	7,567.89	32,277.89
Harrington, Ann	Grade 5 Teacher	MAST	43,740.00	1,700.00	4,547.00	290.00	13,219.87	63,496.87
Hayward, John	Grade 8 Teacher	MAST	43,740.00	1,200.00	2,804.00	0.00	12,951.88	60,695.88
Hone, Sharon	Grade 7 Teacher	MAST	45,452.00	0.00	832.00	1,220.00	12,926.49	60,430.49
Hunt, Deborah	Grade 4 Teacher	BACH	40,512.00	1,200.00	0.00	600.00	5,452.89	47,764.89
Hunt, Jonathan	Grade 3 Teacher	BACH	42,094.00	1,700.00	0.00	150.00	12,547.92	56,491.92
Hunt, Sally	Guidance Counselor	MAST	45,452.00	0.00	0.00	0.00	12,709.38	58,161.38
Iannuzzi, Lisa	Readingness Teacher	MAST	41,382.00	0.00	1,307.00	0.00	12,409.38	55,098.38
Irwin, Linda	Reading Coordinator	MAST	45,452.00	1,700.00	832.00	1,058.00	8,199.80	57,241.80
Ivey, Kathryn	Speech Pathologist	MAST	43,740.00	0.00	225.00	0.00	10,391.89	54,356.89
Kite, Jennifer	Speech Pathologist	MAST	47,232.00	1,200.00	0.00	0.00	8,137.19	56,569.19
Klein, Yolande	Grade 5 Teacher	MAST	43,740.00	1,200.00	0.00	860.00	12,746.20	58,546.20
Kryzynski, Judith	Grade 8 Teacher	BACH	40,512.00	1,700.00	5,199.00	200.00	10,774.20	58,385.20
Lambarth, Addie Ann	Librarian	MAST	47,232.00	1,200.00	0.00	1,629.00	8,309.54	58,370.54
Lannon, Joan	Grade 2 Teacher	BACH	42,094.00	1,700.00	832.00	300.00	7,758.57	52,684.57
LaRochelle, Dorothy	Grade 4 Teacher	BACH	40,512.00	1,200.00	0.00	310.00	10,182.88	52,204.88
Lentz, Anne	Grade 4 Teacher	BACH	32,517.00	0.00	0.00	910.00	11,414.10	44,841.10
Longo, Carolyn	Grade 2 Teacher	MAST	43,740.00	1,200.00	0.00	850.00	12,745.15	58,535.15
Lurgio, Susan	Inclus. Facilitator	BACH	40,512.00	0.00	0.00	0.00	4,954.89	45,466.89
Mangelinckx, Coralyn	Grade 3 Teacher	MAST	43,740.00	1,400.00	0.00	620.00	11,749.93	57,509.93
Maroon, Donna	Grade 1 Teacher	BACH	42,094.00	1,200.00	0.00	1,195.00	12,603.66	57,092.66
Masow, Janet	Grade 6 Teacher	BACH	38,991.00	1,200.00	1,300.00	0.00	10,122.87	51,613.87
McHugh, Lorna	Special Needs Teacher	MAST	43,740.00	0.00	1,227.00	300.00	12,687.89	57,954.89
Merchant, Karen	Grade 7 Teacher	BACH	38,991.00	0.00	1,200.00	320.00	12,175.10	52,686.10
Mercier, Doreen	Grade 5 Teacher	BACH	42,094.00	1,700.00	1,592.00	400.00	12,742.80	58,528.80
Mercier, Rose	Art	BACH	40,037.00	0.00	1,497.00	0.00	12,285.26	53,819.26
Middleton, Lynn	Art	MAST	45,452.00	1,400.00	0.00	150.00	12,877.21	59,879.21
Miloro, Michael	Grade 4 Teacher	BACH	31,266.00	0.00	0.00	0.00	8,078.66	39,344.66

FULL NAME	ASSIGNMENT	DEG.	CONTRACT	LONGEVITY	EX./CO CURR.	COMM. SVC.	TOTAL BENEFITS	TOTAL WAGES
Morrison, Cynthia	Occupational Therapist	BACH	38,991.00	0.00	0.00	120.00	12,026.98	51,137.98
Morrison, Jeffrey	Grade 6 Teacher	BACH	35,694.00	0.00	100.00	0.00	4,446.12	40,240.12
Nangle, Kathryn	Grade 8 Teacher	BACH	40,512.00	1,200.00	0.00	200.00	10,171.25	52,083.25
Nelson, Elizabeth	Reading Coordinator	MAST	43,740.00	1,200.00	0.00	0.00	7,761.97	52,701.97
Newcomb, Judith	Grade 1 Teacher	MAST	47,232.00	1,700.00	0.00	20.00	13,087.36	62,039.36
Ouellette, Melinda	Grade 2 Teacher	BACH	27,795.00	0.00	0.00	20.00	5,910.90	33,725.90
Palmer, Denise	Preschool	BACH	27,726.00	0.00	0.00	880.00	10,287.14	38,893.14
Pappalardo, Catherine	Special Needs Teacher	MAST	45,452.00	1,200.00	0.00	0.00	12,840.18	59,492.18
Prugnara, Doris	Grade 1 Teacher	BACH	23,760.00	0.00	0.00	20.00	9,451.32	33,231.32
Putnam, Lauri	Physical Education	MAST	47,232.00	0.00	5,010.00	20.00	13,433.72	65,695.72
Renda, Paula	Grade 2 Teacher	MAST	45,452.00	1,400.00	1,307.00	600.00	8,169.86	56,928.86
Rokel, Janice	Grade 2 Teacher	BACH	40,512.00	1,700.00	0.00	0.00	10,202.99	52,414.99
Root, Janice	Grade 1 Teacher	BACH	42,094.00	1,400.00	654.00	970.00	10,514.29	55,632.29
Rugg, Margaret	Preschool	MAST	43,740.00	1,200.00	1,307.00	3,039.00	8,221.78	57,507.78
Ryan, Allison	Grade 6 Teacher	MAST	43,740.00	0.00	100.00	0.00	12,536.91	56,376.91
Shaw, Olive	Grade 1 Teacher	BACH	42,094.00	1,700.00	0.00	20.00	10,376.32	54,190.32
Shirley, Donald	Grade 6 Teacher	MAST	45,452.00	1,200.00	3,521.00	72.00	13,220.32	63,465.32
Smith, Nancy	Grade 8 Teacher	MAST	47,232.00	1,200.00	832.00	0.00	8,225.22	57,489.22
St. Laurent, Brad	Grade 6 Teacher	MAST	27,795.00	0.00	3,294.00	0.00	6,257.29	37,346.29
Stafford, Leslie	Guidance Counselor	MAST	28,907.00	0.00	0.00	0.00	3,700.77	32,607.77
Stoddard, Michelle	Guidance Counselor	MAST	25,669.00	0.00	0.00	0.00	5,306.07	30,975.07
Stone, Patricia	Special Needs Teacher	MAST	47,232.00	1,200.00	0.00	0.00	5,806.27	54,238.27
Tague, Melissa	Music	BACH	11,880.00	0.00	0.00	0.00	1,256.90	13,136.90
Testa, Rita	Grade 5 Teacher	MAST	43,740.00	1,200.00	1,272.00	300.00	12,821.53	59,333.53
Therrien, Arlene	Grade 6 Teacher	BACH	38,991.00	1,200.00	100.00	531.00	12,209.92	53,031.92
Torrini, Paula	Preschool	BACH	38,991.00	0.00	0.00	197.00	12,035.13	51,223.13
Tompkins, Marguerite	Grade 4 Teacher	BACH	30,064.00	0.00	0.00	2,130.00	11,296.93	43,670.93
Tsoukalas, Joan	Grade 3 Teacher	BACH	42,094.00	1,700.00	832.00	190.00	12,640.17	57,456.17
Tullo, Nancy	Grade 4 Teacher	BACH	42,094.00	0.00	2,139.00	300.00	12,606.39	57,139.39
van der Smissen, Christa	Guidance Counselor	DOCT	49,057.00	1,200.00	0.00	0.00	8,334.11	58,591.11
Webber, Sharie	Grade 6 Teacher	MAST	30,064.00	0.00	100.00	0.00	4,745.08	34,909.08
Williams, Gretchen	Enrichment Teacher	MAST	43,740.00	1,200.00	1,664.00	520.00	8,593.52	55,717.52

# ADMINISTRATIVE AND SUPPORT STAFF

EMPLOYEE	ASSIGNMENT	CONTRACT AMOUNT	OT/ADD'L PAY
Anthony, Andrew	Custodian	\$ 33,079.00	\$ 0.00
Barlow, Amy	Instructional Assistant	9,937.00	8.40
Bartlett, Susan	Instructional Assistant	10,778.00	256.62
Bass, Maureen	Principal	55,766.00	0.00
Beaulieu, Raymond	Custodian	9,243.00	575.13
Beaulieu, Shirley	Instructional Assistant	10,544.00	0.00
Bergeron, Karen	Instructional Assistant	9,179.00	53.60
Bickford, Cara	Instructional Assistant	4,484.00	0.00
Bohenko, Joyce	Library Aide	15,022.00	2,500.00
Brown, Susan	Instructional Assistant	3,095.00	916.92
Brunelle, James	Custodian	28,995.00	11,508.91
Bryan, Elizabeth	Instructional Assistant	9,441.00	0.00
Burke, Ellen	Instructional Assistant	3,402.00	1,092.00
Carreiro, Anna Maria	Instructional Assistant	9,631.00	0.00
Cayer, Ann	Instructional Assistant	6,176.00	0.00
Ciesco, Jody	Instructional Assistant	9,889.00	42.50
Correa, Kevin	Instructional Assistant	7,248.00	2,886.42
Couture, Betsy	Teacher Aide	2,512.00	3.80
Cox, Barbara	Teacher Aide	9,876.00	0.00
Davis, Robert	Custodian	20,800.00	5,560.24
DeCicco, Delores	Instructional Assistant	11,265.00	173.75
Despirito, Andrea	Instructional Assistant	9,910.00	0.00
DeVries, Sally	Title I Coordinator	2,100.00	0.00
Dizazzo, Donna	Secretary	23,920.00	234.00
Dolce, Linda	Instructional Assistant	9,937.00	54.80
Donahue, John	Custodian	28,995.00	603.39
Donahue, Judy	Instructional Assistant	10,319.00	33.60
Ellstein, Carol	Instructional Assistant	5,271.00	480.00
Feenan, Patricia	Instructional Assistant	5,725.00	1,093.40
Fiorante, Steve	Custodian	24,200.00	5,924.29
Flynn, James	Principal	67,937.00	0.00
Fournier, Joseph	Bus Coordinator	4,808.00	0.00
George, Julie	Secretary	8,455.00	525.10
Gminski, Ruthanne	Instructional Assistant	6,602.00	0.00
Gryniewicz, Rosemary	Teacher Aide	10,661.00	624.86
Hanson, Carolyn	Teacher Aide	11,699.00	0.00
Hayes, Cheryl	Instructional Assistant	10,319.00	0.00
Hazelton, Patricia	Instructional Assistant	2,336.00	3,394.78
Hill, Kathryn	Teacher Aide	10,276.00	329.04
Hillerby, Donald	Custodian	16,060.00	0.00
Hubbard, Kathryn	Teacher Aide	12,333.00	21.31
Irwin, Patricia	Instructional Assistant	12,599.00	356.94
Jasper, Marilyn	Library Aide	14,452.00	1,848.00
Katsekas, Susan	Title I Tutor	13,200.00	0.00
Kenyon, Deborah	Instructional Assistant	10,529.00	0.00
Kiley, Lynn	Instructional Assistant	10,660.00	49.35



<b>EMPLOYEE</b>	<b>ASSIGNMENT</b>	<b>CONTRACT AMOUNT</b>	<b>OT/ADD'L PAY</b>
LaBelle, Karen	Instructional Assistant	8,566.00	0.00
Laliberty, Karen	Instructional Assistant	10,529.00	541.25
LaSalle, Mary Beth	Special Needs Coordinator	50,714.00	0.00
Lavalley, Stacey	Speech Assistant	212.00	0.00
Letizio, Patricia	Instructional Assistant	4,170.00	53.36
Linnemann, Mary Lou	Nurse	36,792.00	0.00
Loranger, Rebecca	Teacher Aide	11,630.00	10.65
Machovic, Marie	Teacher Aide	12,550.00	0.00
Marcille, Laura	Secretary	24,840.00	101.25
Marsh, Christine	Title I Tutor	10,476.00	0.00
Matthews, Joan	Title I Tutor	10,500.00	0.00
McAloon, Megan	Instructional Assistant	9,173.00	621.00
McAlpine, Veronique	Instructional Assistant	9,494.00	0.00
McNally, Harry	School Psychologist	49,835.00	0.00
Michaels, Susan	Instructional Assistant	6,120.00	0.00
Miller, Jeanne	Instructional Assistant	6,338.00	3,318.00
Mitchell, Jennifer	Instructional Assistant	5,186.00	0.00
Moran, Karen	Instructional Assistant	9,730.00	84.64
Mucci, Linda	Secretary	13,965.00	0.00
Muise, Susan	Instructional Assistant	10,661.00	79.90
Orbeck, Sharon	Teacher Aide	10,544.00	10.65
Ouellette, Maureen	LEA Liaison	23,295.00	5,670.25
Pignone, Lisa	Instructional Assistant	9,427.00	84.56
Plocharczyk, Stephen	Principal	64,327.00	0.00
Potts, Dorothy	Instructional Assistant	6,228.00	0.00
Purcell, Elizabeth	OTR	24,307.00	31.28
Richards, Janet	Instructional Assistant	9,904.00	0.00
Rincon, Elizabeth	Instructional Assistant	9,849.00	0.00
Rocheleau, Elizabeth	Nurse	23,129.00	0.00
Sarkozy, Regina	Instructional Assistant	9,442.00	0.00
Shea, Carolyn	Library Aide	14,595.00	1,238.50
Simpson, David	Custodian	28,995.00	6,313.66
Spatharas, Mary Ann	Instructional Assistant	4,539.00	0.00
Stagnone, Sharon	Instructional Assistant	9,931.00	0.00
Stokes, Sandra	Instructional Assistant	8,890.00	990.70
Thornton, Lisa	Instructional Assistant	9,792.00	194.63
Tomer, Carol	Title I Tutor	9,882.00	0.00
VanDeventer, Rebecca	Instructional Assistant	9,937.00	0.00
Venus, Maureen	Secretary	21,454.00	0.00
Watson, Kathleen	Nurse	26,516.00	500.00
Wheeler, Roger	Custodian	28,995.00	1,777.35
Zidle, Janet	ESL Tutor	18,870.00	2,198.28

# MIDDLE SCHOOL GRADUATES, JUNE 17, 1999

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Nicole L. Adelino  
Shane E. Adelino  
Vicki L. Alm  
Chelsea M. Amato  
Luke T. Baroni  
Daniel J. Barthelemy  
Joshua M. Bartlett  
Steven H. Becker  
Zachary R. Bedrick  
Danielle N. Bennett  
Sherri A. Benoit  
Sarina A. Borase  
Mary C. Borges  
Jacqueline M. Brommage  
Katelyn E. Bull  
Timothy A. Burns  
Carissa L. Buschle  
Jessica L. Bushell  
Nathan M. Butcher  
Gregory J. Callanan  
Natalie C. Castillo  
Michael A. Chervincky  
Jennifer R. Cleary  
Elizabeth M. Comtois  
Nathan N. Cox  
Lauren P. Crowley  
Sarah C. Currier  
Cassandra L. D'Alessio  
Matthew A. Dagger  
Amy L. Dalwet  
Heather B. Deranian  
Alexander S. de Sorgo  
John M. Devlin  
Jennifer L. Dickie  
Alisha L. Dinsmore  
Janette M. Donohue  
Katelyn M. Dorr  
Tristan J. Doyle  
Jessica L. Drake  
Garry L. DeMartino  
Carl F. DiFranco, Jr.  
Douglas J. DuBeil  
Casey Eyring  
Devin S. Farmer  
James J. Feenan  
Brett L. Ferguson  
Ian G. Fredenburg  
Tia W. Freeman  
Eric J. Gaucher  
Aaron H. Gaumont

Rachael L. Gilberti  
Laura S. Gingras  
Matthew B. Gordon  
Jennifer L. Grant  
Kaylee E. Greer  
Roy M. Guilherme  
Nichole B. Hand  
Caitlin E. Hart  
Lisa M. Harvey  
Heather M. Hatcher  
Erica L. Heilman  
David J. Hinckley  
Sara L. Hohenberger  
Shannon C. Holt  
Christopher R. Hughes  
Christine E. Huxley  
Jessica L. Jabour  
Jason C. Jones  
Jeffrey M. Joubert  
Erin P. Kelley  
Sheena A. Kelley  
Lauren G. Kiley  
Lindsey G. Kiley  
Matthew J. Knapp  
Christine S. Lacourciere  
Lauri E. Lannan  
Brenna L. Leahy  
Ross G. LeBlanc  
Jennifer Y. Letendre  
Justin H. Littlefield  
Peter R. Maggio  
Matthew G. Maroon  
Lyndsey L. Mignault  
John C. Mitchell  
Patrick T. Mitchell  
Christina M. Mooshian  
Jessica L. Moro  
Michael R. McGinn  
Wade J. McKenna  
Bethany L. Najem  
Rory D. O'Connor  
Katie M. O'Donnell  
Kristin A. Olander  
Brook M. Ostberg  
Dimitri R. Papaevagelou  
Matthew E. Parsons  
Sara R. Parthum  
Jennifer Payson  
Meghan E. Pelletier  
Brett E. Perron

Trevor J. Peschek  
Jason D. Philbrook  
Alicia M. Pincince  
Cara L. Poirer  
Michael S. Procopio  
Danielle L. Quale  
Alyssa A. Reid  
Jessica T. Richards  
Justin T. Rigby  
Ashely A. Riley  
Laura N. Rincon  
Julian T. Rittenhouse  
Brett M. Robinson  
Timothy R. Rochon  
Jaslyn A. Saab  
Christopher J. Sabato  
Adrienne M. Sayward  
Laura M. Shank  
Jaclyn M. Sherry  
Jennifer M. Shrull  
Jason E. Shulkin  
Brenda Sinclair  
Jonathan M. Skene  
Samantha L. Solomons  
Jessica F. Squires  
Nicole M. Stephens  
Matthew E. Stolarz  
Jonathan R. Storie  
Jonathan R. Stott  
Timothy A. Sullivan  
Christina L. Sutton  
Marco J. Tavernini  
Diane B. Theriault  
Trisha S. Thibodeau  
Justin M. Thompson  
Derek A. Thorndike  
Katelyn M. Tomasi  
Scott J. Tomes  
Anthony R. Tripoli  
Bryan P. Urquhart  
Michael J. Vadala  
Thomas B. Vaillancourt  
Matthew A. Venus  
Jeffrey A. Wetmore  
Edward W. Whitehouse  
Leah A. Whitehouse  
David E. Williams  
Christopher M. Wilt  
David E. Winkleman  
Nicole K. Yergeau

# NOTES





# VOLUNTEER INTEREST FORM

In the late 1960's, the residents of Windham were afforded the opportunity to express their interest in volunteering for the various boards and committees in the town via a standardized form included in the Town Report. With the number of committees rapidly on the rise, there seems to be no better time than now to revive this process.

If you are interested in serving the Town on any board, commission, or committee, please fill out the following and return to the ***Town Administrator, PO Box 120, Windham, NH 03087-0120***. The submission of this form in no way guarantees appointment. This information will be kept on file until a vacancy arises, at which time we will contact you for an interview with the Board of Selectmen. All vacancies will be filled by those applicants deemed the most qualified.

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Background/Experience: \_\_\_\_\_

\_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

**PLEASE LIST ORDER OF PREFERENCE: (1, 2, 3, etc., or N/A)**

\_\_\_\_\_ Board of Adjustment

\_\_\_\_\_ Historic District Commission

\_\_\_\_\_ Conservation Commission

\_\_\_\_\_ Capital Improvements Committee

\_\_\_\_\_ Planning Board

\_\_\_\_\_ Other: \_\_\_\_\_

\_\_\_\_\_ Recreation Committee

\_\_\_\_\_ Other: \_\_\_\_\_

\_\_\_\_\_ Cable Advisory Board

\_\_\_\_\_ Other: \_\_\_\_\_

\_\_\_\_\_ Housing Authority

\_\_\_\_\_ Other: \_\_\_\_\_



# ABOUT WINDHAM, NEW HAMPSHIRE

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**AREA** \_\_\_\_\_ 27.2 square miles

**POPULATION** \_\_\_\_\_ 11,800 +/-

**RESIDENTIAL HOMES** \_\_\_\_\_ 3,540 +/-

**SEASONAL HOMES** \_\_\_\_\_ 320 +/-

**TOTAL VALUATION** \_\_\_\_\_ \$870,934,540

**1999 TAX RATE** \_\_\_\_\_ \$18.20/thousand

**STATE RATIO** \_\_\_\_\_ 98%

**TAX BILLING** \_\_\_\_\_ Bi-Annual

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**GOVERNOR:**      **Hon. Jeanne Shaheen**

**State House, Concord, NH 03302**  
**(603) 271-2121**

## **REPRESENTATIVES/GENERAL COURT:**

**District 27:**    Janet Arndt

8 Crestwood Rd, Windham, NH 03087  
(603) 434-7908

Anthony DiFruscia

PO Box 574, Windham, NH 03087  
(603) 898-8158

Mary Griffin

4 Wynridge Rd, Windham, NH 03087  
(603) 432-0959

**District 28:**    Chuck Morse

c/o Salem Town Office  
Geremonty Drive, Salem, NH 03079  
(603) 894-5459

## **EXECUTIVE COUNCILOR:**

**District 3:**      Ruth L. Griffin

497 Richards Ave., Portsmouth, NH 03801  
(603) 436-5272

## **STATE SENATOR:**

**District 22:**    Arthur Klemm, Jr.

PO Box 543, Windham, NH 03087  
(603) 893-1941

## **UNITED STATES CONGRESSMAN**

**District 2:**      Charles Bass  
142 N Main Street  
Concord, N.H. 03301  
(603) 226-0249

**or:**  
1728 Longworth House Office Bldg  
Washington, D.C. 20515  
(202) 225-5206

## **UNITED STATES SENATORS:**

Robert Smith  
1750 Elm St., Suite 100  
Manchester N.H. 03104  
(603) 634-5000 or (800) 922-2230

**or:**  
307 Dirksen Senate Office Building  
Washington, D.C. 20510  
(202) 224-2841

Judd Gregg  
28 Webster Street  
Manchester, N.H. 03101  
(603) 622-7979

**or:**  
393 Russell Senate Bldg  
Washington, D.C. 20510  
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Picture by Brittany Yost, Age 9, Windham Center School. "Contest for a Cover" Second Prize Winner.